



November 2022

**Steering Committee
Reports**

Each Zone will have a meeting on Monday, December 12, 2022 at 7 pm

For all Zone and Committee Zoom Information see the spreadsheet that is available on SEPIA's website.

Chairperson's Report from the month of November 2022

Report not received prior to submission

Vice-Chairperson's Report from the month of November 2022

Vice Chairperson Report for November 2022

Vice Chairperson Report for November 2022

This month I attended the following Committee Meetings:

- Cooperation with Professional Community on 11-7-22
- Web Tech on 11-9-22
- Public Information on 11-16-22
- Treatment on 11-21-22

I chaired the Steering Committee and Special Events Committee meetings.

A few weeks back I visited the Showboat Hotel and it is awesome venue for our 2023 Round-Up! The theme is "Serenity by the Sea". The Showboat Contract has been signed and we are working on the food service portion. Our Round-Up Planning Meeting date and location will be announced soon. There will also be a logo contest with entries due before January 30, 2023 when the Special Events Committee will vote on a winner

Once again, this year in February, SEPIA and Area 59 will be working together on Share-a-Day in February 2023. It is a great opportunity to learn about Service Opportunities. We are researching several locations that can comfortably host an event this size.

The Gratitude Breakfast was held on October 2 at the William Penn Inn located in Gwynedd, PA in Montgomery County. Thank you to all who assisted us to raise over \$3800 for SEPIA.

Additional details about the Special Events meeting can be found below.

I am excited about serving as Vice-Chair and the awesome events we have planned!

With gratitude,

Jay F.

Vice Chairperson

SEPIA Office Report from the month of November 2022

Please welcome Candy S to the office staff. Candy has been an active participant in AA service for many years. Among her service positions, she has served the Steering Committee as Secretary and recently just finished her term as ADCM & DCM for Area 59. At the EPGSA Convention, she stood for every position for the Area panel. Unfortunately, she did not get a position on the panel, however, their loss is our great gain. Candy will bring knowledge and talent and lots of laughter to the office. She will be working Tuesdays and Wednesdays. Please stop in and say hello!

I had a meeting with Evelyn D and Tomas from the Spanish Intergroup, District 59 Area 68 on Saturday, November 26th, to discuss ways that both intergroups could work together. We get many phone calls from people who speak Spanish and it is difficult for us to understand them. We usually send these calls to Evelyn. I was surprised to know that they have a hotline of their own, plus a web page with all their meetings listed. We are working on getting that link onto our website. There are some other projects that we talked about but more about them as they become a reality. I will be attending their intergroup meeting in January with Evelyn as my interpreter.

Phone calls received at the office for the month of November were 438! People call to talk, look for meetings, report meetings that are listed and aren't there, family members looking for help, people who aren't sure if they are alcoholic or not. You never know who is on the other end of the line and who you can help.

We are gearing up for the holidays. Lights, a Christmas tree, a menorah, and other holiday traditions will be displayed. The office will be closed on Monday December 26-the official holiday! Kris, Candy, Kevin and I wish you all a very a blessed and peaceful holiday, however you celebrate!

Please send in your meeting changes! If you know of a meeting that is no longer there please let us know.

Newcomers are going to meetings listed on our website and the Meeting Guide app and finding locked doors!! Even if it is not your meeting please let us know.... Responsibility Pledge...! (WE) am/are responsible...each and every one of us!!

Financial Amounts for September:

- PNC Checking \$ 21,841.16
- PNC Money Market \$ 40,000.00
- Franklin Mint (prudent reserve) \$243,790.05
- Petty Cash \$261.00
- Balance \$

We have volunteers coming in each week, either to make Beginner Packs, answer phones, other jobs needed or just to sit and read a book in a safe place. Thank you to all the VOLUNTEERS that have been helping the staff get time-consuming but very important tasks done. We really appreciate all the help you give us. If you would like to volunteer please call the office and join us!

Any questions, please feel free to contact anyone at the SEPIA office at 215-923-7900 or email us at:

manager@aasepia.org

Thank you for your service!

Fran, Kris, Kevin & Candy

Treasurer's/Finance Committee Report from Thursday November 17, 2022

Meeting opened with Serenity Prayer at 7:00 pm; Attendance: Jim B. (Treasurer), Stephanie W. (Asst Treasurer), Greg B. (Mont Co liaison), Steve Mc. (Chester Co liaison), Jon R. (Phila liaison), Kevin B. and Sam H. (members)

I.Meeting opened at 7 pm with the Serenity Prayer and Introductions

II.Read and discussed Tradition 1 and Concept 1

III.Reviewed Financial Reports: Monthly Income Statement (P&L), Year-to-Date Income Statement, Balance Sheet

1. October 2022 Income Statement (P&L): Comparing to budget, please note many expenses are estimated as annual costs and pro-rated equally over 12 months rather than in the months normally incurred. Additional discussion:
 2. Group contributions are down for the month compared to budget, some in person meetings have closed and have not reopened. Literature sales are up for the month compared to budget.
 3. Breakfast income and expenses are a bit skewed for the month as some were included in September, better to review YTD figures.
- A. Year-To-Date (Nov - October) Income Statement:
1. Breakfast netted approximately \$4,700
 2. Merchant service fees charged to SEPIA will be broken out for literature, contributions and event registrations going forward. Discussion regarding charging merchant service fees back to customers when payment made via credit card or electronic methods.
 3. Large inventory adjustment made due to physical inventory adjustments and prior year clean ups.
 4. Literature costs do not include enough USPS allocations to cover what is spent on shipping, adjustment will be made.
 5. Balance Sheet: Accounting processes need to be re-vamped to clean up anomalies (offset accounts), which will happen with QB consultant. Additional discussion:
 6. Internal work done to properly reflect accounts receivable and payable balances. Will be corrected for year-end financials.
 7. Discussion regarding collection and remittance of sales taxes outside of PA. To be explored further.

IV. Office Manager Report: Fran not present

IV. Open Discussion:

- A. Reviewed submitted budget with committee, still items to be tweaked and resubmitted for next steering committee meeting.
- B. Tracking and recording of restricted donations and how alleviated when fulfilled.

Next meeting 12/15/22 at 7:00 pm via Zoom

respectfully submitted by Stephanie W.

