



# July 2021

## Steering Committee

### Reports

**Each Zone will have a Zoom meeting on Monday, August 9, 2021 at 7 pm**

For all Zone and Committee Zoom Information see the spreadsheet included with this report.

### **Chairperson's Report from the month of July 2021**

I attended the Website and PI committee meetings this month. I attended the Delco Zone meeting as part of my monthly rotation. I also chaired the Steering Committee meeting on July 7<sup>th</sup>.

The Nomination Committee met twice in July. The last date to submit Nomination forms is Friday, August 6<sup>th</sup>. The Nomination Committee will be selecting a slate of candidates for next year's Steering Committee. Nominations are being received for Vice-Chairperson, Assistant Secretary, Assistant Treasurer and Alternate Directors for Unity, Public Information, Prison, Cooperation with the Professional Community, Interphones and Treatment. The Nomination Committee will be meeting again in August to vote on candidates.

I am still attempting to get the new, updated By-Laws reviewed by a legal firm. After they are reviewed, they will be submitted to the Steering Committee for comments and review.

September 1<sup>st</sup> the office will be open for Steering and 12<sup>th</sup> Step Committee meetings. The Steering Committee will meet in the office on Wednesday, September 8, 2021 at 7pm. I am encouraging Steering Committee members to attend in person. A hybrid meeting will also be held for those not able to attend in person. The 12th step committees should poll their members at their meetings this month and decide how they will meet in the future, either virtually, in person or with a hybrid. Committee directors, please inform me and the office manager how your committee will be meeting in September.

Peace,  
Rich M.

### **Vice-Chairperson's Report from the month of July 2021**

I attended the Montgomery County Zone meeting, Tech Committee meeting, Steering Committee meeting, Finance Committee meeting, and two Nominating Committee meetings in July.

Also chaired the Special Events Committee meeting for July. The date for our Gratitude Breakfast is October 10<sup>th</sup> at the Brookside Manor at Somerton Springs. We are asking zones, homegroups, and individuals to donate gift baskets to raffle online and in-person at the event. Our office manager will print tickets for the event and members can receive a block of 10 tickets to sell.

The 2021 Round Up merchandise finally arrived! I went with our Chairperson to the Intergroup office to verify the accuracy of the order. The sizes and pieces were correct but we were disappointed that the logo color was not the same on the t-shirts, pullover hoodies and zip-up hoodies, all of which had to be ordered separately. The vendor's offer of a 25% discount off a

future order as resolution to the that problem was not satisfactory. We are recommending that this vendor not be used again.

Preparation for pick-up, drop-off and shipping of merchandise is underway. It is hoped that only the merchandise for members residing outside of the 5-county area be shipped to minimize our expenses.

The Steering Committee approved the formation of a 2023 Round Up site search committee.

In Love and Service,  
Larry A.

### **Treasurer's/Finance Committee Report from Thursday, July 15, 2021**

Present: Janet C, Donna S, Larry A, Stephanie W, Jim B, Rachel, Jon R, Gary T, Diane C, Maria F, Matt T

Open meeting with the Serenity Prayer

Read Tradition 9 – No Comments

Read Concept 9 - comments about responsibility vs authority

Review Balance Sheet

Review Income Statement - net income almost 77k

Old Business: Financial guidelines – expand on spending limits

New Business:

Close with I am Responsible

#### **Bank Balances (as of 7-31-2021):**

- PNC Checking balance: \$ 24,935.99
- PNC Money Market: \$ 10,000.00 (July Monthly Interest: \$.08)
- Franklin Mint Credit Union: \$202,969.29 (July Monthly Interest: \$51.63)
- PayPal Account balance: \$ 727.64
- Petty Cash: \$ 466.20

**Total: \$239,099.12**

### **Office Manager's Report from the month of July 2021**

- Bids for the SEPIA Office outside sign have all been received and will be submitted to the Finance Committee and Chairperson for review.
- SEPIA PayPal accounts have now been resolved with getting new administration onto the accounts so that moving forward changes in the future should be easier.
- SEPIA Office will be reopening to the fellowship and volunteers on Wednesday, September 1, 2021. The Intergroup Friday noon meeting will be Temporarily Closed until above mentioned transition happens. Currently we have staff, volunteers and members picking up literature coming to the office daily.

