



**September 2022**

**Steering Committee  
Reports**

**Each Zone will have a meeting on Monday, October 10, 2022 at 7 pm**

For all Zone and Committee Zoom Information see the spreadsheet that is available on SEPIA's website.

### **Chairperson's Report from the month of September 2022**

I attended the following Committee Meetings:

- WebTech on September 7<sup>th</sup>.
- Archives on September 13<sup>th</sup>.
- Special Events September 26<sup>th</sup>.

Attended the Philadelphia County Zone (PCZ) meeting on September 12<sup>th</sup>. The PCZ has a hybrid meeting. The meeting room was packed and there were quite a few people online. Very nice turnout. The PCZ Alternate Coordinator, Spencer, did a good job chairing the meeting.

Chaired the Steering Committee Meeting on September 7<sup>th</sup> from the SEPIA office. The 2022-2023 Steering Committee slate of nominees was shared with the committee.

The slate of nominees, and a brief service bio of each candidate, was being prepared for distribution at the September Zone meetings. It was suggested that the IGRs/AIGRs take the list to their homegroups, get the conscience of the group, and be prepared to vote on the slate at October's Zone meeting.

Point of information – all 2022-23 Steering Committee nominees should inform the SEPIA office of which October Zone meeting they will attend.

Had the pleasure of attending the First Call Group on Sunday, September 25<sup>th</sup> for the Archives Committee's showing of the DVD "The History of A.A. in Philadelphia". It was presented by our Archivist, Gerry McT, and Area 59 Assistant Archivist, Matt. A very informative Question and Answer session followed the presentation.

Once again, we are having a lot of fun at our meetings while we are carrying the message of recovery in the five-county metropolitan Philadelphia area.

Please join one of our 12-step committees and experience first-hand the joy of service.

In Love and Service,

Larry A.

Chairperson

### **Vice-Chairperson's Report from the month of September 2022**

This month I attended the Steering Committee and chaired the Special Events Committee.

I have been working on a lot of the details of the Round Up scheduled to be held at the Showboat Hotel in Atlantic City from April 21-23, 2023. This will be a new and exciting location for our annual Round Up!

I am looking forward to the Gratitude Breakfast! The event is scheduled for October 2, 2022 from 9am to Noon at the William Penn Inn located at 1017 Dekalb Pike, Gwynedd, PA in Montgomery County. It is completely sold out and is a wonderful fund-raising event for SEPIA!

Additional details about the Special events meeting can be found below.

**\*\* Please note, our next Special Events Committee Meeting will be held via Zoom on Monday, October 24, due to Halloween falling on the last Monday of the month. \*\***

Yours in Service,

Rachel C.  
Vice Chairperson

## **SEPIA Office Report from the month of September 2022**

Please note and spread the word that the SEPIA office will be closed to literature sales on Wednesday -10/26, Thursday-10/27, & Friday -10/28 for our yearly inventory of books, pamphlets, CD's and DVD's. The office and phone lines will be open. Literature sales will resume on Monday, October 31<sup>st</sup>. Thank you for your patience.

We are so excited to announce the hiring of Shatoya N., as our newest employee at the SEPIA office. She brings with her all the necessary skills that we have been looking for. Shatoya has a rich background in service with many years of experience on the Treatment Committee, dealing with alcoholics, and also has been involved in Area 59 Service. She will be a huge asset to SEPIA. Please stop by the office and give her a big welcome!

The breakfast was a great success. More details in next month's newsletters. We are now gearing up for the **ROUND UP** held at The Showboat in Atlantic City this year! Watch for updates! If you want input as to what is going on, please join us at the Special Events meeting. The last Monday of the month with the exception of October which will be on the 24<sup>th</sup> as Halloween is the last Monday of the month. All meetings are on Zoom. Our newsletter has the login for all meetings. Go to our website at [www.aasepia.org](http://www.aasepia.org) – see "Interviews"

The monthly newsletter "Interviews" is free to anyone!! Go to our website: [www.aasepia.org](http://www.aasepia.org), and look under news for latest edition to read online or you can subscribe and have a hard copy sent to your house each month for the cost of \$25.00.

**Last Chance for "Call for Stories"** ~ The 5<sup>th</sup> Edition of the Big Book is in the making and AAWS is asking for your stories, for the 5<sup>th</sup> Edition of the Big Book. All the details are listed in the **Interviews** found on our website [www.aasepia.org](http://www.aasepia.org) under the NEWS tab. We have two area people that have submitted their stories so far! Deadline is Oct 31<sup>st</sup>!

**Please send in your meeting changes!** If you know of a meeting that is no longer there, please let us know. Newcomers are going to meetings listed on our meeting guide app and finding locked doors!! Even if it is not your meeting, please let us know.... Responsibility Pledge...I (WE) am/are responsible.....**each and every one of us!!**

I attended the Managers meeting in Colorado and came back with many ideas on several issues but most importantly how we can cut our costs in many aspects of our day-to-day work at the SEPIA office. We are implementing many changes to our store and our website, so please bear with us. New and exciting changes coming!

All literature is in stock, except Large Print as Bill Sees It. I am hearing people say literature is still on back order. Not true!

Phone calls received at the office for the month numbered 390. Our thanks to our volunteers that help us out with all the phone calls!

As always, we thank our valuable volunteers for your help! We love seeing all of you and meeting new volunteers. It keeps the office active and fun. Keep coming back!

Any questions, please feel free to contact anyone at the SEPIA office at 215-923-7900.

Thank you for your service!

Fran, Kris and Kevin

## **Treasurer's/Finance Committee Report from Thursday, September 15, 2022**

- Meeting opened with Serenity Prayer at 7:06 pm; Attendance: Jim B. (Interim Treasurer), Stephanie W. (Interim Asst Treasurer), Donna S. (Mont Co liaison), Erik (Bucks liaison), Steve S (Asst director PI), Fran G. (Office Manager), Kevin B., Elaine J. and Sam H. (members)
- Open with Serenity Prayer
- Read and discussed Tradition 11 and Concept 11
- Reviewed Financial Reports: Monthly Income Statement (P&L), Year-to-Date Income Statement, Balance Sheet
  - August 2022 Income Statement (P&L): Comparing to budget, please note many expenses are estimated as annual costs and pro-rated equally over 12 months rather than in the months normally incurred. Additional discussion:
    - QuickBooks changes should be coming in October. New accounts are being added as a need is identified and after incorporating the consultants' other changes, renaming and shifting of accounts will be updated.
    - Individual contributions are lower than budget and literature sales are higher than budget.
    - Cost of goods sold appears way out of line with income. This may be difficult to understand in the short term, month over month, but it will be getting better as we continue to make changes and identify inconsistencies.
  - Year-To-Date (Nov - August) Income Statement:
    - Discussion regarding interest income and if we can obtain a higher interest rate at a different banking institution and/or invested in different types of accounts. To be explored further as we determine appropriate amount of assets to leave liquid.
    - Discussion regarding margins/discounted prices and shipping costs on inventory ordered from AAWS and Grapevine. To continue to be analyzed and improve accuracy and breakout of costs where appropriate.
    - Committee expenses are coming together and are being recorded as accurately as possible each month.
    - Computer/fax equipment, website hosting fees and Employee Benefits fees are higher than forecast. Computer equipment includes new computers. Website fees include a full year of zoom costs in FYE 2022. Payroll entries need to be grossed up to reclassify benefits as compensation.
    - Discussion on classifying expenses indirectly related to the office move. New account to be added for office improvements separate from office supplies.
  - Balance Sheet: Accounting processes need to be re-vamped to clean up anomalies (offset accounts), which will happen with QB consultant. Additional discussion:
    - Open question regarding capitalization of recent computer purchases (should they be posted as general office expense or entered as a capital investment). Fran to discuss with accountants.
    - Open question regarding accuracy of inventory availability in QuickBooks/Zencart to ensure accuracy and proper costing. Ongoing conversations with Delmarva consultants.
    - PNC credit card line item is inaccurate. Internal misposting as these should have been posted to the PNC bank account. To be corrected next month.
- Office Manager Report:
  - QuickBooks consultant has a copy of our books and is working through items. Hopefully the file will be returned in October for us to incorporate changes.
  - Looking for new hire in the office.
  - Suggested passing on merchant service charges/fees to the persons ordering literature so SEPIA does not have to incur the excess expense. Other Intergroups are doing this without incurring significant challenges
  - Mentioned the high cost of phones/hot line from Comcast. Sam to work on advantages/disadvantages of alternative providers