Archives Committee Report from Tuesday November 8, 2022 (zoom) and Saturday November 19, 2022 (in person)

The committee met on Tuesday, November 8th at 7 pm on Zoom and in person on Saturday, November 19th at 9am in the SEPIA office at 1903 South Broad Street in Philadelphia.

Present on Tuesday, November 8th : Rich M: member, Jerry McT: Archivist, Anne Marie: member, Gloria C: member, Howard S: Delco Zone Liaison, Jack Mck: Alt Delco Zone Liaison, Debi W: Chester Zone Liaison, Spencer G: Philly Zone Coordinator.

Tradition 1 and Concept 1 were read and discussed.

The committee read and discussed pages 7 - 9 from the Archives Workbook. All Zone Liaisons present gave their reports. The committee continued to discuss updating the History of AA in Philadelphia DVD. The Archives Committee would like to thank Anne Marie and Lina for their work on the DVD flyer. The flyer is currently posted on SEPIA's website and is also in this month's "Interviews" Upcoming showings of the "History of AA in Philadelphia" DVD are listed below:

The Hershey's Mill Group
United Church of Christ East Goshen
1201 N. Chester Road
West Chester Road, PA 19380
Date and time to be determined

If your group would like a showing please contact the Archives Committee at archivesdirector@aasepia.org or archivist@aasepia.org

Present at the Saturday, November 19th meeting at the SEPIA Office were Jerry McT, Archivist and myself. No longtimers were recorded, Jerry is continuing to transfer to the hard drive the remaining SEPIA longtimers that were originally recorded on cassette tapes.

If you have 20 years or more of continuous sobriety, the Archives Committee would like to record your experience, strength and hope. Contact the office at 215-923-7900, or email the Archives Committee at archivesdirector@aasepia.org or archivist@aasepia.org if you're interested. The Archives Committee meets on Zoom on the second Tuesday of the month (December 13th) at 7pm and the third Saturday of the month in person (December 24th) at 9am in SEPIA's office at 1903 South Broad Street in Philadelphia. Hope to see you there.

Submitted by Larry A, Archives Director

CPC Committee Report from November 7, 2022

Number of Attendees:

Attendees to fill out this form:

- <https://docs.google.com/forms/d/1fNwWi-WaLksiB52dTMtXnG-hlixFaWT1jfV7KGExTS4/edit>

To view volunteers that have completed the form:

- <https://docs.google.com/forms/d/1fNwWi-WaLksiB52dTMtXnG-hlixFaWT1jfV7KGExTS4/edit#responses>

Agenda

- Introductions of newcomers (name, homegroup, did you complete the form?)
 - *post form link in chat
- Explain what the CPC is/ what volunteers do, eligibility and what newcomers can expect to do next
- Lend a hand to Northeastern Maryland Intergroup CPC (new CPC chair Diane Goldsmith) to help CPC get back up and running post covid
- We had 21 Drexel Medical Students to escort in November - there are exams and a holiday so please reach out ASAP - student assignment emails will go out no later than thursday
- Students have access to ALL reading materials. The AA suggested readings (The Drs Opinion, How It Works, AA Preamble) are provided on their FPC1 course page. Do not suggest anything additional unless the student asks for it. When we "suggest" additional literature/videos, etc we actually put Drexel Medical School's accreditation at risk. They are allotted 2 hours for this entire process, including readings. Their administration must account for every minute of work they assign and can lose their accreditation if they exceed certain time restrictions. This also applies to our pre and post meeting. Meet no more than 20 minutes before.
- cpcasstdirector@aasepia.org

- If the students have questions post-meeting and the volunteer sends out something they requested, that's OK. Lorie suggests if there's anything that you feel is an important reference – post meeting - she's happy to post that as well – as a 'Post meeting reference'.
- If the students don't respond when you reach out to them please let us know. It proved to be very helpful in September and alleviated scrambling at the end of the month.
- Please make sure to copy Lorie Cannon, myself and Mike on ALL correspondence
- llc62@drexel.edu
- cpcdirector@aasepia.org
- cpcasstdirector@aasepia.org
- We can reach out to students and ask for copies of their assignments (a 1 page paper they are required to write about their experience with the CPC). We are looking to publish one in the Grapevine to make known the difference SEPIA is making in the medical community.
- 2023 budget of \$300 approved by a unanimous vote.
- Discussed doing more detailed introduction of selected members each week.

#1

<https://www.awardconnection.com/p/VBFPD-KIFTA/table-top-retractable-roll-up-banner-stand-33x36>

Table Top Retractable (Roll Up) Banner Stand (33"x36";)

Size: 33x36 Imprint: full color

\$206.00 \$206.00

ADDCHG Additional charges for Table Top Retractable (Roll Up) Banner Stand (33"x36";)

Setup Charge: \$65.00

\$65.00 \$65.00

#2

<https://www.awardconnection.com/p/PDDME-GFSGN/table-top-retractor-banner-stand-33.25x36>

PDDME-GFSGN Table Top Retractor Banner Stand (33.25"x36";)

Size: 33.25x36

\$168.92 \$168.92

ADDCHG Additional charges for Table Top Retractor Banner Stand (33.25"x36";)

Setup Charge: \$20.00; Art Charge: \$55.00

\$75.00 \$75.00

The first one has a better vinyl which makes all the difference. The second one with a value price, has a thinner banner.

Now, I would like to say, go with the least expensive. But I know that not everyone is as careful as me. Some are sicker than others, if I can borrow that term. Having a better vinyl will help make these last longer.

Please call with any questions. If your meeting is tonight, here is my cell number 215-514-0675

Interphones Committee Report from November 2022

Committee did not meet in November 2022

Prison Committee Report from Thursday, November 3, 2022

- Meeting took place on Zoom 11/3/22 6pm
- 12 in attendance
- Serenity Prayer, Traditions, and Committee By-Laws were read. Introductions were made.
- Reports:
 - Bucks County – Nothing new.
 - Chester County – No report.
 - Delaware County – Nothing new. Frank Kelly liaison and new assistant liaison Jelus Blaine.
 - Montgomery County – Nothing new.