- Quick Book 2021 is moving along to it's second phase with our accountant and Assistant Treasurer putting in the necessary Chart of Accounts for SEPIA as well as all tax data.
- We rely on the fellowship to provide us with any meeting changes that might occur. Please let us know if there are any changes with your meeting a.s.a.p.

Respectfully submitted, Maria F., Office Manager

**Archives Committee Report from Tuesday, July 13, 2021**

No meeting held.

**CPC Committee Report from Monday, July 5, 2021**

No meeting held.

**Interphones Committee Report from July, 2021**

No meeting in July.

Our next meeting will be held on Wednesday August 25, 2021.

**Prison Committee Report from Thursday, July 1, 2021**

All prison zone liaisons were present except Montgomery County. Members continued to explore additional methods to support the five county outreach to inmates while the pandemic is ongoing.

Participation in the temporary pen pal project due to the pandemic is ongoing and we are grateful to prison committee members and zone liaisons for their outreach. Grapevine articles continue to be mailed to the various facilities for inmates. Old Grapevines, Big Books and literature continue to be donated by groups and will be forwarded to facilities as needed.

There continues to be a spirit of cooperation among members to maintain the connection with AA members and inmates. Two online meetings continue to be brought into the Bucks County men's facility weekly. A third meeting will begin upon clearance of more volunteers. A women's online meeting starts up on July 6, 2021 in Bucks County. SCI Chester and Phoenix have accepted renewals/clearances and George W Hill continues to work on a possible reopening. Conversations with facilities and the prison committee continue, so there can be a smooth transition upon reopening. We are grateful to facilities for continuing to work with us in getting the message of hope and recovery to inmates inside their walls.

Bring any new ideas on ways to get the AA message into prisons and join us at the 8/5/21 at 6pm online prison committee meeting.

Respectfully submitted,  
Carolyn C Assistant Director of SEPIA Prison Committee

**Public Information Committee Report from Wednesday, July 21, 2021**

Attendees: Scott, Jeremy, Rich, Brian, Steve, Emma, Sam, Chris B., Chris C., Kevin, Jennifer, Hunter, and Candy

**Minutes**

1. Open with The Serenity Prayer, Welcome & Introductions.
2. [Traditions](#) - Read and discussed Tradition 9
3. [Public Information Workbook](#) – Pg. 22 through Pg. 24
4. Old Business:
  - PI Page – SEPIA Website
  - Updating our tabs with introductions

- Jeremy – Combine Problems with Alcohol and Medications & Other Drugs.
  - Jeremy to send drafts – almost complete.
- Emma – Educators, table until next month.
- Scott – Media & Anonymity, table until next month.
- “Google My Business”
  - Need new content – freshness – ongoing
    - **URGENT NEED FOR GROUPS TO SEND PICTURES OF MEETING PLACE.**
- Scott has compiled list of about trade union outreach in 5 County Area – topline main office sources. **Mailing is complete!**
- Sam H. mentioned an opportunity to further enhance the GMB page by adding “DBA Alcoholics Anonymous”. Discussed at Web Tech. This does not seem to be an issue. Sam H. will fix up and **include** SEPIA in the naming.



- Bridge To Recovery Walk and Fair – request to set up our PI table
  - September 11<sup>th</sup> in Chester, PA. – Steve S.
- Stand Down
  - September 11<sup>th</sup> in Philadelphia – Scott B. (with Larry A. and others)
- Nominations for Steering Committee
  - See Jeremy or myself for more information.

5. New Business

- Next Outreach: Kevin mentioned “Magistrate Courts”. Scott B. will do some research and report back in August.
- Live PI meeting at SEPIA office: Revisit in August.
- Jennifer T. states she has seen several churches in the area “advertising” recover programs on their outdoor billboards and such. Potential micro-outreach to these churches, informing them of the AA program.
  - Jennifer to do some additional research and report back next month, including possibility of starting a Delaware County PI committee.