- Open Discussion:
  - Visitation to committees to discuss remaining budgets for this year and developing budgets for FYE 2023. Treasurer/Asst Treasurer/Office to help with obtaining reports of amounts spent in previous years. Discussion of progress made so far by members.
  - QuickBooks store integration - Looking at alternative options to bridge ZenCart to QB. Tool needs to be properly supported. This is critical to accurate inventory figures and costing, which is a major part of our financials.
  - Overall FYE 2023 budget discussion to be discussed offline.
  - Ongoing need for standardization of processes and training of employees.
  - Store will be shut down at end of October 2022 to allow for proper inventory to be taken at the office.
- Meeting closed at 8:48 pm (by unanimous consent); Next meeting 10/20/22 at 7:00 pm via Zoom
- respectfully submitted by Stephanie W.

**Archives Committee Report from Tuesday, September 13, 2022 and Saturday September 17, 2022**

The committee met on Tuesday, September 13<sup>th</sup> at 7 pm on Zoom and in person on Saturday, September 17<sup>th</sup> at 9am in the SEPIA office at 1903 South Broad Street in Philadelphia.

Present on Tuesday, September 13<sup>th</sup>: Rich M: Archives Director, Jerry McT: Archivist, Anne Marie: member, Howard S: Delco Zone Liaison, Jim G: Bucks Zone Liaison, Spencer G: Philly Zone Liaison, Debi W: Chester Zone Liaison, Larry A: Chairperson, Sam H: member

Tradition 11 and Concept 11 were read and discussed.

The committee read and discussed pages 26 & 27 from the Archives Workbook.

All Zone Liaisons present gave their reports. The committee continued to discuss updating the History of AA in Philadelphia DVD. Anne Marie suggested that a flyer be made requesting help from the fellowship with this reboot be included in next month's Interviews. The committee agreed, Anne Marie will work with Lina on the flyer.

Upcoming showings of the "History of AA in Philadelphia" DVD are listed below:

Hartsville Courtyard Group, Wednesday, October 12<sup>th</sup> @8pm  
1414 Old York Road Suite C, Warminster, PA 18974

On Awakening Group, Saturday, October 22<sup>nd</sup> @7am  
The Anchor Presbyterian Church  
980 Durham Road, Newtown, PA 18940

Recent showings occurred at the Foglifters on September 16<sup>th</sup> and the First Call Group on September 25<sup>th</sup>. If your group would like a showing, please contact the Archives Committee at [archivesdirector@aasepia.org](mailto:archivesdirector@aasepia.org) or [archivist@aasepia.org](mailto:archivist@aasepia.org)

Present at the Saturday, September 17<sup>th</sup> meeting at the SEPIA Office were Jerry McT, Rich M, Howard S, Anne Marie and Debi W. No Longtimers were recorded, Jerry is continuing to transfer to the hard drive the remaining SEPIA Longtimers that were originally recorded on cassette tapes. Anne Marie brought in the DVD Reboot flyer. Minor changes were made, the flyer will be included in October's Interviews and posted on the website.

I attended the National AA Archives Workshop in Little Rock, AR from Thursday, September 22<sup>nd</sup> to Sunday, September 25<sup>th</sup>. The presenters and workshops were great, I learned a great deal and will use this information to facilitate the Archives Committee's mission statement here at SEPIA. I want to thank the Steering Committee for supporting my attendance there.

If you have 20 years or more of continuous sobriety, the Archives Committee would like to record your experience, strength and hope. Contact the office at 215-923-7900, or email the Archives Committee at [archivesdirector@aasepia.org](mailto:archivesdirector@aasepia.org) or [archivist@aasepia.org](mailto:archivist@aasepia.org) if you're interested. The Archives Committee meets on Zoom on the second Tuesday of the month (October 11<sup>th</sup>) at 7pm and the third Saturday of the month in person (October 15<sup>th</sup>) at 9am in SEPIA's office at 1903 South Broad Street in Philadelphia. Hope to see you there.

Submitted by Rich M, Archives Director

### **CPC Committee Report from September 5, 2022**

Attendees to fill out this form:

<https://docs.google.com/forms/d/1Gh-lCx5yEtSji9FzWbIP1rri3GADJadEBbUWr-tRQsc/edit>

To view volunteers that have completed the form:

[https://docs.google.com/forms/d/1Gh-lCx5yEtSji9FzWbIP1rri3GADJadEBbUWr-tRQsc/e\\_dit#responses](https://docs.google.com/forms/d/1Gh-lCx5yEtSji9FzWbIP1rri3GADJadEBbUWr-tRQsc/e_dit#responses)

#### Agenda

- Introductions of newcomers (name, homegroup, did you complete the form?) \*Post form link in chat
- Explain what the CPC is/ what volunteers do, eligibility and what newcomers can expect to do next
- We have 35 Drexel Medical Students to escort in September
- Importance of sending Thank you emails after meeting completion - include date student attended meeting
- Students have access to ALL reading materials. The AA suggested readings (The Dr's Opinion, How It Works, AA Preamble) are provided on their FPC1 course page. Do not suggest anything additional unless the student asks for it. When we "suggest" additional literature/videos, etc. we actually put Drexel Medical School's accreditation at risk. They are allotted 2 hours for this entire process, including readings. Their administration must account for every minute of work they assign and can lose their accreditation if they exceed certain time restrictions. This also applies to our pre and post meeting. Meet no more than 20 minutes before.
  - Please make sure to copy Lorie @ Drexel, myself and Mike on ALL correspondence
    - [cpcdirector@aasepia.org](mailto:cpcdirector@aasepia.org)
    - [cpcasstdirector@aasepia.org](mailto:cpcasstdirector@aasepia.org)
- We can reach out to students and ask for copies of their assignments (a 1-page paper they are required to write about their experience with the CPC). We are looking to publish one in the Grapevine to make known the difference SEPIA is making in the medical community.
  
- Here's a Thank You from a student who was escorted in August:

***I would like to sincerely thank you for taking the time to escort me to an AA meeting, and also especially for sharing your story with me. I respect and admire your tenacity through recovery, and your service to the AA community and medical students. The entire experience was both heartwarming and enlightening. I feel fortunate to have been able to witness the resilience of those in the meeting. I hope to use the broadened perspectives I gained from this experience to not only better shape my future as a physician, but to also make me a better human being altogether. The story you shared with me about your experience at the dentist truly accentuated the importance of educating future health care professionals on alcoholism.***

***I will surely not hesitate to contact you in the future with questions. Once again thank you so much! Take care.***

### Interphones Committee Report from September, 2022

Did not meet this month. Meets every other month.

### Prison Committee Report from Thursday, September 1, 2022

- The online SEPIA Prison Committee Meeting took place on 9/1/22 at 6pm. Nine members were in attendance including the Bucks, Delco and Philadelphia liaisons.
- Tradition 11 and Concept 11 were read and discussed.
- Members continued to explore methods to support the five-county outreach to inmates.
- All zone liaisons present gave their reports.
- Participation in the Temporary Pen Pal Project is ongoing and we are grateful to prison committee members and zone liaisons for their outreach.
- Grapevine articles continue to be mailed to various facilities for inmates and Big Books, old Grapevines and other AA literature were forwarded upon request. Requests for Spanish literature will be forwarded.
- Communication is ongoing between AA and facilities on any change in status to re-opening or return to meetings.
  - Bucks County continues to bring 3 online men's meetings and one women's meeting weekly.
  - Delaware and Montgomery Counties have no updates or change in status to report.
  - Philadelphia continues to take clearances in preparation for re-opening. SCI Chester continues to bring 3 in person meetings weekly and SCI Phoenix is preparing a schedule for the return to in person meetings.
- There was discussion on the committee's budget and how money will be used to purchase more literature for inmates in facilities.
- We are grateful to facilities for continuing to work with AA on getting the message to the suffering behind their walls. We look forward to any new ideas or suggestions at the next online meeting on 10/6/22 at 6pm.