- Philly – Philadelphia prisons would like us to start up meetings. Committee must vote on starting meetings and work out the details. Still accepting volunteers, must let the director or assistant director know who is volunteering at the Philly jails.
- Temporary pen pal Eryn is still sending letters in to the prisons.
- SCI Phoenix – No new news. Committee is still requesting meetings.
- SCI Chester – Three in-person meetings are still going on. Need help with more volunteers, and also need Spanish speaking volunteers. Contact director or assistant director of Prison Committee.
- Temporary Contact – Assistant Director Jason is working on updating volunteers list and temporary contact forms.
- New Business – Voted to start meetings in Philadelphia prisons. Approved starting one weekly meeting per month, as requested. Additional meetings at different prisons to follow.
- Working on updating our membership contact list. Anyone who wants to be on the list, please contact the director or assistant director.
- Final note – I would like to thank Carolyn C. for all of her hard work and service to our fellowship.

Love and Service,

Mac – Director of Prisons – Chester Prospect

Public Information Committee Minutes from Wednesday November 16, 2022

ACTION ITEMS:

1. Steve S. to share e-flyers with Sara B of Senior Directory by December 12th . Need a volunteer to go to the networking event taking place December 20th 2-4pm.
2. Committee members are to reach out to Sam (admin@aasepia.org) if you need one-on-one guidance to access and use the Public Information Committee’s Google tools.
3. Steve S. to share the Philadelphia Radio Market list used by GSO’s agency with Emma for outreach.
4. Steve S. needs to re-register with Next Door with updated email.
5. Sam (Philly Zone) and Patrick volunteer to work on a university contact list and an introduction letter for next meeting. Suggest they also review the ‘Educator’ e-flyer here.
6. Committee members to tell Steve S. if they’d like to pick up a bunch of ‘We Can Help’ flyers from a local Staples. Fran can order the flyers to be printed for the liaison to pick up at a local Staples, and distribute to Zone members at the Zone meeting.
7. Committee Members and others, if possible, attend the December 14th 7pm PI Liaison Orientation.
8. Patrick to volunteer for PI Alternate Liaison role at next Philly Zone Meeting.

Meeting Notes:

- I. Open with The Serenity Prayer, Welcome & Introductions.
 - In Attendance: Steve S. (PI Director), Emma S. (PI Asst Director), Erik B (Alternate Liaison Bucks County), Jay F. (Vice Chair), Sam H. (Tech Admin), Bob, Sam H. (Philly Zone Liaison), Sergio A (Spanish Speaking District 68, PI Committee, Alternate Liaison), Patrick (looking for ways to get involved), Seth H (Delaware Zone Liaison), Ry (Bucks County), Sarah K (Alternate Liaison Montgomery County)
- II. Traditions - Read and Discuss Tradition 1
- III. Unfinished Business:
 - Google Ads: On hold based on a possible change in website platform.
 - Senior Outreach packets have been distributed to liaisons (Steve S.)
 - Steve describes the contents of the packets – have sent out about 80 so far – will have another 80 to distribute.
 - Sarah says next networking event for ‘Senior Directory’ in Philadelphia can have someone from AA come and distribute the flyers and network. Her contact, Sara B, will be sending out invitations to the event December 12th . The invitation is going out to some 1100 senior health professionals. If PI provides an electronic version of the flyers they could be sent out via email blast. The event is taking place December 20th , from 2-4pm and is a networking event for senior care professionals in NE Philly (at MH hospital

with MH senior living and detox wing). Members of the PI committee are invited to attend to announce AA's availability to the senior citizen community and hand out packets/flyers. Free food for whoever attends. If no one from the PI Committee is available, Sara will hand out the flyers if they can be printed and made available to Sarah prior to the event to pass on. Sara B can be emailed directly at philly@seniordirectory.com.

- NEXT STEPS: 1) Steve S. to share e-flyers with Sara B., 2) Need a volunteer to go.
- Investigate costs for outreach to SEPTA. What is status? (Sam H. – Phila Liaison) Sam reported that he was given a contact name, John Roche, who does advertising for SEPTA. Sam has reached out and is waiting for a reply. Contact information is: 1635 Market Street, 17th Floor, Philadelphia, PA 19103, Phone: (215) 827-8685, septa.salesinfo@intersection.com
- Committee members' use of Google Chat and Google Spaces: (Sam - Admin)
 - Sam Admin shares the PI Workspace to show the different ways can share some of our activity – and info.
 - NEXT STEPS: Reach out to Sam (admin@aasepia.org) if you need one-on-one guidance to access and use the Public Information Committee's Google tools.
- Status on electronic billboard campaign purchases. Company used is called Lamar. Five locations are hosting the AA advertisement this week (Nov 14 to 20) to help the public find our website and our 24hr SEPIA phone number, as well as give overall exposure that AA is here to help. These are the locations:
 - Route 23, .2 mi. west of Rt. 113 south side, facing west
 - RT30 BYPASS,.1 MI W/O RT 322 EXIT north side, facing west
 - I-95/I-295 N/O FORD RD west side, facing south
 - I-95, 1.7 mi. S/O I-476 (Blue Route) west side, facing south
 - I-95 S/O ACADEMY west side, facing south
- PSA distribution to radio and TV stations (Emma)
 - Contact information is needed to create a snail/email mailing list. Need volunteers. GSO's agency shared AA's PSA with the Philadelphia market, but will not share the contact info with us so we still need to independently reach out to individual radio networks for Community Liaison contact information.
 - NEXT STEPS: Steve S. to share the market list used by GSO's agency with Emma for outreach.
- AA information on Nextdoor. (Steve S.) NEXT STEPS: Steve S. needs to re-register with updated email.
- Public Information Committee Event Updates: (Steve S.)
 - Steve S. attended the Drug Addiction Resource Alliance (DARA) Forum on October 20
 - Sam H. (admin) suggested we update the current tablecloth to brand Alcoholics Anonymous rather than SEPIA.
 - Steve shares on purpose of Unity Pitches and invites volunteers to Sunday November 20th Phoenixville Unity Pitch Meeting.

IV. New Business:

○ 2022-2023 PI Campaigns

- Literature Packet Zone Distributions/Mailings (targeting: Senior Centers, Churches, & Probation Officers) Steve provides overview of potential distributions. Write a letter, pick information / literature to share, liaison shares packets with their Zone members to pass on.
 - Sam (Philly Zone) suggests that we could target University Counseling Services. Previous 'Educators' info can be found on the PI Service Team

aasepia.org web page and here.

o NEXT STEPS: Sam and Patrick volunteer to work on a university contact list and an introduction letter for next meeting.

