



December 2021

**Steering Committee
Reports**

Each Zone will have a meeting on Monday, December 13, 2021 at 7 pm

For all Zone and Committee Zoom Information see the spreadsheet that is available on SEPIA's website.

Chairperson's Report from the month of December 2021

The month started with the unexpected passing of our beloved Office Manager, Maria F. It was, and is, a shock to me and others. Some of us had spoken with Maria just a day or so before her tragic death, and the news was particularly upsetting and unexpected. It was, indeed, bittersweet also to attend Maria's funeral services and meet members of her family. Maria served us well. Gone but never forgotten! Rest in peace Maria.

Attended the following Committee Meetings:

- Website/Tech Committee on December 8th.
- Buck County Zone on December 13th.
- Archives on December 14th.
- Public Information (PI) on December 15th.
- Finance on December 16th.
- Special Events on December 27th.

Was asked to be the speaker at the Living Room Group's 8th Anniversary. They had an awesome Chili Cook Off prior to the meeting. Shared on Tradition 12 at the Northwest Group on December 22nd

Chaired the Steering Committee Meeting on December 8th. Had a chat with Jim B., Assistant Treasurer and IT professional, about his assessment of the office technical needs.

Also had a tele-conference meeting with our part-time office staff members, Kris H. and Kevin B. They shared their views on the office needs and priorities.

Past Office Manager, Elaine B., offered us her assistance in getting our finances and book-keeping in order. We readily accepted her offer and she started on December 14th. She will be paid on a part-time hourly basis.

It was overall a very busy, emotional month. Once again, members of our fellowship stepped up, and helped out, in a very challenging time. That is quite comforting and re-assuring as we navigate these troubled waters together.

In Love and Service,

Larry A.

Chairperson

Vice-Chairperson's Report from the month of December 2021

I attended the Steering Committee meeting, Chester County Zone meeting, Prison Committee meeting, Public Information Committee meeting, Finance Committee meeting, Treatment Committee meeting.

I also attended the Office Manager Search Committee meeting. This committee is working hard to identify a new office manager. The Job Post may be found on the AASEPIA.ORG website. We invite all qualified candidates to submit their resumes with salary requirements by February 1, 2022 to chair@aasepia.org for consideration.

I also chaired the Special Events Committee meeting on December 27. The focus of the meeting was on preparing for the upcoming in person Cape May Round Up to be held from April 8-10, 2022 at the Grand Hotel in Cape May, NJ.

The theme for the Round Up is 'Gratitude in Action'. The logo contest flyer may be found on the AASEPIA.ORG website. All logo entries must be received by January 24, and logos will be voted on at the January 31 Special Events committee meeting. Please submit your best logo design for the opportunity to win \$150!

The Round Up Planning Meeting will be held on February 6, 2022 from 12-3pm at the St John Neumann Center. The center is located at 1039 N. Lawrence St, Philadelphia, PA 19123. It is close to public transportation and the church offers 4 free parking lots on Lawrence, 5th Streets and Girard Avenue. Masks will likely be required while inside the facility.

Members of the Special Events Committee are working to source a new supplier for t-shirts, hoodies and pins. A committee has also been assembled to consider additional locations for future Round Ups.

Share A Day Planning Meeting will be held from 12-3pm on January 9, 2022 via Zoom, followed by the Share A Day Event to be held on February 20, 2022 from 9am-3pm in person at the University of the Sciences. Event flyers are posted at AASEPIA.ORG – please check the postings for all of the specifics, mark your calendars and stay involved!

My thanks to the Special Events Committee, I appreciate all of your participation!

Yours in Service,

Rachel C.
Vice Chairperson

Treasurer's/Finance Committee Report from Thursday, December 16, 2021

Meeting opened with Serenity Prayer; Attendance: Gary T. (Treasurer), Jim B. (Asst Treasurer), Stephanie W. (Montco Alt. Liaison), Mike O. (Chesco Liaison), Donna (Montco Liaison), Jon R. (Phila Liaison), Lindsey B., (Bucks Liaison), Larry A. (Chair, Steering Committee), Rachel C (Vice Chair, Steering Committee), Sam H., Elaine J., Steve S., (Asst Dir., PI Committee)

I. Moment of reflection to remember Maria F., our office manager who sadly passed away suddenly on Friday, December 3, 2021

II. Read and discussed Tradition 2 and Concept 2

III. Balance Sheet:

- Bank reconciliations were not complete for October. B/S off (currently by \$0.10)
- Elaine working diligently to close October
- Several large literature orders not yet posted for October
- Urgency to close October so prep for tax return can begin (fiscal year ends on 10/31)

IV. Reviewed Income Statement (P&L)

- Report furnished in old QuickBooks version, had to match new budget to old accounts
- Some expenses do not appear on new report - Gary to review

V. Old Business

- Transition to QuickBooks 2021 - Working on establishing procedures to enter PO's in QB2021, receive goods against the PO ensuring inventory is updated in QB. This is the first step to integrating with the online store (Zencart). Once done we can work on integration with Zencart to ensure inventory in both systems (QuickBooks and Zencart) are consistent.
- Group discussion to investigate retaining a consultant to advise us on the QuickBooks2021 integration. Rachel has a relationship with a firm that does this work. Jim suggested Stephanie/Gary/Elaine work as a team to review options and make a recommendation to the committee.
- SEPIA office sign - the group decided unanimously to award the bid to Sign-A-Rama, pending confirmation they will schedule the work promptly. Jim to follow up with the vendor and coordinate with the Office Manager to issue a deposit check.
- Financial Processes at SEPIA - Sam suggested many processes are inefficient/outdated, specifically processing transactions at the Round-Up. and could be improved. Discussion followed about resources necessary to update

them (obtaining tablets, etc.). Stephanie suggested this should be included in topics discussed with a QB Consultant.

- Letter to Estate Lawyer - referring to New Business from November, Gary will draft a letter explaining our policy of accepting donations from AA's only, and the maximum amount (\$) we will accept.

VI. New Business:

- Proposal for Finance Committee to meet as a "Hybrid" meeting or return to Zoom (only). Brief discussion. The group voted 11-0-1(abstention) in favor of returning to Zoom.
- Option to renew QuickBooks2021 Support Service Contract - Larry A. requested the group decide if renewing the service contract is advisable. Gary and Sam strongly supported renewal. Suggestion to obtain input from QB Consultant before making a decision. Topic to be discussed at the January meeting.
- Suggestion for committee members to visit other 12-Step committee meetings (robust discussion). Some members had questions about the specific purpose/agenda in doing so. The concept is to build stronger relations with committees and be a resource to them on financial matters. The committee resolved to visit the committees on an informal basis, and do so to review their expenditures/budgets with them.

Motion to close at 8:11 pm; Next meeting 1/20/22 via Zoom

respectfully submitted, Jim B.

Archives Committee Report from Tuesday, December 14, 2021

The committee met on Tuesday, December 14th at 7pm (on Zoom) and in person on Saturday, December 18th at 9am in the office.

Present on Tuesday, December 14th: Gerry McT: Archivist, Rich M: Archives Director, Howard S: Delco Liaison, Debi W: Chester Liaison, Larry A: Chairperson, Spencer K: Philly Liaison, Erik B: member

Read and discussed Tradition 2

Committee read and discussed pages 4, 8 - 10 from the Archives Workbook.