Carolyn C

Prison Director

### Public Information Committee Minutes from Wednesday, September 21, 2022

Zoom ID: 882 5844 9206 / Password: SEPIA /

<https://us02web.zoom.us/j/88258449206?pwd=cWlPd2ZSUllvWHcvbndyeXA4SFawUT09>

1. Opened with The Serenity Prayer, Welcome & Introductions at 7:00 PM.  
Jeremy (Director PI), Steve S (Assist Director PI), Kevin D (Chester County Liaison), Emma S (Philadelphia Liaison), Sam H (Philadelphia Assistant Liaison), Sam H (Web/Tech), Scott G (Montgomery County Assistant Liaison), Stephanie W (Interim Assistant Treasurer)
2. Traditions - Read and discussed Tradition 10
3. Public Information Workbook – Pg. 46 top of Pg. 48 (Read **Presentation Outline to end of Workbook**)
4. Unfinished Business:
  - Google Ads presented to Steering Committee. We will need to prepare for a Steering Committee vote. – *Jeremy will touch base with SEPIA Chairperson Larry A.*
  - Senior Outreach packets have been distributed to liaisons. – *send cover letter to committee – how much do color copies cost (HUSH flyer), how much do 8.5 x 11 envelopes cost?*
  - Investigate costs for outreach to SEPTA. What is status? *John R works for Intersection for SEPTA, minimum purchase \$5000 to get on train. \$485 to \$9000 for outside of bus. Could not find a community outreach director. Blue Line Media handles advertisements for super markets, malls, airports*
  - Status of the use of an electronic billboard. *We have a price quotation of about \$1250*
  - PSA distribution to radio and TV stations – also send letter about anonymity statement. What is status? *Jeremy sent list to Emma. Scott has contacts in radio. They can edit closing and put SEPIA information in Got quotes from Outfront Media and Lamar.*
  - Additional table cloth has been purchased. *This will be used at Public Information events.*
  - Budget for next fiscal year (Nov 2022 through Oct 2023) – *Stephanie explained the budget process*

5. New Business:
  - Event requests to Public Information Committee
    - Sober at Six Unity Pitch on August 30
    - Overdose Vigil in Media on August 31st 7pm.
    - Unity Pitch on September 26
    - Chester County's 6th Annual Color 5K on October 8
  - Encourage PI liaison positions be filled at all zones in preparation for upcoming term.
  - Possibly put AA information on Nextdoor – *investigate costs*
  - *Jeremy asked Fran to mail workbooks to some of the liaisons*
6. Closed with Responsibility Declaration 8:30 PM.

### Next Meeting & Contacts

Wednesday, October 19<sup>th</sup> / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Jeremy S., Director of Public Information, [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)

Steve S., Assistant Director of Public Information, [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org) – please send any photos of your home group for the Google Business Profile page

Contents of Public Information Workbook Kit [https://www.aa.org/assets/en\\_US/f-65w\\_PI\\_Kit.pdf](https://www.aa.org/assets/en_US/f-65w_PI_Kit.pdf)

### Special Events Committee Report from Monday, September, 26, 2022

- Meeting opened at 7:00PM with the Serenity Prayer
- 27 Attendees including Vice-Chair and Chair
- Introductions – Name, Home Group, and recent anniversaries
  - Celebrated Glenn with 11 years of sobriety!!!
- last month's meeting minutes were approved

### OLD BUSINESS

- **Gratitude Breakfast – October 2, 2022, 9AM to Noon – William Penn Inn – 1017 Dekalb Pike, Gwynedd, PA – Montgomery County**
  - 328 tickets sold – Thank you Jay for working to get additional seating!
  - Speaker Sean M. with 35 years of sobriety
  - Raffles baskets currently not at the office should be brought to the breakfast – access to the venue starts at 8AM, please bring your baskets early, event starts at 9AM
  - Fran will transport the baskets from the office to the event
  - Special Event committee members are encouraged to get to the event early, around 8AM
  - Home Groups bringing baskets to the breakfast include: Women in Sobriety (Helene), Gas Works (Bebe), 8744 Club (Larry), Harleysville Happy Hour (Cindy), Keep it Simple and Follow the Path (Lorraine), Tacony Group (Glenn) and Mayfair-Holmesburg (Chris)
  - Volunteers to help at the breakfast – Thank you all!
    - Preamble – Timsky
    - How it Works – Helene
    - Anonymity Statement – Rebecca
    - Opening Prayer – Chris
    - Check in Guests – Fran and Kevin
    - Basket ticket sales – Glenn, Stormy, and Larry
    - 50/50 ticket sales – Bebe, Lorraine and Timsky
    - Countdown – Liz and Fred
    - Hoodie & T-shirt sales – Gloria
    - Runners for basket winners – Mark, Peggy, Nick, and Jay
    - Greeter – Liz B.
    - Evaluation sheets and pens to be placed on the tables – Fran and Kevin



## 2023 Round Up – Showboat Hotel – Atlantic City, NJ – Tentative Dates April 21-23, 2023

- Contract for accommodations received and being reviewed
- Secondary agreement for hospitality and food being reviewed
  - Mindy M from Showboat emailed Larry regarding the food/coffee service. The email stated, “PC Events Services will allow SEPIA to provide their own coffee. PC Event Services will supply the group with a large coffee pot. The group is permitted to bring in pre-wrapped/package snacks. PC Events Services requires the opportunity to provide pricing on grab and go options such as but not limited to: pizza and sandwiches. PC Events Services will work in cooperation with SEPIA to provide value added services/food options. In the event PC Event Services is unable to meet the SEPIA budget for these options, PC will permit SEPIA to carry in outside food options (Pizza and Sandwiches).”
  - Insurance rider in place
- DJ and AV equipment rental – After much discussion, it was decided to table a vote on having the speaker in the banquet room or in the House of Blues room open to everyone to hear the speaker. Rachel will gather additional information from the Showboat to bring to the next meeting. Discussion points from this meeting included the following:
  - DJ Ken Schaffer offered ala carte options - Beach Meeting Package \$800, DJ Parties (2) \$1,600 each, Meeting room \$2,800 – Original price for entire weekend \$7,000, may be reduced to \$5,500 (approx.) if additional person is not needed.
  - House of Blues – AV \$55/hour – to utilize sound board, must use Showboat contractors
  - Sepia purchasing AV equipment for Unity picnic and beach meetings
  - Banquet – banquet room can handle speaker – cost to simulcast to another room is approximately \$2,000
  - Currently no other DJs have been contacted - Larry to contact the Showboat to see if they can recommend contractors
  - Barefoot Bill is available to do the recordings, most likely not any DJ/AV services
  - Pulse poll taken – 12 voted to have speaker talk at the banquet; 9 voted to have speaker talk after the banquet in the large room
  - Option to not have a banquet
- **Share-A-Day – Event Locations - updates**
  - Holy Family - (Glenn) – not an option due to layout
  - Springfield High School - (Jim B.)
  - Montgomery County Community College – Larry to contact
  - Philadelphia Community College – Rachel to contact
  - Philadelphia Community College Satellite Campus in NE Philadelphia – Rich to contact
  - Penn State Abington Campus – Fran to contact
  - All are urged to suggest/check out possible locations
- Motion to close the meeting, seconded, voted on and passed!!!
- Meeting closed at 8:39PM with the Responsibility Pledge
- Next Special Events Committee meeting TBD – The meeting is scheduled for October 31, 2022 at 7PM. Due to the Halloween Holiday, the meeting may be moved to Monday, October 24, 2022 at 7PM. UPDATE—**Next SE Meeting will be on October 24, 2022.**

### **Treatment Facilities Committee Report from Monday, September 19, 202**

ATTENDEES: Dave K Treatment Asst director, Rich M Archives Director., Jim B Treasurer, Stephanie - asst treasurer, Tom C. Delco zone liaison +Sepia BTG coordinator, Don C -Philly zone, Sean Q Philly zone, Jerry S. Asst Philly zone liaison, Pierre A Chesco BTG Coordinator, Jake K Chesco zone liaison, Luke S Treatment director.