- Sam (Admin) suggests taking big books to local libraries by reaching out to the central branch of each County.
- Steve S. looking for a volunteer to draft a letter and pick out literature for a Church focused distribution campaign.
- Some conversation continued about having numerous packet distribution campaigns at the same time. Group preference was that campaign information be made available but that the focus be on one packet distribution campaign at a time (suggested approximately 3 months each).

■ We Can Help Flyers Zone Distributions (Steve S.) NEXT STEPS: Tell Steve S. if you'd like to pick up a bunch of flyers from a local Staples. Fran can order flyers to be printed, for the liaison to pick up at a local Staples, and distribute to Zone members at the Zone meeting.

■ Workshops Steve S. will deliver a Public Liaison Orientation workshop to go over what PI is and what resources there are available. December 14th 7pm was the best date for liaisons.

■ Sandwich boards (Sam Admin) Sam shared a picture of a Miami area AA entity using an AA sandwich board at the 2022 Miami Beach Seafood Festival. It was reported to be a great way to share AA as a resource. Need to identify a volunteer willing to use the sandwich board.

o Spanish Public Information for Eastern PA. Sergio is representing the Spanish District 68 with area 59 Eastern PA. Sergio shared how to get your story out for the Grapevine and or La Vina by attending a workshop, Saturday 6pm November 16 at South Spring Garden Ambler PA.

o Other?

■ Patrick volunteers to be Philly PI Alternate Liaison. Next Steps: He must volunteer and be confirmed at the next Philly Zone Meeting.

V. Close with Responsibility Declaration

Next Meeting & Contacts Wednesday, December 16th / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Steve S., Director of Public Information, publicinfodirector@aasepia.org

– please send any photos of your home group for the Google Business Profile page

Emma S. Assistant Director of Public Information publicinfoasstdirector@aasepia.org

Current Members:

PI Director: Steve S.

PI Assistant Director: Emma S.

PI Zone Liaisons & Alternate Liaisons:

- Bucks: Phil H – publicinfobcz@aasepia.org
- Buck Alternate: Erik B - publicinfobczal@aasepia.org
- Chester: Open Position - publicinfocczl@aasepia.org
- Delaware: Seth H - pubicinfodczl@aasepia.org
- Montgomery: Scott G - publicinfomcz@aasepia.org
- Montgomery Alternate: Sarah K - publicinfomczaltliaison@aasepia.org
- Philadelphia: Sam H - publicinfopcza@aasepia.org

Contents of Public Information Workbook Kit https://www.aa.org/assets/en_US/f-65w_PI_Kit.pdf

Special Events Committee Report from Monday, November 28, 2022

Meeting started at 7:00 with Serenity Prayer

In Attendance:

Jay F., Vice Chair

Rachel C., Chair

Sharon B., Secretary

Jim B., Treasurer

Larry A., Archives

Fred S., Tech

Fran G., Office Manager

Kevin B., Office Asst- Celebrated 45 years of sobriety!

Helene, Bucks County Liaison

Regan, Bucks County Alt.

Gloria B., Delco Zone Coord.

Bill S., Chester Liaison

Chris C., Montco Liaison

Rebecca, Philly Zone Liaison

Members: Rich M, Bebe, Brooke E, Chris B, Lorraine, Mark P, Maureen, Nick P., Peggy, Andrea, Elaine J, Sue L, Timski

Breakfast Recap: Jay gave a recap of breakfast - very successful. We made over \$3800.00

Still have no place for **Share a Day Event**. Suggestions were made for St Charles Seminary (Fran) St John Neumann (Jay) and Temple Ambler or Philly Campus (Jim B.) Anyone with any thoughts please call the venue. 150-200 ppl at the most. Needed: One large room and two smaller break-out rooms, room for tables and food. You can also call the office with any information or venue that you think might be viable. One week DEADLINE for a decision.

Round UP News: Jay and Mark P drove to the Showboat. Fantastic place. Lots of room. 60,000 sq. ft. of arcade, racetrack on bottom floor, wall climbing, ax throwing and many more fun things to do!

Hospitality: Catering is on site. Details to be worked out yet but we are in the High Rollers Lounge!

We will put out a flyer for all information to get rooms-you must USE THE CODE ON THE FLYER for special pricing.

Flyers: Save the date and Logo contest (Fran)

Themes: Voted on themes for the 2023 Round Up. Eleven suggestions were put up for vote. The winning theme is SERENITY BY THE SEA.

Note on Logo Contest Flyer; Make sure it says that SEPIA has the right to change colors etc. if need be. Date: the designs have to be in by January 30 for a vote.

Merchandise: Three vendor prices needed for: Griffin Pottery, Artistic Design and Timski has one Name?

Online Registration and purchasing of merchandise will be easier this year. It will be done on the website under new construction.

Discussion on banquet or no banquet. Several votes taken with several different options. It was finally decided that there is enough room (The Harlem Ballroom) to have the banquet and when the banquet speaker is ready then people who did not attend the banquet will come into the room and be seated in the chairs that will have been previously set up to accommodate them. Not sure of the price of the banquet yet. Details to follow.

Types of food for banquet-set menu or possibly a buffet. Details to follow.

DJ's Discussion:

Three quotes were given as per the financial guidelines;

Over the Top: \$6050.00

Ken Schaeffer: \$7,100 possibly cheaper now that we will have no simulcast. We have worked with him before.

Spellcaster Productions: \$54,000.00

Meeting ended at 8:10 Submitted by : Fg

Next Special Events Meeting will be December 26, 2022@7:00

Treatment Facilities Committee Report from Monday, November 21, 2022

Open with Serenity Prayer

Jake reads Tradition 1

Luke read concept 1

Bucks zone : NO REPORT NO LIAISON IN ATTENDANCE

Chester Co. - 12 Commitments, all met. Waiting on VA to re-open.

Delco - 62 Commitments all being met, primarily due to outstanding support from homegroups adopting meetings. Krosher has restarted. (Tom C exit early for BTG meetings)

Montco - 45 Commitments all met. Malvern in talks to restart.

Phila. - 194 commitments, 94 not met. Beginning outreach across all zones for support. Glenn S is distributing flyers for support. Jerry and Sean continue to reach out to homegroups for support at the Philly Zone IGR meeting. We will be encouraging "general attendance" at Philly zone meeting to jump start support. Follow up meeting scheduled for 11/22/22 at 7pm for Luke, Dave, Jim B and Sean.