**Next Meeting & Contacts**

Wednesday, August 18th / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA Scott B., Director of Public Information, [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)  
 Jeremy S., Assistant Director of Public Information, [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org)

**Special Events Committee Report from Monday, July 26, 2021**

Meeting opened at 7:00PM with the Serenity Prayer

Introductions with Name, Home Group, and any recent anniversaries

16 Attendees including Vice-Chair

Last month’s minutes were accepted unanimously

**OLD BUSINESS:**

- 2021 Round Up Merchandise update

- All Apparel has been received at the SEPIA office
- The vendor required three separate orders for T-Shirts, Pullovers, and Zip Up Hoodies. This resulted in inconsistent background colors. No reparation was offered and we do not intend to use this vendor again.
- 2021 Gratitude Breakfast – October 10<sup>th</sup>
  - “Save The Date” info in Interviews
  - Breakfast basket update
    - Currently 3 baskets in the office. There were mentions of other baskets being putted together
  - Rally Up auction
    - will be able to choose your online basket entry this year
- 2023 Round Up Search Committee
  - People are encouraged to join and help. Glenn S. volunteered to assist. The potential future site can be anywhere.
- 2022 Round Up Contract was received
  - Needs to be compared to last years’ contract

NEW BUSINESS:

Distribution of 2021 Round Up Merchandise

- Being sorted and packaged this week at SEPIA for distribution
- People will be contacted
- Special Event Members volunteering to assist with distribution are: Glenn S for NE PHILLY, Gloria B for DELCO, Nick P, and Fred S.
- Gratitude Breakfast Tickets for October 10, 2021 at Somerton Springs Banquet Hall

Distribution and Sales

  - 225 tickets will initially be printed
  - \$20 per ticket
  - Larry A will check with Alexa H. on the preparation of the Flyer
  - It was voted on:
    - Prepaying for Blocks of 10 tickets? --no one was in favor
    - Handed out to Special Event Committee Members in blocks of 10? -- unanimously voted YES
      - It was also decided that live sales (vs. mail) are the best way to sell

- Multiple blocks are allowed for Members that feel they can sell them.
- Steering Committee Nominations are available for the Assistant Positions on the 12 step committees
  - Nomination form is on SEPIA Website

Motion was made to close and was unanimously approved!

The Meeting closed at 7:45PM with The Responsibility Pledge

Next Special Events Committee meeting is Monday, August 30, 2021 at 7:00pm.

**Treatment Facilities Committee Report from July 19, 2021**

Chaired by: Jim B., Director

Attendance: Pierre A., Chesco Liaison  
 Bill P., Montco Zone Coordinator  
 Jake K., Chesco Alt Liaison  
 Orion B., Phila Liaison  
 David K., Phila Alt Liaison  
 Ben W., Bucks Liaison  
 Seth F., Delco Liaison  
 Mark B., Valley Forge FITP IGR  
 Steve S., Ridley Beginner Step

Guests: Dave L., DCM District 60

Opening: Welcome guests. Serenity Prayer

Reports:

- ❖ Montco (Bill P.): Zone confirmed assignment of treatment commitments on monthly basis. Some groups were not in favor, that decision excluded smaller groups. Members agreed to share slots with smaller groups via chat. Turnout at the zone meeting was very strong – approx. 45 IGR’s.
- ❖ Chesco (Pierre): currently serving two commitments per week, both at Recovery Center of America (one male/one female – both on Friday night). Discussion with Gaudenzia about resuming meetings continues, but no firm plan is in place yet. Zone will resume in-person meetings in August. Zone confirmed plans to fill treatment commitments on a monthly basis until further notice. 12<sup>th</sup> step work requires trudging.
- ❖ Delco (Seth): currently serving 3 live meetings:
  - Mirmont – Tuesday and Wednesday nights/one meeting per night (was 2 previously) Harwood – Sunday 9:30am
  - Crozier First Steps – meeting was suspended and now wish to resume. Concern about transparency with info about COVID exposure there. Seth will contact them and explain our need to provide a safe environment for AA’s carrying the message. Seth will report to Zone and the Treatment Committee about their reply.
  - Keystone contacted us this week about resuming meetings – will follow up and report on the outcome next month.