The three Zone Liaisons present gave their reports. Howard S., Delco Liaison, informed the committee of an Archives Workshop being presented by District 36 Archives Committee on January 8th in Harrisburg, Pa from 11am – 2pm. Attendance in person or on Zoom. The flyer for this will be posted on SEPIA's website.

Saturday Preservation Work: The Archives Committee met on Saturday, December 18th at 9am. Present were Jerry McT, Archivist, Rich M, Archives Director and Brian Q, past Archivist. The History of AA in Philadelphia DVD was shown. No Longtimers were recorded.

If you, or someone you know, has 20 years or more of sobriety, the Archive Committee would like to record your E, S & H. Please contact the Archives Director at archivesdirector@aasepia.org , or the Archivist at archivisit@aasepia.org for more information.

The Archives Committee meets on the 2nd Tuesday of every month at 7pm on Zoom. We also meet at the office, 1903 South Broad Street in Philadelphia, on the 3rd Saturday at 9am.

CPC Committee Report from Monday, December 6, 2021

Meeting held on zoom 12/6/21

Chaired by Michelle M. - Asst. Director

Attendees: 32

Encourage Attendees to fill out this form: ● <https://forms.gle/3VEcXKkk8S188m5z6>

Agenda

- Introductions
- Students coming in December (29 Drexel students)
- Remarks / Comments from November
 - all escorts should be meeting their assigned students 30 minutes prior to the start of the AA meeting and should try to allow a 10-minute window of time between the pre-meeting and the actual AA meeting.
- Read CPC Workbook pages 9-11
- All 27 students from November were escorted to meetings plus 1 UPENN resident ● Discussed the need to escort students prior to their winter break (12/17) if possible.
- Suggested that the volunteers now offer 3 AA zoom meeting options for students with a variety of days and times and weekend meetings may even be better options for some students.

Notes:

Feedback from attendees:

- Compiling a list of zoom meetings - (Nate suggested) SEPIA's website has an online meeting list that's kept up to date and even shows meetings that are in progress at the time of your search

Interphones Committee Report from Wednesday, December 29, 2021

7:00 PM

Attendance:

Chris A. (Interphones Director)

Alfreda C. (Interphones Assistant Director)

John C. (Assistant Bucks County Liaison)

Steve S. (Committee member, Long time Interphones Volunteer)

Janet C. (Volunteer)

Julie S. (Volunteer)

Susan B. (Volunteer)

Lorri S. (Volunteer)

The meeting was opened by Chris A. at 7:06PM.

Chris gave a report on what's been happening with Interphones committee.

He covered how many open positions we had and which shifts were available.

Open Shifts: We currently have seven open shifts, but the volunteers present should have them all covered by the end of January.

The balance of the meeting was a question-and-answer session.

The attendees were encouraged to take this information to their zone meetings and attempt to obtain a few volunteers.

We will send informational packets to those who need it.

A supplemental training session will be held if we have volunteers that require it.

The meeting closed at 7:47PM

Our next meeting will be held on Wednesday February 23, 2022.

Prison Committee Report from Thursday, December 2, 2021

The online SEPIA Prison Committee Meeting took place on 12/2/21 at 6pm. There were fifteen members in attendance including all five zone liaisons. Members continued to explore additional methods to support the five-county outreach to inmates while the pandemic is ongoing.

Participation in the Temporary Pen Pal project due to the pandemic is ongoing and we are grateful to the coordinator and all committee members for their outreach. Grapevines continue to be mailed to various facilities for inmates. Old Grapevines, Big Books and literature continue to be donated by groups and will be forwarded to facilities as requested.

There continues to be a spirit of cooperation among members to maintain the connection with AA members and inmates. Three online meetings continue to be brought into The Bucks County men's facility and one women's online meeting. George W Hill (Delco) is on track to reopen in January and Chester County is discussing possible meetings sometime at start of new year. Philadelphia is accepting renewals and clearances in preparation of a reopening. There is ongoing communication with all facilities on updates or change of status.

Bring any new ideas on ways to get the AA message into prisons and join us at the 1/6/22 at 6pm online prison committee meeting.

Carolyn C-Prison Director

Public Information Committee Minutes from December 15, 2021

Wednesday, December 15, 2021 / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Minutes

1. Open with The Serenity Prayer, Welcome & Introductions.

Jeremy (Director PI), Steve S (Assist Director PI), Jim G (Bucks), Kevin D (Chester), Jen T (Delco), Rachel (Vice-Chairperson), Larry (Chairperson)

2. Traditions - Read and discussed Tradition 2

3. Public Information Workbook – Pg. 7 through Pg. 10 (Read up to ***Doing What We Do Best***)

4. Unfinished Business:

- Next Outreach: Magistrate Courts
 - Scott has compiled lists for Chester (18), Delaware (25), Bucks (17), and Montgomery (31) counties (91 total mailings). Philadelphia seems to have a different court system, revisit later.
 - Introductory cover letter, "If You Are A Professional", "Brief Guide To AA", PI Flyer, and Rack Card will make up the contents.
 - Jeremy got envelopes from Scott with PI flyers and rack cards. The envelopes needed more postage. He will take them back to the post office.
- Google Ads/Grants – Gather information

- Michelle G is a Past Delegate who was Chair of the Conference Committee on Public Information in 2020. She said she would be able to answer questions on how the General Service Conference decided to approve Google ads.
 - Michelle is going to look into it more and let us know when she is available to talk to us.
 - If we have a workshop, it should be separate from our regular meeting.
- The following information was included in the background material for the 71st General Service Conference:
 - Google Grants and the Seventh Tradition Subcommittee report of January 11, 2021
 - Reports on analytics for the “Find a Meeting” and “Get Help” campaigns.
- We will consider having a presentation or workshop.
 - Should this be done in a separate meeting?
 - Prepare questions to be addressed.
- Jeremy said background for 2021 Conference – Finance defined grant. IRS defines a grant as a contribution.
- Rachel read policy on discounts that she got from Caroline N (current Delegate, Area 59, Eastern Pennsylvania):
 - 1999 - The General Service Conference supports the General Service Board policy which states: “Whenever a discount or subsidy is that which would be offered to any other organization of similar size requiring a purchased service or product of similar character and magnitude, i.e., convention rates at hotels, it may be accepted. Whenever a discount or subsidy is partly or in total offered because we are Alcoholics Anonymous, it must be declined.”
- The web committee is going to focus on getting the computers set up, so the Google Ads is a lower priority.
- Google could write this off on their taxes.
- Jen asked what it would take to set up and maintain?
- Melissa S sent an Email to the SEPIA office asking if we do school assemblies.
 - Jeremy S replied to her Email, but hasn’t heard back
 - Still hasn’t heard back
- The Allentown, Bethlehem Easton Intergroup put a text on a weather forecast with their telephone number and web address. It cost \$450 per month and generated a lot of calls and website hits.
 - We should consider doing something similar.
 - SEPIA has previously put ads on busses
 - One of the Districts in Chester County rented a digital billboard for a month

5. New Business:

- If we post our phone number in too many places, would we get too many calls for the office to be able to handle?
 - Rachel – Interphones is taking some of the calls during business hours. We are getting more volunteers.
- Larry got an Email from Janet S, in District 30 informing him that the District had paid for a billboard. The billboard had SEPIA’s telephone number on it.
 - Larry asked if anyone in SEPIA had known that District 30 billboard was posting SEPIA’s number? No one in the committee had known about it.
 - There should be more cooperation.
 - Kevin – should we try to have billboard removed? Larry said we don’t need to have anything undone. He just wants to improve communication. It might be a topic for the upcoming Share-A-Day.
- One idea for reaching out would be to place pamphlets in hospitals, police stations, etc.
 - Who would bring literature to people and how would we get literature?