Old business: Literature continues to be on backorder. Laptops have been ordered.

New Business: Initiative to support Philly treatment commitments.

7:55pm Meeting Closed with Serenity Prayer

Unity Committee Report from November 15, 2022

Committee met via zoom on Tuesday, November 15, 2022, at 7:00pm

- Opened with the Serenity prayer
- Round table introductions (Name, Homegroup, Service Position, Milestone).
Eight (8) attendees present were:
 - o Paul H
 - o Steve Mcl
 - o Tod (IGR Greater Levittown / Buck Co Zone Unity Liaison
 - o Tiara
 - o Howard
 - o Bobette
 - o Steve
 - o Sam H
- Tradition 1 was read without comment
- Concept 1 was read; followed by brief comments by Steve Mcl
- Old Business : previously scheduled Unity Pitches were noted
 - o Schuylkill Meeting House in Phoenixville on 11/20/22 @ 7pm
 - o Expect A Miracle: out of the 3 dates offered, the committee voted to do 1/14/2023 at 1:00 pm; Paul noted refreshments will be served.
- New Business :
 - o New Pitches:
 - ☑ Sweet Surrender, Wednesday November 30th at 9:00pm
 - ☑ Honey Brook, Wednesday March 29, 2023 at 7:00pm
 - o Unity Day – Fall 2023. It was commented that the committee should look at suitable venues / locations and dates now. Also, the 2016 Unity Committee job description indicated that Unity Day used to be "Unity Fun-shop". It was commented that the Fun-Shop was more than another pitch, it offered presentations, games, prizes, and refreshment – this format seemed to attract better participation.
 - o Service Team email updates need to be done for Unity info distribution.
 - o Zoom closed captioning has been turned on for Zoom meetings
 - o Philly Zone will only hold in-person zone meetings beginning in December 2022.

- Unity scripts need to be updated and Bridging the Gap needs to be added.
- Meeting closed at 7:59 with “The Responsibility Pledge”

Next meeting is Tuesday, December 20, 2022 at 7pm.

Pitch Report:

- Schuylkill Meeting House in Phoenixville – 11/20/22 @ 7pm : the meeting was well attended and the committee was warmly welcomed, the pitch was well received with questions afterwards. There were 8 participants for the pitch: Chrissy D, Paul H, Pierre A, Eileen, Steve S, Cindy G, Stephanie (Finance) and Tiara.
- Sweet Surrender in Langhorne – 11/30 @ at 9:00pm. Not counting the 8 committee participants, there were roughly 60+ attendees – mostly young adults who were very lively, receptive, interested in the info presented and engaged in the process. The room was lit from all the smiles and good vibes, and they welcomed the committee in an unforgettable wayyyyyyyyyyy. Working the pitch were: Paullllllllll, Luuuuuuuuke, Steveeeeeee, Cindeeeeeeee, Sandeeeeeeee, Jimmmmmm, Lar-reeeeeeee and Tiaraaaaaa (you had to be thereeeeeee).
- Please consider joining the pitches for Expect A Miracle and Honey Brook,

Thanks and gratitude to All for their fine service.

Tiara

Website/Technology Committee Report from Wednesday November 9, 2022

Login:

<https://us02web.zoom.us/j/84021793007?pwd=SGdERXBndTlzVkhpTitEVzRqVEVrdz09>

- Zoom Meeting Code: 840 2179 3007
- Zoom Participant Password: 580960

Attendees:

- Steve S (Public Information Director), Emma S (Public Information Assist Director), Kevin B (Web Committee), Sam H
- (Web Committee), Jim B (Treasurer)

Open with Serenity Prayer at 5:30

Unfinished Business/Follow Up:

- Kevin B is working with the Delmarva Group to integrate the computers and link Zen Cart with QuickBooks. What is the
- status?
- Make a scheduling tool across all 12 Step committees – what is status?
- Registration form for Roundup
- 2-step verification for SEPIA Google accounts
- Find another Internet other than Comcast Registration form for Roundup.
- New Business/General Discussion
- Zen Cart did not provide a reliable tool to link with QuickBooks. We hired a contractor to build a new online store that will
- integrate through a bridge tool with QuickBooks. We will retire Zen Cart as soon as the new store is tested and operating.
- A new bookstore site has been approved and is in progress.

We closed with “I am responsible” at 6:30 PM.

Next Meeting & Contacts

Wednesday, December 7th / 5:30 PM / Via Zoom / Zoom ID: 840 2179 3007 / Password: 580960

Steve S., Director of Public Information, publicinfodirector@aasepia.org

Emma S., Assistant Director of Public Information, publicinfoasstdirector@aasepia.org

Bucks County Zone Meeting Minutes from Monday, November 14, 2022

Andrea called meeting to order at 7:01 pm

Opened with the Serenity Prayer

Read Tradition 1

Read Concept 1

Janice read last month's minutes

Attendance:

Intergroup Reps: 30

Alternates without rep present: 2

Alternates with rep present: 1

Guests: 7

New Representatives:

- Rachel- Living Sober
- Ellen- First Call
- Barbara- Livingroom Group
- Brian- Steel Workers

Anniversaries:

Personal:

- Barbara 4 years
- Bobby K. 27 years
- Steven O. 7 years

Home Group:

- Livingroom Group 9th anniversary on 12/4/22 6-8pm
- Steelworkers 49th anniversary on 11-21-22

Guest reports:

Stephanie Asst. Treasurer

- Meeting time: 3rd Thursday Zoom 7pm
- "Quickbooks" -changes/updates some adjustments still need to be made. working
- budget for 2022-23.
- Contributions- Committees are encouraged to spend their budget.

Fran -Office Manager

- Glen S. has taken the time to organize the Sepia Office.
- Gratitude breakfast- Sold \$8,200 in tickets.

Jay-

- Share a Day- looking for a location
- Round-up Dates 4/21-23 Renovations are being made

Steven Oz

- Archives- GSR NY tours are open
- Photos- Looking for photos of meeting places.

Liaison Reports:

Andrea Zone Coordinator:

Archives- Meeting 3rd Saturday
CPC- 36 students. Follow Guidelines
Chester- Need Spanish Speaker
Prisons- Montco/Delco pen pals
Treatments- Groups need support
Unity- 3 pitches coming up.