Dave K read tradition 11.

Stephanie read concept 11.

Bucks zone: no report.

Chester Co. - All is well. Commitments are being met.

Delco - 52 commitments, more to come soon. Host groups being employed at Mirmont. BTG presentations being performed at Mirmont.

Montco -Jim B noted that all commitments in the zone are being filled.

Phila. -117 commitments-28 open. Working to fill them. Friends possibly opening back up in November. Jerry expressed concern over meeting support.

Old business: the motion to purchase and keep two laptops for any zone liaison who needs one passed. Fran received the request on 9/20 and acknowledged that she will comply.

New Business: Dave and Rich observed that it is likely not November. Jerry continues this meeting as a hybrid. No motion was made.

Jim and Stephanie encouraged the committee to determine a budget figure for 2023.Soon. Committee agreed.

Tom announced that Keystone will allow BTG presentations, and explained the network he is cultivating through Area.

The meeting closed at 8:28 pm with the Responsibility Pledge.

Submitted by Luke Sheridan

### **Unity Committee Report from Tuesday September 20, 2022**

- We met on Tuesday September 20 at 7 pm
- Open meeting with Serenity prayer
- Persons in attendance: Janice, Tiara, Stephanie, Bobett, Maggie
- Read Concept 11
- Read Tradition 11
- Discuss Unity pitch for September 26 at the Glenside Center 12.30p
- There will not be a Unity Day this year because of finding a place

Yours in service

Paul H Unity Director

## Website/Technology Committee Report from Wednesday September 7, 2022

### Login:

<https://us02web.zoom.us/j/84021793007?pwd=SGdERXBndTlzVkhpTitEVzRqVEVrdz09>

- Zoom Meeting Code: 840 2179 3007
- Zoom Participant Password: 580960

### Attendees:

- Jeremy S (Public Information Director), Steve S (Public Information Assist Director), Kevin B (Web Committee), Sam H (Web Committee), Tim A (Web Committee), Larry A (Chairperson), Fran (Office Manager), Steve N (Web Committee), Emma S (Philadelphia Liaison to Public Information), Rich M (Archives Director), Jim B (Interim Treasurer), Elaine J (Web Committee)

### Open with Serenity Prayer at 5:30

### Unfinished Business/Follow Up:

- Kevin B is working with the Delmarva Group to integrate the computers and link Zen Cart with QuickBooks. What is the status? – *no physical progress. Today got paperwork.*
- Can Web/Tech support production of a printed meeting list? Office has been providing meeting lists on request. Any change needed? *No recent requests. Can we get the way that Brooke, did it?*
- Should we Access with HubSpot? What is status? *HubSpot is a Customer Relationship Management software (CRM). You can segment the database. Free version offers branded content. (We use mail chimp.) HubSpot also has a non-profit discount. How do other Intergroups handle data bases? Sam doesn't think HubSpot is so good as he used to.*
- Should we change events page to list view and delete images? What is status? *Kevin has been changing flyers to jpgs, but they are not downloadable. Possibly delete "grey" side?*
- Make a scheduling tool across all 12 Step committees – what is status?

### New Business/General Discussion

*Kevin – we are lagging behind with volunteer work. Area has website committee. Need help with registration form for Roundup. Kevin recommends jotforms.*

We closed with "I am responsible" at 6:35 PM.

### Next Meeting & Contacts

Wednesday, October 5<sup>th</sup>/ 5:30 PM / Via Zoom / Zoom ID: 840 2179 3007 / Password: 580960

Jeremy S., Director of Public Information, [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)

Steve S., Assistant Director of Public Information, [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org)

## **Bucks County Zone Meeting Minutes from Monday, September 12, 2022**

Andrea called meeting to order at 7:00 pm

Opened with the Serenity Prayer

Read Tradition 11

Read Concept 11

Lindsey read last month's minutes

### **Attendance:**

Intergroup Reps: 33

Alternates without rep present: 2

Alternates with rep present: 2

District Guests: 2

### **New Representatives:**

- Chris – Came to Believe
- Ted – 8744 Big Boog Breakdown
- Cory – New Life
- Beth – Keep It Simple

### **Anniversaries:**

Personal:

- Paige – 1 year
- Chris – 3 years
- Antoinette – 5 years
- Pam – 7 years
- Matt – 7 years
- Joe – 17 years
- Janice – 39 years

Home Group:

- N/A

### **Guest reports:**

#### **Tiara Assistant Unity Director:**

- There is an upcoming Unity pitch in Glenside on 9/26
- Unity Day will be held Saturday October 22<sup>nd</sup> from 12pm - 4pm. The location will be voted on next Tuesday, 9/20, at the monthly Unity Committee meeting.

#### **Stephanie Assistant Treasurer:**

- Finances are in good shape
- S.E.P.IA.'s fiscal year ends 10/31/22. We will be discussing S.E.P.IA.'s budget for next year, as well as locating budgets to the individual committees.
- We want committees to spend the budgets given to them. Our goal is to reach the still suffering alcoholic.
- We are working with a QuickBooks consultant to become better educated on how to accurately organize our expenses and inventory.

### **Liaison Reports:**

#### **Andrea Alternate Zone Coordinator:**

- The nominations committee has created a slate for the Steering Committee. We will be voting on it next month. The positions include:
  - o Vice-Chairperson
  - o Assistant Secretary
  - o Assistant Treasurer
  - o Assistant Directors of the seven service committees including:
    - Cooperation with the Professional Community
    - Interphones
    - Prison/Temporary Contact

Public information  
Treatment/Bridging the Gap  
Unity.

- We will also be voting on our zone's liaison positions. We need volunteers!!! • P.I. is considering using an electronic billboard. They are currently acquiring quotes.
- Treatment discussed using some of their budget on laptops, which volunteers would borrow in order to take H&I zoom commitments
- Montgomery County is looking for a new space to hold their monthly Zone meeting

**Randy Archives:**

- Meets the 2<sup>nd</sup> Tuesday of every month at 7:30pm on Zoom
- Need group histories – you can find the form on the S.E.P.I.A. website. Check with Jim or Randy to verify whether or not we have your group history already.
- One copy goes to S.E.P.I.A.; other copies go into zone committee meeting binders • We are looking for old timer's testimonies with over 20 years of continuous sobriety. We can arrange either telephone tapings or in-person recordings.
- HG's can request a member of the Archives Committee to come to their HG and play a 22-minute DVD about how AA came to Philly.
- Preservation Work meets the third Saturday of every month at the S.E.P.I.A. office, which is also when in-person testimonies are being recorded.

**Matt CPC:**

- Meets the 1<sup>st</sup> Monday of every month at 7pm on Zoom
- The committee helps police, medical, and other professionals understand what A.A. is and how it can help their clients.
- A huge part of CPC is escorting medical students to open Zoom meetings. Volunteers meet with students about 20 minutes beforehand to discuss the outline of the meeting, and then they talk for about 20 minutes afterwards.
- CPC has developed an escort guide to help explain the escorting process. • Volunteers are needed! There is a new group of students for the new academic year in need of escorting. We are also escorting multiple schools now, not just Drexel students!
- To become a CPC representative, you must attend a meeting and then shadow an experienced member.
- 1 year of continuous sobriety is recommended, but not required. Attend the next committee meeting to learn more.