- Create a flyer with a QR code to our meeting. Jeremy requests that zone announcements be made about informing IGRs of the Rack Card and PI flyer that can be printed from the website as well as a request for photos of meeting places (no faces) for Steve to use on Google Profile page.
- Getting literature from the office could be a problem now, due to the reduced staff at the office. There is some free literature that can be ordered from Alcoholics Anonymous World Services (AAWS) over the telephone.
- Steve S will send list of free literature to committee.
- Jen – how would we maintain a rack. How would it be refilled?
- Possibly have Zones decide where to put racks and keep them filled.

Next Meeting & Contacts

Wednesday, January 19th/ 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Jeremy S., Director of Public Information, publicinfodirector@aasepia.org

Steve S., Assistant Director of Public Information, publicinfoasstdirector@aasepia.org

Contents of Public Information Workbook Kit https://www.aa.org/assets/en_US/f-65w_PI_Kit.pdf

Special Events Committee Report from Monday, December 27, 2021

SPECIAL EVENT COMMITTEE MEETING DECEMBER 27, 2021

Meeting opened at 7:02PM with the Serenity Prayer

25 Attendees including Chair & Vice-Chair

Introductions – Name, Home Group, and recent anniversaries – Celebrated Nick with 22 years of sobriety!!!

Last month's meeting minutes were accepted with one correction, the 2022 Round Up Planning Meeting location to be stated as, 1039 North Lawrence St. Philadelphia, PA 19123.

OLD BUSINESS

o 2022 Round Up DJ Status

- Ken Schaffer – Negotiated price down to \$4,500 – Under contract - Deposit check issued and sent – awaiting response of receipt confirmation

o 2022 Round Up Planning Meeting Location

- St. John Neumann Center, 1039 North Lawrence St. Philadelphia, PA 19123 – contract signed, \$200 payment and \$100 deposit sent – awaiting response of receipt confirmation

o 2022 Round Up Logo Contest

- Many thanks to Fran and Elaine for help with the contest flyer
- Logo Contest Flyer has been posted to the Sepia website
- Committee members have been asked to promote contest at zone meetings, intergroup meetings, home groups and any other meetings which are attended

o Share-a-Day Event

- Planning meeting date January 9, 2022 – zoom meeting
- Event scheduled for February 20, 2022 – in person
- Location – University of the Sciences
- Share-a-Day Flyer for event planning meeting is posted on the Sepia website

- Looking for volunteers to attend the planning meeting; volunteers will be needed for the event
- Committee members have been asked to promote event at zone meetings, intergroup meetings, home groups and any other meetings which are attended

NEW BUSINESS

o 2022 Round Up Registration Fees

- Motion – Increase the 2022 Round Up Registration Fees to \$30 in advance and \$35 at door (2 weeks before event) – motion seconded, opened for discussion, voted on and passed with the majority
- Registration Flyer to be created

o 2022 Round Up Merchandise

- Prior year purchased quantities to be provided to Lorraine and Dave for potential bid
- Contact prior year merchandise provider for bid
- Additional bids – Larry volunteered to research/provide
- Gildan was the manufacturer of shirts used in the past – bids to be consistent, same manufacturer across bids
- John Troy was suggested as an additional bid source

o 2022 Round Up Planning Meeting

- Planning meeting time 12:00PM (noon) – 3:00PM
- Thank you to those who volunteered (nearly everyone!!!) to arrive at 11:00AM for set-up
- Coffee urns (3) and coffee supplies to be transported from the Sepia Office to the event by 10:30AM for coffee to be available by 11:30AM – Thank you Glenn for volunteering and any additional volunteers
- Thank you to Fred for volunteering to bring his computer “set-up” for scheduling – Rachel and Fred to discuss details
- Overnight meetings – volunteer assignments - TBD
- Thank you to all who volunteered to stay and clear up after the event
- Discussion around food and beverages for the planning meeting – individually wrapped wraps/hoagies, food contributions, masks – if required, follow church protocol regarding COVID restrictions – Thank you Joe M. for volunteering to bring soda, water, and ice in a cooler
- Door Greeters - Thank you to Joe M. and Maureen for volunteering – Welcome Table will be set up
- Name badges – Elaine to check in the office if any are available for this event

o 2023 Round Up location

- A subcommittee has been formed to research potential locations for the 2023 Round Up to comply with new Sepia financial guidelines. Subcommittee members include Glenn, Larry, Mark, and Nick. The committee welcomes any additional volunteers to join the committee
- The Grand Hotel, Cape May, NJ remains a viable option and a tentative date for 2023 to be set at the completion of the 2022 Round Up

o 2022 Round Up additional items

- Rachel to find out if proof of vaccination status, i.e., vaccine cards, is required by The Grand Hotel, no requirement stated in the existing signed contract

Motion to close the meeting, seconded, voted on and passed with the majority

Meeting closed at 8:00PM with the Responsibility Pledge, Next Special Events Committee meeting is Monday, January 31, 2022, at 7PM

Treatment Facilities Committee Report from Monday, December 20, 2021

1. Opened meeting at 7:00 pm with the Responsibility Prayer
2. Victoria read tradition 2 & Concept 2
3. Attendee introductions

Dave K- Phila zone asst liaison
Pierre A -Committee member /BTG
Jake K.- Chester Co. Asst Liaison
Rich M -
Luke S. Asst. Treatment Facilities Director.
Victoria L. - Treatment Facilities Director.
Rachel C.- Vice chair SEPIA visitor
Gerald -Phila Alt Liaison

4. Zone Reports

Bucks Co. -No report .Unavailable.

Chester Co. - All commitments filled. Report given by Jake.

Delaware Co. – No report. Unavailable

Mont. Co. – No report. Unavailable.

Phila Co. - Dave gave the report. All commitments filled. Covid outbreaks at Friends and Fairmount causing breakdown in communication.

Zone meeting will take place “in person” in January if a site is agreed upon. Salvation Army is most likely spot.

5.Old business: District 22 requested a speaker for BTG.None was available.

6. New Business – General discussion on our role in making BTG successful,in cooperation with area representatives and facility alumni associations. Pierre did a presentation at RCA .

Closed with serenity prayer

Report submitted by asst. Treatment Director Luke S.

Unity Committee Report scheduled for December 21, 2021

No Meeting because of a personal emergency.