Randy Archives:

- Meets the 2nd Tuesday of every month on Zoom
- Group Histories – Forms on S.E.P.I.A. website 2 copies- Sepia/Zone binder
- Personal Stories: old timer’s testimonies (over 20 years of continuous sobriety)– telephone or in person on 3rd Saturday of each month.
- Group Presentations- Archives Committee Philly history DVD- 22 minutes
- Preservation Work-meets monthly 3rd Saturday Sepia office

Heidi CPC:- Nancy Reported ***Read a thank you letter from a medical professional

- Monthly CPC total- 20 students
- Meets the 1st Monday of the month on Zoom
- Committee-helps police, medical, and other professionals understand what A.A. is and how it can help their clients.
- Volunteers need escorts health care professionals to open meetings –Zoom
- Training- CPC representative, 1 training meeting/shadow- experienced member
- Requirements-1 year of continuous sobriety is recommended, but not required.

Chris B. Finance:

- Meets the 3rd Thursday of the month on Zoom
- Responsibilities- oversees 7th tradition contributions

Maureen Interphones:

- Meets - last Wednesday of every other month – the next meeting is _____
- Volunteers answer phones when the S.E.P.I.A. office is closed
- Hush – meeting on 3rd Tuesday of every month

Phil Public Information:

- Meets the 3rd Wednesday of every month on Zoom
- Purpose-provide information about AA to the still sick and suffering alcoholic.
 - We work with the Web/Tech committee to help maintain the S.E.P.I.A. website
- Google Business Profile page – we need photos of home group’s meeting spaces to add to the website - keep in mind that it is important to avoid photos of people (it’s an anonymous program) and anything that may lend affiliation to an outside enterprise (e.g. crosses, bibles, business names, etc.) You can email photos directly to publicinfordirector@aasepia.org
- Spread Awareness for AA? Go to <https://aasepia.org/docs/199/aa-rack-card.pdf> to obtain Rack Cards, which provide immediate access to the S.E.P.I.A. website as well as a number to call to speak with another alcoholic directly. These cards are great to place in literature racks, on bulletin boards (with permission), and to give to newcomers.
- Flyers are also available on the website. Anyone can print them out and distribute them to local businesses. Always ask permission from the business owners/managers first.
- New Meetings- There’s an interest to start some meetings in Senior Centers.

Helene Special Events:

- Meets the last Monday on Zoom
- Share-a Day-Looking for meeting place
- Round-up- Working on the “best flow” for meetings and other weekend events.

Todd Unity: No Report

- Meets the 3rd Tuesday of the month on Zoom

- Purpose- Committee members go around to home groups and discuss 12th step service positions with the intent of getting members excited and more involved in service work.

Kelly H. Prisons: NA

- Concerned with
- Meets 1st Thursday of every month – we are hybrid, on Zoom and at the S.E.P.I.A. office
- Service- There are 3 prisons in Bucks County: 3 male and 1 female
- Clearances- All meetings are on Zoom, but you must still be cleared, with at least 1 year sober and 2 years off books. The Buck's education session is currently being done on Zoom, and it is less than 30 minutes long.
 - Each facility has different clearance requirements. However, there are no conditions to join the prison committee!
 - Clearances for Zoom and in-person are not separate; if you're cleared for Zoom, then you're also cleared for in-person.
 - Reach out to https://www.aasepia.org/service-committees/prisons_test/ for information on how to get cleared.
- Pen Pals-The temporary Pen Pal project is still ongoing.
- Purpose- Committee members ensure all guidelines are followed, according to each facility's specifications.
- Literature- Prisons need soft cover literature. Reach out to prisondirector@aasepia.org to donate any soft cover literature that you have available.
- Contact Person- Temporary contact forms provide the information of another alcoholic that can be there when someone is released from prison to escort the individual to a meeting, get them connected with other members, provide them with phone lists, etc. – it is our responsibility to carry the message to next sick and suffering alcoholic.
- SCI Chester has opened back up to in-person meetings. There are currently 3 meetings a week. The prison is looking for Spanish speaking volunteers.

Marie Treatment:

- Dylan – said goodbye and best wishes
- Reminders: Covid protocol still needed
- Extra Commitments-

Old Business: NA

New Business:

- Alt. Finance- George
- Prison- Concerned there hasn't been a report for Prison Commitment
- Male Liaison
- Female Liaison

Motion to close at 8:10 pm
Closed with I Am Responsible

Chester County Zone Meeting Minutes from Monday November 14, 2022

Meeting was held via Zoom

Meeting opened with the Serenity Prayer

Meeting Chairperson Kirsten (Zoom host)

New IGRs were welcomed. There was a quick orientation for new members after meeting.

Anniversaries – None this month

Meeting Minutes

- October 2022 meeting minutes were sent to all via email and were unanimously approved.

Attendance

- 25 voting members
- 8 non-voting members
- 2 abstaining members

Concepts & Traditions

Tradition 1, "Our common welfare should come first. Personal recovery depends upon AA unity."

Concept 1, "Final responsibility and ultimate authority for A.A. world services should always reside in the collective conscience of our whole Fellowship"

SEPIA Steering Committee

CPC Assistant Director, Mike

- We are in full swing! Helping carry the message outside the rooms of AA, mostly to medical students.
- Currently working with PCOM, Drexel and University of Pennsylvania – all virtual.
- 36 escorts this month, 24 people shadowing
- To be an escort requires 1 year of sobriety. There is no requirement to shadow
- They need volunteers. It is all on zoom. Escorts conduct a 15 minute meeting before and after the zoom meeting. Please email cpcasstdirector@sepia.org

Secretary, Sharon

- Phone calls into SEPIA: 438 calls for the past month.
- Gratitude Breakfast was a great success. They made \$6000 on the breakfast and raffle.
- They are always looking for volunteers.
- Literature can be ordered online at Sepia
- Budgets: Groups have presented their budgets and they will be voted on at the next Steering committee meeting.

Archives Director, Debi W.

- Meets the 2nd Tuesday of the month virtually; 3rd Saturday of the month is in-person
- Archives preserves AA documentation that pertains to SEPIA
- They record long-timers the 3rd Saturday of the month. You need to have 20 years of continuous sobriety. Recording time can be scheduled in advance. You can hear recorded stories in-person. They're not online.
- There is a DVD showing the history of AA in Phila. Approximately 23 minutes long. This can be showed at any meeting. Contact debiwolf5@gmail.com if interested. The group brings the projector for showing.