**Eric Finance:**

- Meets the 3<sup>rd</sup> Thursday of the month on Zoom
- Finance is responsible for overseeing 7<sup>th</sup> tradition contributions
- *Refer to Stephanie's report*

**Alison Interphones:**

- Meets the last Wednesday of every other month – the next meeting October 26<sup>th</sup> • Volunteers answer phones when the S.E.P.I.A. office is closed
- All time slots are currently filled, but there is a waitlist if anyone is interested. • We are in the process of re-writing the Interphones handbook
- Hush meets on Zoom the third Tuesday of every month

**Public Information:**

- Meets the 3<sup>rd</sup> Wednesday of every month on Zoom
- The committee is meant to provide information about AA to the still sick and suffering alcoholic.
- We work with the Web/Tech committee to help maintain the S.E.P.I.A. website • After detailed discussion on whether or not it would break traditions, P.I. has decided to move forward with utilizing the Google Ads grant.

- We are working on a senior outreach kit for retirement and nursing homes. • We have a Google Business Profile page – we need photos of home group’s meeting spaces to add to the website - keep in mind that it is important to avoid photos of people (it’s an anonymous program) and anything that may lend affiliation to an outside enterprise (e.g., crosses, bibles, business names, etc.) You can email photos directly to [publicinfordirector@aasepia.org](mailto:publicinfordirector@aasepia.org)
- Want to help spread awareness for AA? Go to [https://aasepia.org/docs/199/aa rack-card.pdf](https://aasepia.org/docs/199/aa%20rack-card.pdf) to obtain Rack Cards, which provide immediate access to the S.E.P.I.A. website as well as a number to call to speak with another alcoholic directly. These cards are great to place in literature racks, on bulletin boards (with permission), and to give to newcomers.
- We Can Help flyers are also available on the website. Anyone can print them out and distribute them to local businesses. Always ask permission from the business owners/managers first.

#### **Special Events:**

- Meets the last Monday of every month on Zoom
- S.E.P.I.A.’s Gratitude Breakfast will be held Sunday October 2nd at William Penn Inn in Gwynedd, PA from 9 am to noon. The office will be raffling off baskets online as well as at the live event. Tickets are sold out.
- The 2023 Round Up will be held April 21<sup>st</sup> through April 23<sup>rd</sup> at the Showboat Hotel in Atlantic City, NJ.

#### **Janice Unity:**

- Meets the 3<sup>rd</sup> Tuesday of the month on Zoom
- Committee members go around to home groups and discuss 12<sup>th</sup> step service positions with the intent of getting members excited and more involved in-service work.
- Next year’s Unity Picnic will be June 11<sup>th</sup>, 2023, at Neshaminy State Park

#### **Prisons:**

- There are 3 prisons in Bucks County: 3 male and 1 female
- All meetings are on Zoom, but you must still be cleared, with at least 1 year sober and 2 years off books. The Buck’s education session is currently being done on Zoom, and it is less than 30 minutes long.
- The temporary Pen Pal project is still ongoing.
- Committee members ensure all guidelines are followed, according to each facility’s specifications.
- Each facility has different clearance requirements. However, there are no conditions to join the prison committee!
- Clearances for Zoom and in-person are not separate; if you’re cleared for Zoom, then you’re also cleared for in-person.
- Temporary contact forms provide the information of another alcoholic that can be there when someone is released from prison to escort the individual to a meeting, get them connected with other members, provide them with phone lists, etc. – it is our responsibility to carry the message to next sick and suffering alcoholic.
- SCI Chester currently has 3 meetings a week. The prison is looking for Spanish speaking volunteers.
- Prisons need soft cover literature. Reach out to [prisondirector@aasepia.org](mailto:prisondirector@aasepia.org) to donate any soft cover literature that you have available.
- Reach out to [https://www.aasepia.org/service-committees/prisons\\_test/](https://www.aasepia.org/service-committees/prisons_test/) for information on how to get cleared.
- Meets the 1<sup>st</sup> Thursday of every month – we are hybrid, on Zoom and at the S.E.P.I.A. office.

#### **Matt Treatment:**

- It is our responsibility as IGRs to ensure that our commitments are filled. Get the phone number of whoever in your HG takes the commitment, add the date to your calendar, and check with the person periodically leading up to the commitment’s date. If no one in your HG is able to fill the commitment, go outside of your HG and try to get it filled. If you absolutely cannot find anyone, then reach out to Dylan as soon as possible. Unless absolutely necessary, do not wait until the day of to let treatment know that the commitment cannot be filled. The more notice, the better.

- Taking an H&I commitment typically requires 2 people, a chairperson and a speaker
  - 1 year of sobriety is preferred for speakers, but an active 90 days is usually acceptable
  - It is important that we conduct ourselves appropriately when visiting hospitals and institutions, as we are representing AA as a whole.
- For more information on the dos and don'ts of H&I commitments, contact Dylan or visit a treatment committee meeting.

**Matt BUCKYPAA:**

- Bucks County will be hosting PENNSCYPAA XXXIV next year, 2023 – registration is now open!
- BUCKYPAA's 4<sup>th</sup> annual camping trip will be held from September 16<sup>th</sup> to the 18<sup>th</sup> at the Lake Towhee Park, group site 1. It is \$60 for the weekend or \$30 for Saturday only. Onsite registration will be slightly higher for last minute food purchases. Meals, included, RV and tent sites, bathrooms on site, pet friendly, and children under 2 years old attend free!
- For more information on BUCKYPAA events, or how to get involved, visit <https://buckypaa.wixsite.com/buckypaa>

**Old Business:**

- Langhorne Action is having a picnic on September 24<sup>th</sup> from noon to 5 pm at Core Creek Park.
- We are asking IGR's to physically go to meetings and make sur they are still open. We want the website to be as accurate as possible, in order to ensure that all alcoholics, especially newcomers, show up to active meetings.
- We voted on the changes to the bylaws – Of the 40 members (IGR's and alternates without reps present) at the time of the vote, 39 members were in favor of the changes and 1 member abstained.

**New Business:**

- The nominations committee has created a slate for the Steering Committee. Please take the slate back to your home group as we will be voting on it next month. The slate must be voted on in its entirety.
- Nominations and voting for Bucks County Zone's liaison positions will also be held next month. Volunteers are needed!!! It is preferred that whoever agrees to take an alternate liaison position, understands that, ideally, they would be stepping into the liaison position the following year.

Motion to close at 8:06 pm Closed with I Am Responsible

**Chester County Zone Meeting Minutes from Monday September 12, 2022**

[Meeting was held via Zoom](#)

**Meeting opened with the Serenity Prayer**

**Meeting Chairperson** Steve (Zoom host)

New IGRs were welcomed. There was a quick orientation for new members after meeting.

**Anniversaries**

Bobette, 31 years	Jeff, 2 years
Garrett, 11 months	Ken S., 1 year
Eileen H., 33 years	Jim R., 8 months
Tim, 5 years	

## Meeting Minutes

- August 2022 meeting minutes were sent to all via email and were unanimously approved.

## Attendance

- 41 voting members
- 8 non-voting members

## Concepts & Traditions

Tradition 11, *“Our Public Relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films (and the internet).”*


Concept 11, *“The trustees should always have the best possible committees, corporate service directors, executives, staffs, and consultants. Composition, qualifications, induction procedures, and rights and duties will always be matters of serious concern.”*

## SEPIA Steering Committee

### CPC Director, Mike

- We are in full swing! Helping carry the message outside the rooms of AA, mostly to medical students. Currently working with PCOM, Drexel and University of Pennsylvania – all virtual.
- 35 escorts this month
- Assistant Director Michelle, will assume Director position in October.

### Secretary, Jay

- They're seeing more visitors to the SEPIA office (1903 S. Broad Street, Phila)
- Phone calls into SEPIA: 358 calls for the past month.
- Gratitude Breakfast is *sold out*.
- Please update your meeting information.
- [SEPIA.org](http://SEPIA.org) has a lot of information such as Interviews.
- The Meeting Guide app  relies on the meeting information on the SEPIA site.
- Nomination committee has met and has put together a slate. More to come.
- Literature is still on back order. Call the office first at (215) 923-7900 before trekking to the office.