Website/Technology Committee Report from Wednesday December 8, 2021

Login:<https://www.google.com/url?q=https%3A%2F%2Fus02web.zoom.us%2Fj%2F84021793007%3Fpwd%3DSGdERXBn dTlzVkhpTitEVzRqVEVrdz09&sa=D&ust=1620315998195000&usg=AOvVaw3m4FFfmiTD0rEWpBc6lZky>

- Zoom Meeting Code: 840 2179 3007
- Zoom Participant Password: 580960

Attendees:

- Jeremy S (Public Information Director), Steve S (Public Information Assist Director), Sam H (Web Committee), Tim A (Web Committee), Steve N (Web Committee), Elaine J (Web Committee), Larry A (Chairperson), Rachel C (Vice Chair Jim B (Assist Treasurer), Rich M (Archives Director), Kris H (Staff Assistant), Brandon
-

Unfinished Business/Follow Up:

- Windows 11 – Hardware budgeting

- Computers are over 4 years old. Current computers MAY NOT be compatible with Windows 11. Money is budgeted for new equipment in 2021, will pursue testing current computers and purchasing new ones as needed. Budget money in 2022 for additional computer upgrades.
 - Ordered three brand new business desktops from Dell for staff. Archivist needs one. These will replace existing PCs. Will run Windows 11. Approximate delivery first week of December. Waiting for Dell to approve non-profit status. Cost will be \$2800. Had \$3000 in budget. Sam got a notice that the three computers were shipped.
- Decision has been made to “pause” building out web site optimization in favor of making sure our office has the proper tools and the like to operate effectively. – Postpone until next month
- Addressing the needs of first-time visitors to our web site – Sam – Postpone until next month
- Renaming our SEPIA store plan – Postpone until next month or later
- Consider moving forward with Google Ad Words “trial” – PI committee is in process of gathering information. AA.org website had problems that we would not have on our website. Sam said we can start tomorrow. Jim – we have done audit reports and our website is very healthy.

New Business/General Discussion

- Interviews Newsletter has not gone out for December – Steering committee issue
- What type of new software should we get for the computers? – Sam said we can use existing software
- People are having trouble with people finding meeting listings on their phone, although it works on a computer. Sam – upgrade of server resolved some issues that Kevin was seeing. Suggested having the firm that Kevin recommended come and do the work.
- Larry – We need to primarily focus on office operations.
- QuickBooks needs to be updated
 - Rachel. Can the program we use with QuickBooks work, or should we get a new program? Do we need QuickBooks support?
 - Sam – We need a new company that has the latest version of QuickBooks. It should work for Zen Cart to import and export transactions. Hotline (\$99/month) has not really been used. Need to get a consultant to help get up to speed. There is an alternate to Zen Cart - \$600 to buy, \$100 per year. Ship Station helped with shipping but did not get savings. It does not talk to QuickBooks. Still need to get QuickBooks fixed.
 - Have Sam make a list of bullet points for Zen Cart.
 - Jim – need someone to help integrate QuickBooks with inventory, sales and registration for events. He suggested getting a bullet list for an RFP.
 - Rachel will send information to the company she works for.
 - Sam – one-third of staff people’s time is spent fixing problems. They have to re-enter data that came in a digital form. We have two inventory systems that do not talk to each other.
 - Sam – None of the forms are in place. There is an issue for handling inventory that people are not agreeing on. Donor management should be on a different software that should be done later.
 - Jeremy asked Rachel to produce a list for QuickBooks support needed.
 - Elaine – Some Intergroups have an accountant handle QuickBooks.
 - Sam – we have a CPA firm in South Jersey who we haven’t been using who we could use for QuickBooks.
 - Elaine – The CPA in South Jersey does our taxes and is not allowed to be our accountant. Kris is very much in favor of getting an accounting firm to help with QuickBooks.
- We need to integrate all of the computer systems
 - Sam – need an outside vendor to solve the Local Area Network (LAN) issues. Probably half a day of work.
 - Jim – network infrastructure is substandard. How will we support Kris and Kevin with that problem?
 - Larry – number one priority is to make computers user friendly. Asked website tech committee to give recommendations.
 - Jim made a motion that Kevin get a quote from a consultant to integrate the computer systems. This passed unanimously. Larry wanted to get multiple quotes. Steve N said if it’s under a certain threshold

we could go with one quote. Jim said the cost will exceed threshold in Finance guidelines. Larry will work on getting multiple quotes.

- Brandon will look into getting QuickBooks and Zen Cart talking to each other.
- Elaine – Some Intergroups also have a newsletter editor.
- Tim had to leave the meeting early, but left the following message in the chat
 - “Kevin reported the website cms admin portal was running slowly. I checked into this and found the CPU on our server was at full utilization. This is good, it means we’re getting more traffic! I upgraded us from a \$10 to a \$15 plan, and Kevin reports it is back to being “almost instant”. So hopefully, that helps out folks in the office.”

Next Meeting & Contacts

Wednesday, January 5th / 5:30 PM / Via Zoom / Zoom ID: 840 2179 3007 / Password: 580960

Jeremy S., Director of Public Information, publicinfodirector@aasepia.org

Steve S., Assistant Director of Public Information, publicinfoasstdirector@aasepia.org

Bucks County Zone Meeting Minutes from Monday, December 13, 2021

Dionne was out on vacation Andrea called meeting to order at 7:00pm, Opened with the Serenity Prayer

Read Tradition 2, Read Concept 2

Attendance:

Intergroup Reps: 34, Alternates without rep present: 1, Alternates with rep present: 1

Guests: 5

New Representatives:

- Paul – St. Vincent
- Patrick – Awakenings
- Rich – Last Chance
- Sean – Hartsville Courtyard
- Matt – Hope Group
- Joe – Heard It Through the Grapevine
- Meg – Link Group
- Chick – Langhorne Action
- Angela – Sunlight of the Spirit
- Will – Sanctuary
- Jon – Salem Church

Anniversaries:

Personal: None

Home Group:

- Newtown Winners will be having dessert and coffee at the Community Church on January 10th
- Sober Sisters will be celebrating on January 4th; food at 6, speaker at 7 – open to men and women
 - Link Group celebrated 51 years on November 24th

Larry Chairperson:

- Our office manager, Maria F., passed away suddenly on December 3rd. • We need people to step up and help keep the office running smoothly
- We need people with interest and knowledge in technology, specifically website tech people
- We also need experienced telephone volunteers

- The round up will be from 4/8/22 to 4/10/22 – the next planning meeting is 2/6/22 from noon to 3pm at the Newman Center located at 1019 N. Fifth St
- Share-A-Day is a yearly event that breaks down different 12 steps services and opportunities
- The next Share-A-Day will be 2/20/22 and the next planning meeting will be 1/9/22 – location TBD

Guest reports:

Freda Assistant Interphone Director:

- Interphones desperately needs help
- They currently have 135 volunteers, but could use a lot more
- It is suggested you have 1 year sober to volunteer
- The next meeting is 12/29 at 7pm
- She also works with a program called HUSH, which helps sick people get to meetings

Steve Assistant Public Information Director:

- They're looking into using Google Ads to get AA's name out there – it is a free program for non-profits
- They also have a Google web page, which consists partly of putting group photos on the website to get group's names out there.
- The next meeting will be 12/15/21

Liaison Reports:

Archives:

- **Eric was not present, so Andrea covered:**
- Meets the 2nd Tuesday of every month on Zoom
- Need group histories – you can find the form on the S.E.P.I.A. website • One copy goes to S.E.P.I.A.; other copies go into zone committee meeting binders • Also need old timer's testimonies – currently doing telephone tapings • There is a form that HG's can fill out called "Weathering the Pandemic" that describes how groups dealt with meetings during Covid
- HG's can request a member of the Archives Committee to come to their HG and talk about how AA got started in Philly
- The meeting for Preservation Work meets the 3rd Saturday of every month

CPC: - Matt was not present, so Andrea covered:

- Meets the 1st Monday of the month on Zoom
- Volunteers needed to escort health care professionals to open meetings – all currently on Zoom

Eric -Finance:

- S.E.P.I.A's in the black, which is great news
- They want committees to spend money
- The finance meeting is now hybrid – you can find info about the meeting on S.E.P.I.A
- The finance guidelines have been updated; they can be found on S.E.P.I.A

Alison- Interphones:

- Nothing to add – Freda covered everything

Jim- Public Information:

- Finished sending letters to magisterial district
- Working on Google ads so when key words are typed, AA comes up instead of rehabs and other solutions

Unity: • Not present, so Andrea covered:

- People from unity go homegroups to help explain and breakdown different service positions

Kelly- Prisons:

- All meetings are on Zoom, but you must still be cleared, with at least 1 year sober and 2 years off books
- There is currently a pen-pal program; you can write a generic anonymous letter to an inmate, and we will send it via email
- There is currently one women’s meeting and 3 men’s

Dylan Treatment:

- No news is good news

Old Business:

Alternate Liaison positions:

All positions with one volunteer; all positions voted to carry without dissent

- Unity
 - o No volunteers
- Archives
 - o No volunteers
- CPC
 - o Joe from Steelworkers
- Public Information
 - o Steve from 8744 Lit & Sober
- Prison
 - o Kelly H.
- Special Events
 - o Brie main liaison
 - o Jeremy alternate
- Treatment
 - o Ron
- Finance
 - o Lindsey B.
- Interphones
 - o Jon

New Business:

- Please update meeting info so that people looking online or using Meeting Guide app don’t show up to a non-existent meeting
- There is currently no office manager – we need volunteers to help answer phones • There were three Fridays in a row missed at Daybreak treatment center – it is the IGR’s responsibility get their commitment filled, even if that means taking it themselves • The job description for the office manager position will be posted on the S.E.P.I.A. website this week
- The next zone meeting will be held 01/10/22 at 7pm

Motion to close at 7:43 pm. Closed with I Am Responsible

Chester County Zone Meeting Minutes from Monday, December 13, 2021

Meeting was held via Zoom

Opened a moment of silence to reflect on the loss of Maria F., SEPIA office manager who passed away, followed by the Serenity Prayer

Meeting Chairperson: Joe W. (Zoom host); Eileen H. (Zoom co-host)

Eileen H. read the 2nd tradition. No further discussion after reading.

We asked all new Intergroup Reps to submit their information via chat. We had:

- Coleman from Thanks for Sharing and Malvern Men's
- Cliff B. from Midday Miracles, Kennett Square
- Debi W. from Morning Miracles
- Ken S. from One Day at a Time

Anniversaries over the past month: Debi W. had 13 years.

Meeting Minutes November meetings were sent to all via email. November minutes were unanimously approved.

Attendance:

- 32 people in total ☐ 4 people chose not to vote
- 28 total for voting:
 - 19 were voting members
 - 9 were non-voting members

Eileen read Tradition 2 and Joe read Concept 2. No further discussion after readings.

SEPIA Steering Committee

Rachel, Vice Chairperson gave report:

- 2022 Round-Up Convention will take place April 8 – April 10 at the Grand Hotel in Cape May, NJ. Theme will be, "Gratitude in Action".
- Rachel mentioned that we are in need of a logo for the event and SEPIA will pay \$150 for the winning logo. File format for submitting logos is on the SEPIA website.
- Round-Up planning meeting is scheduled for February 6, from 12-3 at 1019 N. 5th Street, Philadelphia.
- Will need people to host meetings at round-up, including ~6-8 beach meetings.
- Share-A-Day: GSRs attend to understand the role SEPIA plays. Planning meeting is scheduled for January 9th, from 12-3. A flyer will be placed on SEPIA's site.
- Share-A-Day event scheduled for February 20, from 9:00a – 3:00p at the University of the Sciences, McNeil Science Center
- SEPIA will be looking for a new office manager.

Asst. Unity Director, Report

Jim, Asst. Treasurer spoke:

- Finance committee meets the third Thursday each month. Currently, a hybrid of Zoom and in-person.
- Finance committee members are the custodians of SEPIA's money, e.g.:
 - Buying/selling literature
 - Phone service, etc.
 - Receiving donations
- Gave an example of what they do: e.g., if someone passes away and leaves money to AA/SEPIA, in order for us to accept it, the donor must have been a member of AA. We can't accept money from someone outside of AA.
- When SEPIA moved to 1903 So. Broad Street, they launched a new version of Quick Books.
- Finance committee provides guidelines for service committees and helps them understand how to use their money.

- It was recommended that SEPIA maintain a 12-month prudent reserve and line-item details can be found in Inter-views.

District Announcements

- District 29 n/a
- District 30 Just had their hybrid meeting at Malvern Center. Had computer feedback issues.
- Area 50 Pete B. presented on area.

Public Information Committee

- There is a billboard on Route 30 westbound for people to call SEPIA if they want to get sober. Billboard will remain up for 4 weeks, near Downingtown, 322 exit, as follows:
 - Week 1, west
 - Week 2, east
 - Week 3, west
 - Week 4, east
- District 28 n/a
- District 44 n/a
- District 56 West gave an update. They're still meeting online. December & January:
 - December 24, Alc-a-thon at 12pm, 2pm, 4pm, 6pm, 8 pm
 - December 25, Alc-a-thon at 12pm, 2pm, 4pm, 6pm, 8 pm
 - December 31, Alc-a-thon at 6pm, 8pm, 10pm and midnight
 - January 1, Alc-a-thon at 12pm, 2pm, 4pm

Zone Announcements

Mike O. Meeting on 11/18 discussion:

- Tradition 1, Concept 1. Financial Guidelines are going to be approved.
- The Square – financial program and round-up “stuff”
- Looking at a new version of Quick Books
- Gratitude Breakfast raised \$3,000- for SEPIA
- We have to be careful about who we accept money from.
- Had 3 bids for signage at SEPIA and Signarama won. They'll do any projects at SEPIA.
- Member donations came in during COVID.
- There was a legal bill of \$548 regarding SEPIA by-laws.

Interphones

Sue R. n/a

Treatment

Jake:

- St. John Vianney: vaccination card is not needed on-site. They would like to have a meeting every Wednesday at 7pm starting February 2022.
- Bowling Green would like to add a 6:20pm co-ed meeting for Friday evenings.
- Malvern Institute – please be vaccinated if you're coming to their facility.

Public Information

Kevin D.:

- Reached out to police stations and magistrates so that they know A.A. exists. Will send envelopes of information for whoever would like it.
- There is free space for non-profit organizations for Google ads. This could be controversial so he's looking to see if we're in violation of a tradition. World Services is involved. May be a moot issue due to other needs. Can attend the web tech meeting the 2nd Wednesday of each month at 5:30p. Looking for anyone with web dev skills.