- ❖ Bucks (Ben): Bucks County Zone now serving 55 meetings per month. Sign-up via Google Docs is going well. Zone voted to resume/initiate commitments at 3 facilities and to continue coverage at another:
  - Kolmac – via zoom on the last Friday of each month
  - Daybreak in Levittown – 3 meetings per week
  - Gaudenzia – moved the meeting to a new day/time.
  - Daybreak Solutions Mondays/noon – Having big issues filling this commitment, groups not showing up, many dates not filled. Zone voted to keep commitment open but no IGR's have taken the commitment yet. Zone voted to resume in-person Zone meetings in September.
  
- ❖ Philadelphia (Orion): Tried to use a Breakout room on Zone Zoom meeting. Working with Spencer (Archives Committee) on it, had some difficulty but think it may work. Currently serving three facilities with seven meetings per week. Filling commitments ad-hoc (need help perfecting the breakout room) on Google docs. Philadelphia Zone needs a new meeting site (previous site – Church of St. Nicholas is leased on Monday nights by a new AA group). Zone confirmed David as new Alternate Liaison (will serve through 2022) – welcome David! Orion & David will visit all facilities that are on Philadelphia commitment list, drop literature and inquire about reopening plans. Orion celebrates 2 years of continuous sobriety on 7/20/21!

Tradition & Concept:

9th Tradition: Spiritual simplicity, focus on primary purpose, organize to carry the message

9th Concept: Service structure, rotation of service, components of good leadership, accountability and responsibility, trusted servants

Discussion:

The group agreed to submit treatment commitments to Jim, for consolidating, formatting, and forward to the SEPIA office for publication in *Interviews*.

Motion to Close, Recite Responsibility Pledge; Meeting adjourned at 8:30 pm

Next meeting Monday, 8/16/2021 7:00 pm

Respectfully submitted,

Jim B.

Director, SEPIA Treatment Facilities Committee

**Unity Committee Report from Tuesday, July 22, 2021**

Attendance: Chip D., Sarah K. (Mont. Co.), Don F. (Ches. Co), Paul H. (Asst. Unity), Donald S. (member)

Opened with Serenity Prayer

Introductions/home groups and anniversaries.

Group read Tradition 9 and Concept 9. Members offered brief comments and discussion.

**Old Business:**

Discussed liaisons securing alternates for upcoming rotations in service. Discussed the importance of getting people into service for all zones.

**New Business:**

Group discussed Unity Day in September – vote was tabled til next month in hopes of better attendance.

Chip will send out mass email encouraging members to attend next month's meeting to vote on Unity Day.



Closed with “I am Responsible” pledge.

Submitted by Chip D.

## **Website/Tech Committee Report from Wednesday, July 7, 2021**

### **Old Business/Follow Up:**

- Brandon – strategy and vision of Web Tech Committee
  - Reframe conversation about website, make our website even better. Our current **Search Engine Optimization** is performing very well. Serves our community very well.
  - Mission statement? Will this help better frame our web tech and SEPIA outreach.
    - Brandon makes a strong case for social media as a solution, but how does this fit into overall AA? Currently, GSO has not engaged social media platform (except for YouTube).
    - Committee needs a strategy on what is important: What do we want to do?
      - See notes from 6/30/21 meeting – can expand.
- Google Search Performance
  - Google Ad Search: Google offers “in kind” funds to help nonprofit organizations.
    - Notes from 6/30/21 meeting designate that we look at this in 3 to 6 months as a test.
    - More discussion including Steering Committee approval.
- Tim A. stated that there will be some new enhancements coming to the website, via Wag Tail application. More to be reported in the coming months. **Revisit in August**
- Misc. Website Enhancements (Tim and Brandon) **Revisit in August**
- Windows 11 – Hardware budgeting (Maria and Sam) **Revisit in August**

Pause

Pause

### **New Business/General Discussion**



- New application – “Joyous” **Revisit**
- After much discussion, committee has concluded that we have a priority opportunity. Whereas developing our website and components of such are extremely beneficial to our primary purpose, there are urgent staff related matters that need to take precedence. Of major concern is the use and implementation of QuickBooks and additional upgrades that will enable our office to run professionally and more efficiently.
  - Decision has been made to “pause” building out web site optimization in favor of making sure our office has the proper tools and the like to operate effectively.
  - Rich and Larry will meet with the office staff to prioritize the needs and map out an action plan. The action plan will detail a workflow to address, fix, and implement solutions.
    - Some parts are already in motion to address in August
- Additional concerns that should also be included in this discussion: phone service and 24-hour answering service.
- Future consideration, need to address a new printed meeting list. How and when will SEPIA address this important need/

My best...