### Archives Director, Rich, Debi W.

- Meets the 2<sup>nd</sup> Tuesday of the month virtually; 3<sup>rd</sup> Saturday of the month is in-person · Archives preserves AA documentation that pertains to SEPIA
- They record long-timers the 3<sup>rd</sup> Saturday of the month. You need to have 20 years of continuous sobriety. Recording time can be scheduled in advance. You can hear recorded stories in-person. They're not online.
- There is a DVD showing the history of AA in Phila. Approximately 23 minutes long. This can be showed at any meeting – they have 3 meetings scheduled to view the DVD. The group brings the projector for showing.

### Interim Treatment Director, Luke S.

- Meets the 3<sup>rd</sup> Monday of every month. Meeting is hybrid.
- Involved with Bridging the Gap – success with Delco and are now in RCA in Devon.
- If you know any facilitators at an institution, they'd like to reach out to them
- Round up 4/21-4/23, Showboat in Atlantic City, NJ
- Treatment Facilities committee – there is currently a motion on floor to have laptops given to liaisons. · Literature is available for treatment facilities.



### **Bridging the Gap, Pierre, Bobette**

- Last month, Pierre made a request to assistance but nobody responded. Pierre read a description of what Bridging the Gap is and will share with everyone.
- Working with a contact in Malvern Institute and hoping this will turn into something.
- Attends six meetings/month at RCA Devon for women's side
  - 2–3-minute presentation
- Women interested can reach out to Bobette. Men interested can reach out Pierre.

### **Districts**

- 29: n/a
- 30: n/a
- 38: n/a
- 44: Tim R. ADCM, District 44
  - West Chester borough
  - EPGSA in November 11-13 at Wyndham in Lancaster. It's a voting year for area 59 Eastern PA. There are ~6 positions open. It's a voting year. Voting day is on Saturday. Area 59
  - This has been a very rewarding experience for Tim. He's been doing this since he's had 6 months! He has 5 years.
- 56: West Southern Chester Co.
  - o Meetings 3<sup>rd</sup> Monday of each month -- 415 W. State Street, Kennett Square.
  - o It's an election year – elections taking place November 21.

### **Zone Announcements**

#### **Finance, Mike O.**

- Accounts and expenses information were not communicating accurately. They are tweaking this with the Quick Books representative.
- New version of Quick Books is out.

#### **Public Information, Chester County. Kevin**

- This role is to share what AA is and what AA is not
- Works with the web tech committee for SEPIA website
- Meets every 3<sup>rd</sup> Wed of the month
- Google Ads grants: We have done 4 grants so that we have better boost search. Pushes us up in the rankings.
- Looking into an electronic billboard campaign. Budget \$1,200. SEPIA Phone number will be displayed. · Outreach packet being sent out to nursing homes. Looking for home groups to take on delivering these packets.
- There are Rack cards that can be displayed. And, We-Can-Help flyers. We can post but we must have management approval.
- Requesting photos of our in-person meeting rooms: no people or faces. The photos are proving to be effective - over 30,000 views so far.

#### **CPC/Interphones, Sue R. n/a**

### **Special Events, Bill**

- 2023 Round Up will be at the Showboat in Atlantic City, NJ: 4/21-4/23
  - Showboat is no longer a casino. It's a family-friendly meeting venue.
  - Pet friendly! Use your best judgement.
- Share-a-Day: looking for a date and location for February 2023. Need conference room for ~250 people and rooms for break-out sessions.
- Gratitude Breakfast, Wm. Penn Inn, *SOLD OUT!*
  - There will be an online auction.

### **Men's Prison, George**

- Accepting clearance forms.
- No in-person or virtual meetings.

### **Women's Prison, Nicole, n/a**

### **Archives see above**

### **Unity, Bobette**

- If anyone is interested in a having a pitch done at their home group, let Bobette know **Chester**

### **County Young People, West gave update**

- Meet the first Sunday of the month via Zoom at 10:00a
- Elections are being held on 9/19

### **Zone Coordinator, Steering Committee, Steve M.**

- Attended Steering Committee meeting
- Trying to figure out how to get pamphlets to our commitments
- PI put together all the meetings in Chesco in an event to determine which meetings are not open. If anyone happens to know of a meeting that is no longer meeting, we need to let SEPIA know.

### **Old Business**

- Need to fill open trusted servant positions
- Every position is open and people are going to be rotating out of their roles for starting in November. · SEPIA Alternate Positions are opening up.

### **New Business**

- Alternate Zone Coordinator – Kirsten (Bonnie Brae) has offered to step into the role until the end of October.
  - o Vote was made for Kirsten to step – unanimously approved! Congratulations, Kirsten!

Meeting closed at 8:40 with the Responsibility Pledge.

Next meeting will be on October 10, 2022 via Zoom.

## **Delaware County Zone Meeting Report from Monday, September 12, 2022**

### **Opening:**

Open the meeting at 7:00 PM with the Serenity prayer

Zone Coordinator (ZC) or their appointed person reads the short form of the Tradition and Concept of the month. Discussion on the Tradition and Concept is encouraged

### **Attendance:**

Voting Representatives:

- IGRs: 30 ● Alt w/o rep: 1 Other Attendees:
- Alt. w/rep: 2 ● Steering Committee 6 Members:
- District Reps:
- Guests:

**ZOOM INFO:**

<https://us02web.zoom.us/j/88238094820?pwd=VFNnSkxzczHNLZE1nOU14Z0VRVGx4Zz09>

Previous minutes submitted for review and approval

**Zone Coordinator's Report**

Please review the slate of nominations that were sent out on 8/12 via email titled "Documents for Monday". We will be voting at the October meeting for the positions for the next service year, which begins 11/1/22

Nomination for Zone Positions for next year

We will be holding elections for open positions at the October meeting. Please consider standing for the Secretary, Alternate Zone Coordinator or one of the open liaison positions. **Old Business**

Open Positions:

Archives October: Liaison and Alt-Liaison

CPC October: Alt-Liaison

Finance October: Liaison and Alt-Liaison

Interphones October: Alt-Liaison

Prisons October: Alt-Liaison

PI October: Liaison & Alt-Liaison

Special Events October: Liaison and Alt-Liaison

Treatment October: Alt-Liaison

Unity October: Liaison and Alt-Liaison

**New Business:**

- Potential IGR Orientation/Workshop - DISCUSSION MOVED TO DEC/JAN MEETING  
IGR Packets for Distribution (for those who have been in service < 1 year)
- Consider developing a FB Private page for IGR/Zone use only  
Considerations: Maintenance, privacy, access controls
- New process for attendance – check in with Secretary upon arrival.  
Note: if you arrive more than ten minutes after the meeting has begun, you may not be counted as attending and may not be eligible to vote for your group on any open items and may not be eligible for commitments. Please make every effort to be on time and to stay for the full meeting.
- Changes to the Agenda: Old and New Business will be before Liaison Reports and Treatments will be moved to the final report slot (since most of the room leaves as soon as commitments are given).

**Liaison Reports:**

ARCHIVES (Howard S.; Alternate OPEN; additional comments by Steering Committee representative) No changes from last month, brief review by Zone Coordinator

COOPERATION WITH THE PROFESSIONAL COMMUNITY (OPEN; Rebecca U., Alternate; additional comments by Steering Committee representative)

Michelle (Asst Dir) described the program and some of its successes

FINANCE (Alex; Alternate OPEN; additional comments by Steering Committee representative) Brief review by Zone Coordinator

INTERPHONES (OPEN; Kathy M., Alternate; additional comments by Steering Committee representative) All interphones' positions are currently filled. A member commented that our interphones is helpful because they could not reach anyone while traveling. Information on HUSSH is available for anyone interested. Both Kathy M. & Christian (Dir of IP) offered comments.