Special Events- Bill referred to Rachel's updates so nothing new to add.

Prisons--George:

- Delaware County has Zoom meetings
- Chester County has Zoom meetings
- Everyone will need to go through a re-clearance process. This applies to Zoom meetings, as well.
- Men and women need to complete volunteer applications. Please be sure drivers' license is added. Forms can be sent to Nicole for women's side or George. Nicole can accept a mailed application if that is easier.

Archives--Debi W.:

- She watched a DVD at the SEPIA office, which shows the history of A.A. in Philadelphia. Bill & Lois attend the first meeting of 7 members in Northeast Philadelphia.
- The first meeting's 7th tradition collected \$17.40.

CPC- Sue R.: Nothing new to report.

Interphones- meets on the 30th.

Unity- No report

Chester County Young People of AA--Nicole:

- Spaghetti dinner on January 29 at 6:30 in Kennett Square. \$10 at the door. Episcopal Church of the Advent, Kennett Sq.
- Business Meeting is the first Sunday – there are flyers on SEPIA's site with details.

Zone Coordinator-Steve:

- Attended Steer Co meeting via Zoom. If anyone wants to get involved with the 2022 Round-Up, you will need to attend the Planning Meeting

OLD BUSINESS

Joe: There are still open positions.

NEW BUSINESS

Jake needs commitments filled. Once commitments are filled Jake will send out.

Motion was made to cover St. John Vianney for Wednesdays:

- **13 people voted yes***
- 5 people voted no

This will need to be added to the list of commitments.

Bowing Green for Fridays at 6:30p co-ed, 2 people share.

- **14 people voted yes***
- 5 people voted no

*Both commitments will need to be added to the list of commitments.

When going to Malvern Institute, be safe and bring your vaccination card and refer to CDC recommended guidelines, e.g., social distancing, hand sanitizing. There was further discussion around the COVID within an institution. The host (i.e., institution) can choose how they'd like to respond to COVID – it's their institution and we either respect their rules or don't go.

Motion was made to close at 8:26. Closed with Responsibility Statement.

Next Meeting: January 10, 2022 at 7pm via Zoom.

Delaware County Zone Meeting Report from Monday, December 13, 2021

Note: Due to the COVID-19 Pandemic, this meeting was held using the Zoom Meeting App.

Attendance: 44 persons in attendance

IGRs: 23 Alt w/o rep: 5 Alt. w/ rep: 4

Steering Committee Members: 4

District Reps: 0 Guests: 1 New Reps: 4

- Zone Coordinator, Janet C., opened meeting at 7:00 PM with the Serenity prayer and the 12th tradition was read.

- Minutes from November were approved.

Steering Committee Member Reports:

Rich, Archives Director

- Some sad news for SEPIA- Our office manager, Maria, passed away Friday. SEPIA will be requesting people interested in applying for the position to send a resume in to aasepia.org.
- You need 5 years minimum of sobriety to apply for positions
- Committee meets 2nd Tuesday of every month on zoom
- There is also preservation work in the office at 1903 S Broad Street on every month's 3rd Saturday at 9 AM.
- We maintain group histories, have a history of AA In Philadelphia DVD if a group would like that shown at their meeting. With restrictions being lifted the committee will be doing this more in the future.
- Archives is always looking to record old timers' stories- 20 years or more. These can be done by phone. If you or anyone is looking to share their message and have it recorded contact archives: https://www.aasepia.org/docs/163/Archives_Remembering_Our_History_063020.pdf
- If you are interested in doing that, please reach out to the Delco liaison, Howard. • There is a COVID group history form available for each homegroup to fill out and complete 8 simple questions regarding how your group has changed during the last year:
 - https://www.aasepia.org/docs/188/Archives_questions_for_Covid_History.pdf

Luke, Assistant Director of Treatment

- November 15th was the treatment meeting, discussed the challenges with COVID and problems with filling commitments and having people show up and whether the zone should meet in person or via zoom moving forward.
- Only topic that has been kicked around is Bridging the Gap, we have experienced some challenges connecting individuals leaving treatment to escorts.

Mike, Director of CPC

- Meet monthly on first Monday of every month, typically 20-25 volunteers attend • Volunteers escort medical students to meetings of AA to see firsthand what AA is and is not • Requirements to participate- 1 year of continuous sobriety, attend 2 of the CPC meetings, and shadow at least once
- In November we escorted 36 students for Drexel Medical School to meetings of AA, in December there are 32 students to escort, and 23 volunteers and only 5 shadows for the month of December. • They also do presentations at schools, police, fire- anywhere where professionals may encounter alcoholics. Provide literature and give information about what AA is all about.
- If you are aware of any organizations reach out to Mike to get them connected.

Jay, Secretary

- With the passing of Maria things are changing in the office
- Interphones has stepped up, always looking for volunteers
- We are looking at transitioning over to QuickBooks for finances
- The office is still open and we are still helping alcoholics
- Any questions send an email to: secretary@aasepia.org

Alex, Bridging the Gap Coordinator

- Has started making presentations at RCA Devon to explain the program and see how this will move forward
- This should be handled through GSO once you get the temporary contact
- Just attended the area assembly for 45 and has a lot of the answers Luke, zone, and are have been looking for. Luke and Alex will be getting together and distributing information. Stay tuned.

COMMITTEE REPORTS:

ARCHIVES- (Howard S., Alternate OPEN)

--Howard gave report

- Alternate liaison is needed
- Attended the Eastern Pennsylvania General Service Convention in Lancaster and collected some interesting pamphlets on the table. Anyone interested in reviewing information reach out to Howard.
*This Committee meets the second Tuesday of every month at 7PM.

SPECIAL EVENTS – (Gloria, - Alternate Ashley G.)

--Gloria gave report Phone: (610) 803-5674 Email: gloriasbutterfly@yahoo.com

- Contract has been signed for Cape May round up in 2022 April 8th-10th.
- Registrations will be coming out soon
- Round Up planning meeting will be at the National Shrine of Saint John Neuman on Sunday February 6th from 12PM - 3PM. Address: 1019 North 5th Street Philadelphia, PA
- Share a Day- Area is taking the lead this year
 - February 20th, 2022 IN PERSON
 - Planning meeting will be January 9th, 2022 IN PERSON
 - Location TBD
- Round Up theme- Gratitude in Action
 - If anyone is interested in designing a logo for the Round Up please get ahold of someone in special events or at the office
 - All logos must be submitted by January 24th and will be voted on January 31st. • Whoever wins there is a monetary award of \$150
 - If you did not or know someone who did not receive Round Up gear from last year email chairperson@aasepia.org Larry, who was the vice chair last year talk to him directly. He has all records for purchases.

UNITY – (John S. – Alternate OPEN)

--John not in attendance, no report given

- If anyone would like a pitch, please reach out to John or the Unity Committee Director here: <https://www.aasepia.org/service-committees/unity/>
- Nominations will be happening soon for the Unity Committee if you are interested. • *This Committee meets the third Tuesday of the month at 7PM.