*Scott B.*

Next meeting: August 4th

## **Bucks County Zone Meeting Minutes from Monday, July 12, 2021**

*Dionne covering for Mike*

Open at 7pm

Read Tradition 9

Read Concept 9

Attendance

Intergroup Reps: 18

Alternate without rep present: 2

Alternate with rep present: 1

Guests: 2

Minutes from June 2021 Zone meeting reviewed

New Reps

Zero

Anniversaries

Personal: 0

Home Group:

- Hartsville Courtyard 7/25 after the meeting
- 8744 9/19

Guest Reports

Jay Assistant Secretary

- S.E.P.I.A. office will reopen September 1st for volunteers
- Update S.E.P.I.A with current meeting info
- QuickBooks is being updated

Karen Interphones

- Requirements one year sober; commitments are 6 months in duration
- Time slots are from 4-9 hours in length
- H.U.S.H.H. meetings via phone until further notice
- Shifts available: Thursday 12a-9a; Saturday 9a-1p; Sunday 1p-5p; Holiday shift from 1p-5p

Bucks Zone Liaison Reports

Dionne Assistant Zone Chairperson

- Office is reopening in September
- Not starting Friday noon meeting
- New office will not be hosting outside meetings

Erik P. Archives

- Meets 2<sup>nd</sup> Tuesday of the month
- Requesting personal history of members with 20+ years sober
- Requesting group histories

Maryann CPC (not present)

- No report, meets even months

Matt Finance

- Good financial shape
- Updates individual contributions and other recommendations in accordance with GSO suggestions
- Working on financial guidelines

Helen Interphones

- Reiterated Karen's report
- Meets on even months

Joe Public Information (not present, Dionne covered report)

- Requesting empty meeting space pictures
- Mailing info to trade unions for outreach
- Health fairs are requesting AA presence

Rob *Special Events Alternate*

- Delivery is backed up
- Fundraising breakfast on October 10<sup>th</sup>
- Requesting each zone to donate a basket
- Looking into alternate hotels for Round-Up 2023

Sean *Unity*

- Requesting alternate liaisons to seamlessly transition in November

Lina *Prisons*

- Still no inside meetings, may be reopening in July or August
- Men's Zoom meeting is going strong – trying to add a 3<sup>rd</sup> meeting
- Women's Zoom meeting is up and running
- (Annemarie) SCI Chester may be re-opening next month; we are ready to go in when they re-open
- Clearance forms are available, contact Carolyn on prison committee to sign up

Ben *Treatment*

- Daybreak Monday at noon continues to be a challenge: 3 nc/ns in June; July only one person is signed up
- Bridging the Gap needs volunteers
- New commitments to be addressed under new business

Rob *Buckypaa*

- Sunday Funday Ice Cream Social Sunday 7/25 to explain PENNSYPAA to attendees
- Meets 1<sup>st</sup> Tuesday at 7pm

Old Business

- Mike P. will be on vacation next month, Dionne will be covering the meeting
- Still need alternates for PI, Unity, and a male Prison
- Steering committee may be a hybrid format at some point in the future-more will be revealed

New Business

- Live v Zoom for Zone; should we go live starting next month?
- Steering committee preference is live
- Discussion open to the floor
- Vote for live meeting to start in August

Yes: 7

No: 14

Abstain: 11

- Vote to start live in September

Yes: 19

No: 0

Abstain: 3

- Will talk to church; tentatively start live in September
- Need alternates for CPC, PI, Unity, Prison (male)
- Jayson McS. Volunteered for male alternate Prison liaison, no opposition
- Treatment discussed cancelling Daybreak 12 noon; Rob stated that he could get the commitment filled this month; issue tabled until August Zone meeting
- Livengrin is still in limbo, may start a Friday meeting at 7:30

- Daybreak at Hillside brought to vote for meetings on M-W-F at 7p

Yes: 9  
 No: 0  
 Abstain: 8

- Vote carried, to start Daybreak evening commitments on M-W-F effective this month
- Gaudenzia offered a Sunday 11am meeting to address the issue with the lost Monday night commitment. Brought to vote