PRISONS (Frank K.; Linda D., Alternate; additional comments by Steering Committee representative) No changes from last month

PUBLIC INFORMATION (OPEN; OPEN, Alternate; additional comments by Steering Committee representative) No report given

SPECIAL EVENTS (Gloria B.; Alternate OPEN; additional comments by Steering Committee representative) Gratitude breakfast is sold out. Raffle baskets will be available to view online and tickets may also be purchased day of the event. Still looking for a Share-A-Day location - suggestions welcome

UNITY (OPEN; Alternate OPEN; additional comments by Steering Committee representative) No report given

TREATMENT (Tom C.; Jack M., Alternate; additional comments by Steering Committee representative) No commitments were missed in August. Two missed so far in September, but they were covered by the host. David (Asst Dir of Treatment) offered thanks to Tom C. for the awesome job he is doing with commitments. Host Commitments for October:

Harwood House: Oakmont

Mirmont Tuesday: Brookhaven

Mirmont Friday: First Things First

Mirmont Saturday: Morton Beginners

Keystone Monday: MEN: Drexel Hill BB WOMEN: Understanding Fellowship

Keystone Wednesday: MEN: Media Men's WOMEN: Media Beginners

Keystone Friday: MEN: Hardcore WOMEN: Stay in Today

OTHER STEERING COMMITTEE / SEPIA OFFICE (As attending and necessary)

Sharon (Asst Secretary)

ZC asks for a motion to close @ 8:32p

ZC closes the meeting with the Responsibility Pledge

NOTE: Paper Copies of reports and flyers - all are available through the website [www.aasepia.org](http://www.aasepia.org) ○ There is a wealth of information available that can be printed and/or shared electronically with your groups – whether committee meeting minutes, flyers for events or opportunities for service

○ If you do not have access to a printer, please email the Zone Secretary with your requests for printed copies and they will be brought to the next meeting.

## **Montgomery Zone Meeting Report from Monday, September 12, 2022**

### **Church of the Messiah**

- **ATTENDANCE:**
- Total = 43
- IGR's = 25
- AIGR's = 1
- Visitors = 4
- Greg opened the meeting at 7pm with the Serenity Prayer
- New IGR's present:
  - Joe – After Sunrise in Flourtown
  - Alt IGR Tim Eye Openers
- Reading of Tradition 11, Reading of Concept 11
- Anniversaries: Peter 22 years! Phil 33 years! CONGRATS!
- Moment for sharing if anyone needs to share any pressing needs or feels like they need a drink
- Secretary's Report of previous month's meeting minutes – Minutes Accepted
- **Visitors Reports**
  - **Prisons – Carolyn C**
    - Bringing the message to behind the walls in the 5 county zones
      - Chester and DelCo still closed.
      - SCI Phoenixville and Chester open. Bucks, zoom only.
      - Contact Carolyn for clearances via SEPIA website.
      - Temporary Pen Pal project
        - Write anonymous letters of recovery and hope once per week to inmates.
    - Temporary Contact Committee
      - Contact info provided for inmate when they are released from prison.
  - **Treasurer – Jim B.**
    - Mtg: 3<sup>rd</sup> Thursday via zoom – link on SEPIA site under calendars
    - Chairs the Finance committee ensuring oversight for 7<sup>th</sup> tradition funds.
    - Working on the step committees in the zones for their budgets.
    - Finances overall healthy.
  - **Public Information – Jeremy S. (Scott reported for him)**
- **Unity – Paul H**
  - Unity Day in October
  - Will have a Unity presentation for your homegroup
    - Discussed all committees and ways to be in service
  - Unity pitch at Glenside Center 9/26 at 1230PM
- **LIAISONS:**
- **Finance/Treasury – Donna**
  - Cash \$82.89.
  - Meeting 3<sup>rd</sup> Thursday via Zoom, see SEPIA website for details.
- **Public Information – Scott**
  - Public information meeting 3<sup>rd</sup> Wednesday of the month via zoom – all welcome.
  - Electronic Billboard campaign begun to help public find website.
  - Flyers for public posting available on SEPIA site.
  - Senior packets available
  - Discussed meetings on website that are not active; people calling office.
    - Please discuss with home groups if anyone knows any meetings on website/APP that are not active and let SEPIA know.
    - Update your group info on SEPIA website.
      - Use “update meeting” on the site or call SEPIA.

- Discussed “Business Profile” for Google to increase SEPIA website traffic for those browsing for help with alcohol.
  - Info on SEPIA website as well
  - Please send photo and meeting information to publicinfodirector@aasepia.org
    - No pictures of people or anything that might lend affiliation to an outside enterprise.

#### **Special Events – Kathy**

- Gratitude breakfast will be October 2<sup>nd</sup>, Sunday at the William Penn Inn from 9-12pm. – SOLD OUT
- RoundUp at the Showboat this year
- Meeting: Last Monday of every month, 7pm. See SEPIA website or contact Kathy or Adam for details.

#### **Unity – Keri, (No Report)**

- Feel free to contact Keri to schedule a Unity pitch for your home group.
- NEEDS ALTERNATE!

#### **Prison Director - Charlie**

- Prison Update:
- CSI Chester now open with 3 meetings/week.
- CSI Phoenixville may open soon.
- Bucks County prisons 3 zoom meetings per week.
- Phila prisons on hold but accepting clearance applications.
- Montgomery, Delaware and Chester Counties on hold
- Clearances being accepted – contact Charlie via SEPIA website to apply.

#### **Interphones – No Report (Sarah K)**

- NEEDS ALTERNATE and volunteers; Please ask your home groups!
- Meetings are every other month. See SEPIA website for details.

#### **CPC – Mike H/Dan**

- Meeting: Monday 7pm every first Monday of the month.
- Reaches out to medical community to educate medical professionals in training about AA.
- NEED VOLUNTEERS to escort students *via zoom* to meetings. 20-minute meeting before and after.
  - Need 1-year continuous sobriety to escort a student.
  - Need to attend two CPC meetings first.
  - Contact Mike H for details. Info on SEPIA website.

#### **Treatment Facilities –Phil**

- Gave out commitments to IGRs in order of attendance to tonight’s meeting
- Possible electronic sign-up program soon. Will remind people of their commitments.

#### **CHAIRPERSON’S REPORT**

- Last month of the cycle for this years Trusted Servants
  - Will need volunteers and nominations for new liaisons and committee members.
- Biography for steering committee nominations sent. Will vote next month.
- Closed Meetings
  - Greg will send information regarding area meetings. Please review with your homegroup and report any meetings which are inactive to SEPIA.

#### **• OLD BUSINESS**

- Hosts commitment
  - An AA meeting group may volunteer to become a “host.” The responsibility of the host is to adopt a meeting location and time (weekly or biweekly) and ensure that someone is physically there to fill the commitment at the given time. If there is no one to fill the commitment, the “host” will then fill the commitment.
  - The commitment of the host is for 6 months, and the group may still volunteer to fill individual commitments as well.
  - Greg did not receive any email responses.

- Harleysville Happy Hour is interested in hosting BrookGlen
  - Ask your group if they are interested in hosting.
- Discussed meetings on website that are not active; people calling office.
  - Please discuss with home groups if anyone knows any meetings on website/APP that are not active and let SEPIA know.
  - Update your group info on SEPIA website.
  - Use “update meeting” on the site or call SEPIA.
- Greg submitted application for new MONTCO Zone meeting site.
- **NEW BUSINESS**
  - Will review Host commitment interest and inactive meeting plan.
  - Possible new meeting location at the Sanctuary United Methodist Church.