FINANCE – (Peter W., - Alternate OPEN)

--Pete not in attendance, no report given

- Budget has been approved
- Thank you to everyone for all donations
- This Committee meets the third Thursday of the month at 7PM.

PUBLIC INFORMATION – (Jen, - Alternate OPEN)

--Jen gave report

- We are doing outreach to magistrate courts with envelopes which gives pamphlets and information on AA to each of the zones
- Public Information is asking for pictures with no people in it of your homegroup space so it can be posted on Google. This helps anyone looking for a meeting online can have a visual and increases internet traffic.
- Send to: publicinfodirector@aasepia.org
- Please make sure that your meeting information- date, time, location is correct online so individuals looking on meeting app are getting the correct information.
- To make changes on your meeting information go on website and complete form here: [Meeting Status Update Request - SEPIA: Southeastern Pennsylvania Intergroup Association of Alcoholics Anonymous \(aasepia.org\)](#)
- Alternate liaison is needed.

*This Committee meets the third Wednesday of every month at 7PM.

INTERPHONES – (Trish., - Alternate OPEN)

--Trish not in attendance, no report given

- Interphones answers calls after hours. 1 year of sobriety required.
- All phone calls and numbers are hidden so your privacy is protected.
- This is a 6-month commitment, 5 different shifts available and each shift is 4 hours. • We always also need volunteers for HUSH- for sick and shut-in individuals who needs someone to come out.
- Interphones is always looking for volunteers.
 - o If you are interested in volunteering you can also reach out here:
<https://www.aasepia.org/service-committees/interphones>
 - o To sign up for these shifts contact Trish at: 484-410-0739 email: Tsimpson6620@gmail.com
- Alternate liaison is needed.
- Questions? Reach out to: interphonesdirector@aasepia.org
- *This Committee meets the last Wednesday of even months at 7PM.

COOPERATION WITH THE PROFESSIONAL COMMUNITY- (Liaison and Alternate OPEN) --Not in attendance, no report given.

- Liaison and Alternate Liaison is needed.
 - CPC meets with college students, doctors, nurses and reviews the AA program and fellowship with them and attends an AA meeting with them.
 - They have added new schools to this program- Drexel Physicians Assistants and Penn's first year Medical Students.
 - In order to escort them to meetings you have to attend a training with the CPC committee and shadow someone.

*This Committee meets the first Monday of the month at 7PM.

Montgomery Zone Meeting Report from Monday, December 13, 2021

Met in person at The Church of the Messiah

- **ATTENDANCE:**
 - Total = 23
 - IGR's = 21
 - AIGR's = 1
 - Visitors = 2
- Greg B opened meeting at 7pm with the Serenity Prayer
- Reading of Tradition 2
- Reading of Concept 2
- **Early New Business**
 - Voted to accept Meadow View treatment center as new commitment site Wednesday at 6pm in Lafayette Hill – ACCEPTED.
- Moment for sharing if anyone needs to share any pressing needs or feels like they need a drink
- Secretary's Report of previous month's meeting minutes – Minutes Accepted

- **Visitors Reports**
 - **CPC report** – Assistant, Michelle M
 - Escorted 36 students last month.
 - Meet students 30minutes before meeting via zoom.
 - Looking for volunteers to escort student
 - **Secretary Report**– Assistant, Sharon B
 - Discussed special Events
 - Round-Up is live 04/08/22-04/10/21 @ Grand Hotel in Cape May, NJ
 - Theme: "Gratitude in Action"
 - Logo contest - \$150 prize; due 1/24/22
 - Planning meeting – 02/06/22 at St. John Newman Center on North 5th St. in St. Peter the apostle Church.
 - Details on last page
 - "Share-a-Day" event
 - Planning Meeting to be held on January 9, 2022.
 - Share A Day Event to be held on February 20, 2022.
 - Locations and specific times are being finalized.

- **CHAIRPERSON REPORT**
 - Archives is looking to record members with >20 years – interested in how AA was when they came to AA
 - Information covered in other reports.

- **LIAISONS:**
 - **Public Information** – Chris (Dir. Jeremy)
 - Reviewed 11/2021 minutes.
 - Discussed outreach to magistrate courts in Montco.
 - Looking for photos of meeting places.
 - They meet on the 3rd Wednesday of the month via Zoom
 - IGRs to keep meeting information updated on the SEPIA website
 - **Finance/Treasury** – Donna
 - Rent \$200 per quarter for our site.
 - Bids for SEPIA office sign being entertained.

- They meet on the 3rd Thursday, live on South Broad Street.
- **Archives** – NEEDS VOLUNTEERS!
- **Special Events** – Adam
 - Meets last Monday of every month. See SEPIA website or contact Adam for details.
- **Interphones** – Chris
 - NEEDS ALTERNATE!
- **CPC** – Mike H. (new assistant Dan)
- **Unity** – Keri, N/A
 - Feel free to contact Keri to schedule a Unity pitch for your home group.
 - NEEDS ALTERNATE!
- **Prisons** – Charlie
 - Using PenPal program in lieu of live. Contact Charlie if interested.
 - They meet on the 1st Thursday of the month via Zoom at 6pm
 - Nothing new to report in Montco
 - NEEDS ALTERNATE!
- **Treatment Facilities** – Michelle (Seth/Phil P)
 - Gave out January commitments to IGRs in order of attendance to tonight’s meeting
- **OLD BUISINESS**
 - Kathy H. volunteered to be assistant to Special Events (with Adam) – motion accepted.
 - Archives Liaison and Alternate positions need to be filled
 - Interphones – still needs an Alternate (with Chris)
 - Dan volunteered to be assistant to CPC (with Dan) – motion accepted.
 - Phil P volunteered for treatment Liaison – motion accepted
- **NEW BUISINESS**
 - Still need to fill the following positions
 - Archive Liaison and Alternates for Archives, Interphones, Unity, Prisons.

Closed meeting with “I am Responsible”

Next Montgomery County Zone Meeting will be held in-person at the Church of the Messiah on Monday, January 10, 2022

Minutes taken by Joe M – Secretary

Misc:

The Round Up Planning Meeting will be held on February 6, 2022 from 12-3pm at the St John Neumann Center. The center is located at St. Peter the Apostle Church, 1019 N. 5th Street, Philadelphia, PA 19123. The facility can accommodate up to 400 people. It is close to public transportation and the church offers 4 free parking lots on Lawrence, 5th Streets and Girard Avenue. This facility will more than meet our needs for the Planning Meeting.

Philadelphia County Zone Report from Monday, Dec 13, 2021 on ZOOM

I. Open meeting Serenity prayer

Glenn announced: Maria F. Our office manager passed. Keep her family in prayers.

Volunteers will be needed at the Sepia Office. Future applicants will need to have a resume to apply for position.

II. Tradition 2, Concept 2. No discussion

III. Zone coordinators' report,

Glenn: Found a Meeting space that meets all criteria Salvation Army 4200 Wissahickon Ave. (\$100 rent per month). St John Neumann Ctr. (5th and Girard) could also be a consideration but not sure if they are available every second Monday yet.