Yes: 11  
 No: 0  
 Abstain: 5

- Vote carried; Sunday 11am meeting to start effective immediately
- Kolmac virtual detox/rehab commitment from 7:45-8:30 pm once a month brought to vote

Yes: 10  
 No: 0  
 Abstain: 5

- Vote carried; when to do the commitment? Motion brought for last Friday of the month

Yes: 13  
 No: 0  
 Abstain: 2

- Meeting for Kolmac to be held on last Friday of the month; need to register before the meeting

Motion to Close at 8:37 pm  
 Close with "I am Responsible"

**Chester County Zone Meeting Minutes from Monday, July 12, 2021**  
**Meeting is being held via Zoom**

**Opened with Serenity Prayer**

**Meeting Chairperson:** Steve M.

**Meeting Secretary:** Nick S.

**New Rep WELCOME** – Anna M. from Big Book Step Study Malvern, Rachel from Downingtown Young People, Ted B from Kimberton.

- 27 voting members
- 10 non-voting members
- Anniversaries: Anna M has 8 months, Cindy M has 7 years, Bernadette has 8 years.
- Tradition 9 – Read by George
- Concept 9 – Ready by Steve
- June minutes were approved.

**Visitor for Steering Committee**

Anne Marie is the director of Prisons. She just received a letter from Phoenix. Contact Anne Marie if you are interested to go to any of the facilities. Other facilities are not yet open. Anna asked about Phoenix. Phoenix is a State Correctional Institute located in Phoenixville.

Dianne the treasurer was here. There have not been any workshops. SEPIA is in the black and doing very well. There is a fundraiser coming up, which is a breakfast in October. Anna had a question about finance committee guidelines.

Scott B from PI was here. A lot of meetings are reopening, some are going to hybrid. It is very important that the information on the SEPIA website is accurate. The only way it is going to be accurate is that members from

each homegroup notify SEPIA of changes. AASEPIA.org → Service Teams → Weekend help flyer. That is a way for the public to contact AA.

Chip D the Unity Director was here. He encouraged Intergroup Reps to get an alternate. The unity committee has been slow with the transition from zoom back to in person.

**District Announcements:**

**District 29:** Not present

**District 30:** Bernadette was here. District 30 encompasses most of the Downington, Thorndale, Exton, Lionville, etc. They have voted on returning to the Malvern Center live. They are going strong, especially with their subcommittees.

**District 38:** Not present.

**District 44:** Tim was here. The meeting on zoom will stay for the foreseeable future.

**District 56:** West was here. Meet every 3<sup>rd</sup> Monday in Kennett Square. Encourage homegroups to report their information to SEPIA.

**Zone Announcements:**

**Finance Committee:** Mike O was present.

- Diane covered most of the information.
- They are doing well in finance, expenses are down.
- There are many meetings that have resumed in person at the 307 club.

**Interphones:** Tamatha was not present.

**Treatment:** Pierre was present.

- They are continuing to fill 2 commitments at a men's and women's meeting at RCA.
- July is filled and there are two slots in August for men's meetings.
- Reach out to Pierre if interested in any commitments.
- He is reaching out to all facilities for commitments.
- He is a fan of how commitments were filled out at the meetings before.

**PI:** Chris B was present.

- See Scott's report.
- Encourage Intergroup Reps to go on the SEPIA website.

**Special Events:** Mike W was not present.

- Fundraiser breakfast on October 10<sup>th</sup>, 2021.

**Men's Prison:** George P was present.

- See Anne Marie's report.
- They tried to reach out to Brett & the office of probation in Chester County. So far crickets.

**Women's Prison:** Susan C present.

- Anne Marie & George covered everything.

**Archives:** Debi was here.

- She will send email to Mark with report. He's the director at SEPIA.

**CPC:** Tamatha was not here.

**Unity:** Don was present

- Not much going on.

**Chester County Committee of Young People in AA:** Nicole was not here.

**Zone Coordinator:** Steve was present.

- He received 2 emails in the past week for people that are willing to step up and be alternate directors for the SEPIA Committees.

**Alternate Zone:** Joe W was not here.

**Old Business:**

- Voted in Jake to be Pierre's assistant.