Treatment Director, Jake

- Commitments are being filled. Bowling Green has been difficult to fill recently. Please reach out to each
- group when asked.

Bridging the Gap, Pierre, Bobette

- Looking for help for this program. If interested, please reach out. Pierre's number is: 484-363-0337.

Districts

- 29: Amy, new liaison. Have new officers.
- 30:
- 38
- 44
- 56

Zone Announcements

Finance, Steve

- Closed the PO Box that was not used.
- Sepia calendar runs 11/1-10/31
- Finances are in good condition.
- Literature sales are down as are individual donations which used to come from the birthday club
- For groups to check that their monthly contributions are being recorded correctly go to the Sepia website, look at Interviews newsletter. The contributions are recorded on the last page.

Public Information, Chester County

- Position Open

Assistant Interphones, Paul

- Need help with after hours Interphones. Please contact Interphone Director or Assistant Interphone Director at Sepia.
- CPC/Interphones, Sue R.

Special Events, Bill

- 2023 Round Up will be at the Showboat in Atlantic City, NJ: 4/21-4/23
- Showboat is no longer a casino. It's a family-friendly meeting venue.
- Pet friendly! Use your best judgement. Over 1000 people expected.
- Share-a-Day: looking for a date and location for February 2023. Need conference room for ~250 people and rooms for break-out sessions.
- Gratitude Breakfast was a big success

Men's Prison, George

- No in-person or virtual meetings. This will be addressed in 2023.
- Pen pal program are always looking for help. Please reach out if interested.

Women's Prison, Position Open

Unity, Position Open

- Bobette is covering until it is filled.
- Recently did a great presentation.
- If interested contact Bobette – 610-304-5697

Chester County Young People – n/a

Zone Coordinator, Steering Committee, Kristen

Asst. Zone Coordinator, Steering Committee, Eileen

- Meeting information needs to be updated.
- Any questions, contact Kristen at 610-618-6316 or Eileen at eileenhccp@gmail.com

Old Business

- Need to fill open trusted servant positions

New Business

- Steve shared that Sal P. passed away. We will send information.
-

Meeting closed at 8:10 with the Responsibility Pledge.

Next meeting will be on December 12, 2022 via Zoom.

Montgomery Zone Meeting Report from Monday, November 14, 2022

- ATTENDANCE:
 - Total = 26
 - IGR's = 21
 - AIGR's = 5
 - Visitors = 3
- Joe opened the meeting at 7pm with the Serenity Prayer
- New IGR's present:

Adam: First Step East Norriton

Ann: New Freedom Group Glenside

Tim: Flourtown

- Reading of Tradition 1
- Reading of Concept 1
- Anniversaries: Tim: 6 months; Steve: 9 years, Mike: 5 years, Scott: 3yrs - Congrats!
- Moment for sharing if anyone needs to share any pressing needs or feels like they need a drink
- Secretary's Report of previous month's meeting minutes – Minutes Accepted

VISITOR'S REPORTS:

- Public Info - Steve
 - Public info reaches out to the public that does not know about AA
 - Check meeting lists for accuracy – notify SEPIA of errors.
 - Google Business pages –they need photos of home groups – no people, it helps to promote AA. Send photos to Public Information.
 - Google Ads – Allows them to use Keywords to attract people to website. This will help people find help to stop drinking.
 - Meet third Wednesday of the month, 7:00 p.m. via Zoom.
 - SEPIA website has calendar of meetings
- Treasurer – Jim
 - They work with each of the zones to allocate funds to the zones to operate.
 - Work with Special Events committee with fundraising.
 - Work with office manager at SEPIA to assist with bookkeeping system.
 - Maintain prudent reserve – AA recommends they maintain 12 months prudent reserve. Costs about \$27,000 month to run SEPIA.
 - Finance meets third Thursday of the month.
- Unity – Tiera T.
 - Will go to home group to do a unity pitch, if invited, to talk about service opportunities; pitches coming up at Schuylkill Meeting House 11/20/22; Sweet Surrender on 11/30/22; Expect a Miracle in January.
 - Need a liaison for Montgomery County.
 - They do the unity picnic each year.
 - Meet Third Tuesday of the month on Zoom. All are welcome.

LIAISONS REPORTS:

- Cooperating with Professionals Committee – Christie
 - Reaches out to medical community to educate medical professionals in training about AA.
 - NEED VOLUNTEERS to escort students via zoom to meetings. 20 minute meeting before and after.
 - Need 1-year continuous sobriety to escort a student.
 - Meeting: First Monday of the month at 7pm via Zoom.
- Finance/Treasury – Greg
 - Cash \$41.60
 - Need an alternate finance person at the Zone.
 - Meeting 3rd Thursday via Zoom, see SEPIA website for details.
- Interphones – No Report Need Liaisons!!

- Meetings are every other month. See SEPIA website for details.
- Prison - Charlie
 - Prison Update:
 - Bucks County has three Zoom meetings.
 - SCI Chester three meetings a week – looking to get people cleared because they only have three people cleared – Charlie can assist with clearance information.
 - Philadelphia County is doing clearances.
 - Pen Pal letters – going well – see Charlie for info on sending Pen pal ltr.
 - They meet on the last Thursday of the month via Zoom.
- Public Information – Scott
 - They bring the message about what AA does and how to get help.
 - E-Billboard in five locations Rte 23, Rte 30 bypass, I-95S, I476, I95 Academy S– 11/14 – 11/20/22 to help public find website and 24 hour SEPIA phone number.
 - They have packets for reps to deliver to nursing homes.
 - They set up a table at a recovery event in Lansdale – please let them know if there is an event in your area.
 - Will be the first Intergroup in the country to have Google Ads.
 - Please update any meeting information with SEPIA.
 - Public information meeting third Wednesday of the month via zoom – all welcome. No time requirement for Public Information.
- Special Events –No Report
 - Meeting: Last Monday of every month, 7pm via Zoom.
- Unity – Need Liaison!!
 - Meeting 3rd Tuesday of every month via Zoom.
- Treatment Facilities –Phil
 - Gave out commitments to IGR's in order of attendance at tonight's meeting.
 - It is IGR's responsibility to get the commitment and to get it filled.
 - Brooke Glen – wants to start with one commitment a week – either Wednesday or Friday.
 - Malvern Institute (Willow Grove) – Working on opening a commitment.
 - Building 50 – Will be ready to get started again soon.
 - If you take a commitment, you will get an email with commitment date, time, and location. One week prior you will get a reminder.
 - Hatfield Recovery Houses – It is important that people show up – Steve L. Will leave his contact info in case there is a problem.
 - Malvern – Possibly looking at starting a meeting in Malvern on Saturday's beginning in January.
 -

CHAIRPERSON'S REPORT

- Montco needs Archives, Unity, Interphones liaisons. Ask home groups if anyone wants to get involved.
 - Peter approved for Alternate Unity
- Moving to new location in January: Sanctuary United Methodist Church 1346 East Prospect Avenue, North Wales. Close to current location.
- May have two gratitude breakfasts next year. Will not be in Montgomery County because it was held in Montco this year.
- ☑ Hosts commitments on hold for now because we are getting new commitments.