Carolyn C Prison Director- Our group bring AA meeting behind the walls in 5 zones. Temporary contact committee is a sub-committee that meets first Thursday. Buck is doing zoom (3 men's & 1 woman's). George W Hill will be opening up in Jan 2022. Hoping Chester will open soon after. (Nothing yet with Phila. opening) Temporary pen pal Erin handles. 1x a week send anonymous letter to random inmate to get them by. Literature has been brought into facilities. Vaccination card may be needed for volunteers with new clearance.

Temporary pen pal contact Erin

Gary T Treasurer -Sepia in fine shape. Thank you all for contribution. We have a new version of quick books. Did receive a letter from a lawyer AA mentioned in Will. Not sure if there is money involved. It has to be a member of AA to make that donation.

Public information Jeremy S- Help inform the public what AA is /isn't and to make sure sick and suffering can find us. Keep us up to date on your meeting information. Call office to update if need be. Finished outreach to magistrate courts. PI background info and GSO Google add word to bump Sepia up on the Google search. This will take time and must conform to our traditions. Go to sepia site and print rack card and flyer post in local spots. Email PI info director or assistant. Google my business page pics of home group (no people) to attract those through search. Group meets 3rd Wednesday of the month 7pm. publicinfodirector@aasepia.org or publicinfoasstdirector@aasepia.org

Paul Unity Director- Unity explains service opportunity outside of home group and gets people fired up about being service. Unity picnic will be next summer at Neshaminy State Park. Unity Day will be in the fall. No time requirement to join group. We join all the committees together and pitch at your home group as long as group agrees for meeting. Flyers will be offered for events.

New Intergroup Rep:

Maggie IGR 60 mins Group

Orion B IGR Phila LGBTQ Group

Kevin IGR Solid Foundation

Terry IGR Hope on Gerard

Steve IGR WOL

Personal Anniversaries:

Lynn 4 years Dec 5th

Matt 3 years Dec 15th

Group Anniversary:

Aileen university group 12/16 at 630 Thursday 51 years zoom anniversary party zoom 995 039 3763 pass 636100

Hank to share NYE 24-hour alcohol-a-thon & Service opportunity 12/31 Fri 6pm to Saturday pm zoom 8869750070
passcode room

Emma Shared in chat that she posted flyer for Top of the Hills Winter Solstice zoom meeting

Attendance 50 attendees,4 steering committee visitors, 3 local DCMs 43 IGRs/Liaisons

David-Treatment facility

Friends Tuke west 2 & Tuke East 1 closed for covid through the 27th

Fairmount is up and running as normal

Stalled the effort of reaching out to facilities because it's too time consuming to be facilitated via zoom. If we go back to in person meeting this will change.

VA Hosp:

2 days prior will need to email vax card to DR Devon (Dr Devon email will be included in with the commitment email)

Sunday 6:30 Unit 7 Manayunk BB

Monday 6:30 Unit 7 Early night out

Tuesday 6:30 unit 7 west Phila LGBTQ

Wednesday 6:30 Unit 7 East Stick & Stay

Thursday 6:30 LGBTQ

Friday 6:30 Keep it simple

Friends:

Monday Tuke West 1 7pm Women Dignity & Grace

Tuesday Tuke West 2 7pm Tacony Group

Monday Bonsal 6 Life or Death

Thursday Bonsal 6 Saturday Morning Group

Monday Tuke East 1 7 Better together

Tuesday Tuke West 1 7pm Auctus (IGR not present but Dave accepted commitment)

Wednesday Tuke West 1 7pm Face to face

Thursday Tuke West 1 7pm pm 60 mins

Thursday Tuke West 2 Life or Death

Bonsal North 1 Life or Death

Friday Tuke West 2 Better together

Friday Bonsal North 2 Last Stop

Friday Tuke East 6 Saturday Morning Group

Friday Tuke West 1 6 Sunshine Group

Gaudenzia Re-entry:

(FYI Violence report in the neighborhood but not in the facility)

Tuesday night Chestnut hill BB

Thursday 7:30 Better together

Re-entry Inc.- Tacony Group

Presbyterian Hospital:

Monday 6pm we are not Saints

Wednesday 6pm Step Sisters

Friday 6pm early night out

Saturday 2:30 University Group

Fairmount behavioral:

Wed 8pm Men's West Mt Airy Beginners

Wed 8pm Women's Top of the Hill
Thursday 8pm Men's Manayunk BB
Thursday 8pm Women's Chestnut Hill
Saturday 8pm Men's Chestnut Hill
Saturday 8pm Women's Gas Works

Archives Committee Liaison-Spencer Taping Long timers 20 plus years sober 3rd Saturday of the month Rich Archives director

AA was like an oral history is SEP. Perusing restoration work. Collecting group histories particularly interested in covid history. Preservation work has resumed at the Sepia office. Zoom DVD showing hasn't been agreed on
archivesdirector@aasepia.org

CPC Jacquie Not here Need alt liaison

Finance Liaison Jon R Gary T covered the big highlights Nov financial guidelines. Identified what they would like to work on This Thursday meeting in person in Sepia office. Our committee needs an Alternate as well

Interphones -Katie not present. Alternate Liaison needed for group

Prisons Liaison Suzanne- meets Thursday 6pm on zoom. Philadelphia prison badge holder before covid were emailed (week ago) looking to schedule badge renewal. Check your email to come down and prepare for orientation for Jan/ Feb. Alternate Prisons Liaison, Lynn, is also here.

****Please also make this announcement of pass Prison badge holder in your home group some people may have and need/want to update**

Public Information Liaison Emma- Jeremy highlighted everything. An Alt liaison is needed for Group. We meet every 3d Wednesday 7pm on zoom

Special Events Liaison Elizabeth- Round up planning meeting Feb 6th. Round up is April 8, 9th & 10th rates for the rooms are in for the Grand hotel. Approx. \$200 per night Theme: Gratitude in Action. Artistically inclined persons we will have a logo contest submit drawing by 1/24 (nothing drawn on logo to break anonymity)

Unity Committee- Need a Liaison and Alt Liaison Share at your home group we need volunteers

Young Persons- Not here

Old business

Liaison and Alt Liaison needed for Unity Committee

Alt liaison for:

Pi, Interphones, Special events, Finance, CPC

New Business: Meeting Space Salvation Army has everything you need

St John Neumann Ctr. Need more info/availability. Vote on waiting till we have more info or go with guarantee (Sal Army).

Taking a poll on above: Out-come of vote: 39 participants, 75% (yes), 25% (no). Glenn will email Kroc center (Sal Army)

Is there any other new business?

Victoria from D27 vote that committee meeting to vote to allow for the meeting to be held in the Sepia office again.

Glenn addressed that this particular vote may have been voted on at a steering committee. Suzanne shared: Phila. zone has no authority and to maybe ask Larry A. to revisit the request? She believes we aren't meeting at office due to covid.

Spencer: suggested as the upside triangle to vote to ask for a recommendation.

Glenn: was not a part of the steering committee who determined this. He will ask how to look back into.

Vicki: DCM we are getting the run around doesn't seem fair that no one can give and answer please point us in the right direction.

There are other meetings are allowed back to the office. Finance is doing hybrid hosted in the sepia office

Glenn: will offer as much help as he can.

Is there anything else from the floor? Motion to close

Next meeting Monday Jan 10th 2022 (possibly in person)

Closed with: I am responsible pledge