**New Business:**

- I didn't really catch this.. I zoned out a bit.
- Hybrid meeting moving forward?
- 307 doesn't have WiFi.

**In Closing:**

Closed with the *Responsibility Pledge*.

*Thank you for your service. Our next meeting is Monday, August 9, 2021 at 7pm.*

**Delaware County Zone Meeting Report from Monday, July 12, 2021**

**Attendance: 32 persons in attendance**

IGRs: 15      Alt w/o rep: 5      Alt. w/ rep: 0

Steering Committee Members: 4

District Reps: 0      Guests: 0      New Reps: 2

Zone Coordinator, Janet D., opened meeting at 7:00 PM with the Serenity prayer

Tradition 7 was read.

Minutes from June were approved.

**Steering Committee Member Reports:**

Carolyn, Assistant Prison Director

- George W Hill is still closed to visitors, but may be reopening for five inmates at a time in the near future.
- Possibility of the surrounding prisons opening within the next month.
  - Phoenix- Montgomery County Prison is now accepting 30 clearances.
- Bucks County is sticking to zoom meetings with two men's meetings, with a third on the way and a women's meeting. No talk of reopening.
- For questions or more info on clearances for George W. Hill contact: [prisonasstdirector@aasepia.org](mailto:prisonasstdirector@aasepia.org)
- Temporary pen pal project

Jeremy, Assisting Public Information Director

- Public information just finished reaching out the trade unions in the area.
- With things beginning to open up there are some community events where AA will be setting up a table to hand out information in August.
- Please make sure your meeting information is correct on the website. If there have been any changes please fill out the form online or give the SEPIA office a call at (215) 923-7900.
  - <https://www.aasepia.org/meeting-status/>

- The WAWA flyer still needs help being distributed. Flyers can be found on the website and Public Information is asking for support in posting these at your local WAWA.
  - [https://www.aasepia.org/docs/288/sepiawawaflyers2020\\_pSU8STx\\_JaTOiVY.pdf](https://www.aasepia.org/docs/288/sepiawawaflyers2020_pSU8STx_JaTOiVY.pdf)
- Contact information
  - Jeremy S phone:
  - [Publicinfoasstdirector@aasepia.org](mailto:Publicinfoasstdirector@aasepia.org)

#### Rich, SEPIA Chairperson

- Nomination committee is accepting nominations! Please fill out a nomination form to serve on the steering committee. This is a **two-year commitment**. You start as an assistant and move into a director position the following year.
- Job Descriptions: <https://aasepia.org/service-committees/sc-reports/steering-committees-job-descriptions/>
- Nomination Form: <https://www.aasepia.org/news/nomination/>
- Please collect donations for baskets and bring to the SEPIA office in the near future to sell raffles.
- Shout out to the finance committee on a great job!
  - This is the first formal guidelines and code of ethics created for SEPIA.

#### COMMITTEE REPORTS:

##### SPECIAL EVENTS – (Gloria, - Alternate Ashley G.)

--Gloria gave report Phone: (

- Gratitude Breakfast- IN PERSON
  - Event will be held Sunday, October 10<sup>th</sup> 2021 at the Brookside Manor Somerton Springs
  - Seeking groups to donate baskets for raffles by the end of July to be placed online.
  - Tickets will be going on sale soon, stay tuned!
  - Baskets will be raffled off as a fundraising opportunity.
    - Asking each zone to donate a basket and home groups to donate a basket if you can.
    - Please deliver the completed baskets to the SEPIA office by the end of July.
- 2022 Roundup- IN PERSON
  - Working with the Grand Hotel to have the round up in person for April 8-10<sup>th</sup>, 2022.
  - Looking for fundraiser suggestions.
- 2021 Round-Up Merchandise
  - Was purchased but is delayed- no ETA available as the items are coming from overseas
  - Looking for volunteers to deliver the merchandise once it comes in.

##### UNITY – (John S. – Alternate OPEN)

--John not in attendance, report given by Janet.

- Worked on Unity pitch for the Top of the Hill Group
  - Pitch was cancelled, pitch is being rescheduled.
- Looking forward to more meetings being back in person for additional pitch opportunities
- \*This Committee meets the third Tuesday of the month at 7PM.