Closed meeting with “I am Responsible”

Next Montgomery County Zone Meeting will be held in-person at the Church of the Messiah on **Monday, October, 10 2022**

Minutes taken by Joe M – Secretary

### **Philadelphia County Zone Report from Monday, September 12, 2022**

#### **Hybrid**

Open meeting at 7pm with the Serenity Prayer

Tradition 11 read by Dave

Discussion by Dave, Steve, Elizabeth & Larry A

Concept 11 read by Saul

Discussion by Emma

#### **Zone Coordinator Report-**

- Steering Committee thanks all IGRs for approving new Bylaws. (Only 2 non- approved out of 5 zones).
- Slate of nominees for Nov '22- Oct '23 Steering Committee distributed this month, will be voted next month at all zone meetings.
- Collection tonight for Philly Zone Gratitude breakfast raffle. We are self-supporting so we will pass a basket.
- Gratitude Breakfast sold out. New liaisons needed.
- Don't need to be a liaison to be an IGR to service but you can do both. Ask your home group for people to support and get in service. New IGR will get folders next month. Venmo Glenn for Gratitude Basket donation.
- The current assistants will move up to director positions.
- Please check the website to make sure group information are accurate.

#### **Visitor from the Steering Committee:**

##### **Larry Allen Chairperson:**

- Slate nominations committee came up with the nominees you have the right as IGR & Alt to make nominations from the floor, but nominee must be present at the meeting.
- Intergroup has two major fund raisers: Round Up and Breakfast. April 21-23, 2023, Round Up will change locations to the Showboat because Cape May Grand did not have date acceptable to group. Showboat is a pet friendly, family-oriented resort. Prices coming soon. Thank you for approving the new bylaws. Become a member of a committee so that you can understand the interworking of your intergroup.

**Assist PI Director Steve S:** quote from Bill Wilson. To reach out to Alcoholics that would not have otherwise found AA.

Group meets the 3<sup>rd</sup> Wednesday on zoom. (Info on sepia website)

- Big problem, we don't have good accurate information for our meeting list. Receiving a lot of calls. If you know a group isn't there, we need you to update information
- Google Ads Key words so that people making search would find us
- We are reaching out to courts, probations offices and senior centers with AA information.
- Google business profile- have your group take a picture of your meeting space. Google uses algorithms to drive them to our website and to call and hopefully getting sober because of this. No time requirement to join our group.

**Assistant prison Director John McF:** Not present

**Assist director of inter phones- Alfreda:**

- We take care of the phones when Sepia is closed. 1 yr. sobriety requirement. We will train you and you don't use your own phone/ number.
- We are working on upgrade and changes to handbook, considering a national suicide hotline, utilizing email addresses for our liaisons to better communicate and keep informed
- Oct 26 is the next meeting at 7pm. Group meets every other month. All our slots are filled.

**New IGR**

- Mike Serenity-Nazareth Hosp
- Jeff We're not saints group Fairmount
- Faye Serenity Now Group

**Anniversaries- Personal:**

- Suzanne Aug 12 27 years
- Bill C 31 year
- Terry 2 year
- Melanie 17 year
- Angela 29<sup>th</sup> 9months
- Michelle m 9 months

**Group Anniversaries:**

- East falls 9<sup>th</sup> anniversary Nov 20<sup>th</sup> 3800 Balk St 6 pm
- New beginnings Nov 19<sup>th</sup> 10<sup>th</sup> & Carpenter
- May fair Holmsburg 630 2 speaker
- Fox Chase yearly anniversary at Alverthorpe Park picnic 12-6

**Attendance**

- 30 room
- 20 online

**Treatment Facilities:**

- Jerry: Friends has been emailed and called still waiting for a response.
- Inquiries have been made for Penn; we expect to open soon.
- We have 117 Commitments last month we only filled 89. (Commitments can be found on the website)
- When friends and Penn come back, we will be adding a lot more. Need volunteers
- Some literature (beginner packets) is here but GSO is still backordered.
- Email to see if commitments are available: [pztl@aasepia.org](mailto:pztl@aasepia.org)



**Archives Committee Liaison: Spencer**

- Haven't taped Oldtimers recently but can record for 20 years or more. Record over the phone or 3<sup>rd</sup> Saturday. Email: [Archivesdirector@aasepia.org](mailto:Archivesdirector@aasepia.org).
- Looking for Oral history of what AA was like in the region. Group is considering getting a new DVD player. Video needs to be brought up to date and will be working on the next month.
- Still collecting group history covid reports and how did covid affect your group. Preservation work done on 3<sup>rd</sup> Saturday of the month.
- Decided not to update scanner.
- Figuring on how to spend the \$1400 budget and will contribute to send the director to archive convention.

**CPC Committee Report- Bill** Cooperation Professional Community. Educate the future medical professionals. All things are done on zoom. We meet on zoom 1<sup>st</sup> Monday. Escort 20 Drexel students. Fell short last month and could only escort 18. We need Liaisons to volunteer

**Finance John:** Met Aug 18<sup>th</sup>. Reviewed monthly income statement, YTD and balance sheet. We are in good financial health. We encourage committees to use their budgets. Committee leads will be receiving information to plan their 2023 budgets. Anomalies are continued to be monitored through quick books and being rectified. Meet this Thursday via zoom.t

**Interphones Liaison** Not present

**Prison Committee report Suzanne:** Not much new to report

- Phila going to open soon. Taking application for clearance need to go to:
- Training academy 8215 Torredale Ave 7am-2pm and fill out paperwork for clearance and attend a 3 hour zoom. DELCO no commitments, Bucks meets on Zoom,
- Chester and Montco waiting for clearance
- SCI Chester is open
- [prisondirector@aasepia.org](mailto:prisondirector@aasepia.org) Monday Wednesday evening and Saturday Afternoon.
- Pen pal program to write letters to be emailed to prisons and they print out for prisoners to read. Positive words. Collects weekly emails and forwards to the prisons. Pen pal program Erin

**PI Sam H Liaison Public Information-** last meeting Aug 17th

- Public Information committee helps to inform the public of what AA is and what AA isn't and helps the alcoholic find us. The Web tech committee continues the maintenance to the Sepia website.
- We have results from the background information on the Google Ads grant offered by Google for nonprofits that would give the SEPIA website a search boost. You may contact us for information from our research.
- PI committee plans on a billboard campaign in the five-county area with a target budget of \$1200 to help the public find SEPIA and AA/help.
- Make sure to check and update your meeting information and others on the SEPIA website.
- 'Find a Meeting' rack cards and 'We Can Help' flyers can be printed from SEPIA website under service teams, then Public Information. Always ask permission to hang or post
- Please submit photos of your meetings space to Steve S or Jeremy S for use on the Google page.
- We have Seniors Outreach packets are available and need volunteers to deliver.
- Group meets third Wednesday of the month at 7pm via zoom. The next meeting is September 21st at 7pm and the zoom
- Jeremy S (PI Director) [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)
- Steve S (Asst PI Director) [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org)

**Special Events Committee Report Elizabeth:** meet last Monday of every month 7pm.

- Showboat Contract to be signed/ Buffet and room pricing to be planned yet.
- Share-a-day venue needed (west Chester location was too expensive).
  - When looking for a venue. There're criteria that needs to be met for the venue. Needs to be-large auditorium, to hold up to 250 people. 3 break out rooms etc.
- Breakfast William Penn Inn/tickets are all sold out. Fran is keeping a waiting list, call sepia to get on it. Baskets being raffled online and in person.

**Unity Committee Report Maggie-**

- Looking for a place for Unity to be held on Oct 22<sup>nd</sup> voting will be next Tuesday on zoom. Room to host 100 people and parking (low rent).
- Next Unity pitch will be at Glenside 9/26 12:30 pm if anyone interested to attend.

**Young Peoples Bid- Not Present.** Group Needs Liaison

**Old Business:** Visitation Committee/ Meeting List currently working on a google doc so that it will be editable.

**New Business:** Any questions about slate for Steering Committee?

**Next Meeting:** Monday Oct 10, 2023

**Any Items from the Floor to be?**

- Gratitude basket collection tonight
- Collected \$106 In Person
- \$51 online
- **Suzanne:** suggestion for Basket to be all Round UP items so that all the money collected comes back to Sepia. All in favor!

**Closed meeting with I am responsible**