OLD BUSINESS:

- New Steering Committee candidates approved unanimously (20-0)
- New Trusted Servants accepted:
 - Coordinator – Joe M.; Asst Keri C
 - Special Events – Chris C

 - CPC – Dan (previous asst); Asst CPC: Christy
 - Secretary – Sue F
 - PI Alternate – Sarah
 - Treatments – Phil; Asst – Michele
 - Unity- Peter D Alternate Unity
 - Finance - Greg
 - Archives and Interphones – NEEDS BOTH

NEW BUSINESS:

- Bridging the Gap program – pairs people up with someone leaving a treatment facility – you would get paired with someone leaving to attend a meeting. Contact SEPIA for information.
- Brooke Glen – Looking for a meeting on Wednesdays at 7:30 p.m. IGR’s voted this commitment in tonight. Contact Phil (mcztl@aasepia.org) if you can help in December with this. The commitment will be on the schedule in January.
- Unity- Approved for Peter D Alternate Unity

Closed meeting at 7:52 p.m. with “I am Responsible”

Next Montgomery County Zone Meeting will be held in-person at the Church of the Messiah on Monday, December 12, 2022

Minutes taken by Sue F – Secretary

Philadelphia County Zone Report from Monday, November 14, 2022

Open meeting at 7pm with The Serenity Prayer

Read Tradition 1 read by Sandy

Read Concept 1 read by Caroline

Attendance: On Line 22 IGR 17

In person 25

Zone Coordinator Reports:

Spencer reports that all is well at Sepia in terms of literature. The budget of \$2000 should be sufficient for this coming year for the Philly zone committee. Let’s spend that money. The QuickBooks system is up and running very well at the SEPIA office.

Visitors from the Steering Committees:

Emma S PI Committee: Informs the public as to who we are and what we do. No specific sobriety time is required. They are using google ads to find and locate information when being googled using google search engine. There are flyers available on the www.sepia.org website that can be given, hung at businesses, or distributed. We will have an electronic billboard on most major intersections. We are available to set up literature tables at health and wellness events. If there

are any events coming up, please let us know so they can set up a table. Sepia calendar of events can be found on the website.

Max Prison Committee: Online at 6pm www.aasepia.org for the zoom meeting. Spanish speaking members are needed to assist with translation at the meeting. The director can be emailed at Prisondirector@aasepia.org to communicate any info. The meetings are the 1st Wed of the month on zoom.

New IGR

Pam W: University 4021
Amanda: Last Stop
Zac: Face to Face
Billy: Sober and Gay
Adam: LOD

Personal Anniversaries

Spencer 4 years
Sean 2 years
Amanda 2 years
Dave 28 years

Group Anniversaries

Sunshine 43
New Beginnings 46 years
East Falls 9 years
Face to Face 2nd year

Treatment and Facilities Jerry: 191 commitments and there are too many still opened. There was an ER contact list started to contact others if someone is not able to keep their commitment. If someone is unable to make their commitment, there needs to be a replacement. We need to have assistance from all home groups. Please show up when you have accepted a commitment. Beacon Light is only taking 1 commitment per group. There is a form for proof of vaccination for Friends Hospital. Just email Jerry to have the form is emailed. We need the hand of AA to fill these commitments. You can sign up also sign up as an ER contact via prisondirector@aasepia.org .

Archives Spencer: They are still looking for stories with those over 20 years of sobriety. Please announce this at all homegroups. There is a form that must be signed prior to any type of recording. Group history is needed as well.

CPC Report: No Report

Finance Committee Report John Liaison: Quick Books clean up as been completed. Literature sales have decreased. 2023 budgets are being closed via Sepia. Trying to find a banking relationship that can give a better interest rate. Its on page 7 of the committee reports.

Interphones/HUSSH Committee Report: No Report

Prison and Temporary Contact Committee Report Lynn: No more in person at clearance at Holmesburg. Submit your name to Max at prisondirector@aasepia.org to get an appt to obtain a clearance badge. Philly prisons are opening slowly. The other info remains the same.

PI Committee Report Sam: Senior outreach program has pamphlets that can be handed out to different facilities. This can be done by anyone looking to be in service at AA. Information can be picked up. Please be sure to check for the

accuracy of meetings. This can be edited on the home page of www.aasepia.org. Then be sure to report this to the office as well. Home group pics are still needed for the PI committee. No faces!!

Special Events Rebecca: Last Monday of the month on Zoom is when they meet. \$5237 profits from the gratitude breakfast. Round Up contracts have been signed with the Show Boat. The pricing is not available at this time, but the place, time, and date has been solidified. Share a day is Feb 19th but still looking for venues. Special events need volunteers as well as all the committees.

Unity Committee: No Report

Young Peoples Committee Shawn: They have a location for New Years Eve event. They are looking to be present and accounted for moving forward. An alt needs to be selected for Youngs PPL

Old Business:

We will miss Glenn sitting at the table. He has done an awesome Job. Thanks, Glenn, for all you have done and continue to do.

New Business: No more Zoom meetings. Maggie motioned for a basket to raise money for pizza every other month beginning in December. We will have meetings every odd number month.

15 in agreement

1 opposed

There are numerous positions that need to be filled. Please take this opportunity to let your homegroup know that these positions are available.

Alt: Secretary, PI, Special Events, Young People, and CPC

Alt Liaison: Archives, HUSSH, and Unity

The meeting ended with the "I am responsible"

Next Meeting is December 12, 2022