##### PRISONS – (Mac, Frank- Alternate)

--Frank gave report

- Mac and Frank got word that George W Hill may be reopening soon, stay tuned! As of right now no updates.
- \*This Committee meets the first Thursday of the month at 7PM.

##### TREATMENT- (Seth F., Angie- Alternate)

--Angie gave report

- Mirmont is back to hosting **one** in-person meeting on Tuesday night and Friday night at 7:30PM with a chair and speaker.
- Harwood House
  - Sundays- Men's meeting at 9:30AM, chair and speaker.

- First Steps Treatment Center is **closed** due to a positive COVID case.
- Keystone- TBD, coordinating with Seth and Angie to set dates and times
- Please reach out to Angie and include your phone number if you would like to speak at a facility.
  - Angie W.
    - Phone:
    - Email:
  - Seth F.
- Bridging the Gap: [SEPIA 12th Step Volunteer registration \(google.com\)](#)
- \*This Committee meets the third Monday of every month at 7PM.

#### FINANCE – (Peter W., - Alternate OPEN)

--Pete gave report.

- Finalized Financial Guidelines
  - Spending limits have been updated for Office Manager and staff at SEPIA. They are allowed to spend \$250 without approval. Anything above will require approval from at least four members of the financing committee.
  - Any purchase above \$2,000, 3 quotes are required.
    - Update- Based upon suggestions and feedback language will be reviewed for this change. There was an issue raised with the hotel at Cape May for the Roundup since this is the only hotel in the area that can host the number of people attending.
  - Any purchase above \$5,000 will require approval from both the Finance committee and the Steering Committee.
- \*This Committee meets the third Thursday of the month at 7PM.

#### PUBLIC INFORMATION – (Lori L., - Alternate OPEN)

--Lori not in attendance, Jeremy gave report

- See report under Steering Committee
- Alternate liaison is needed.

\*This Committee meets the third Wednesday of every month at 7PM.

#### INTERPHONES – (Trish., - Alternate OPEN)

--Trish gave report

- Interphones is always looking for volunteers.
  - If you are interested here is the link: <https://www.aasepia.org/service-committees/interphones>
- Alternate liaison is needed.
- Questions? Reach out to: [interphonesdirector@aasepia.org](mailto:interphonesdirector@aasepia.org)
- \*This Committee meets the last Wednesday of even months at 7PM.

#### ARCHIVES- (Howard S., Alternate OPEN)

--Howard gave report

- Alternate liaison is needed.
- There is a COVID group history form available for each homegroup to fill out and complete 8 simple questions regarding how your group has changed during the last year: [https://www.aasepia.org/docs/188/Archives\\_questions\\_for\\_Covid\\_History.pdf](https://www.aasepia.org/docs/188/Archives_questions_for_Covid_History.pdf)
- Archives is always looking to record old timers' stories- 20 years or more. These can be done by phone. If you or anyone is looking to share their message and have it recorded contact archives: [https://www.aasepia.org/docs/163/Archives\\_Remembering\\_Our\\_History\\_063020.pdf](https://www.aasepia.org/docs/163/Archives_Remembering_Our_History_063020.pdf)
- Archives is trying to locate the Delaware County zone history binder, hopefully located at the intergroup office.
- District 55 is having their picnic on September 18<sup>th</sup> and Archives is hoping to present on the county's history.



- Archives is also looking to create a short presentation on the Jimmy Burrell story (brought AA to Philadelphia). There is a walking tour you can take on the area 59 website if you are interested in the AA history of the area.
- AA Archives is having a conference in San Antonio, Howard will be attending!

\*This Committee meets the second Tuesday of every month at 7PM.

#### COOPERATION WITH THE PROFESSIONAL COMMUNITY- (Dave T., -Alternate OPEN)

--Not in attendance, Janet gave report

- Liaison and Alternate Liaison is needed.
- CPC meets with college students, doctors, nurses and reviews the AA program and fellowship with them and attends an AA meeting with them.
- They have added new schools to this program- Drexel Physicians Assistants and Penns first year Medical Students.
- In order to escort them to meetings you have to attend a training with the CPC committee and shadow someone.

\*This Committee meets the first Monday of the month at 7PM.

#### Old Business:

- Can we start meeting in person again for the monthly Zone Meeting?
- Jackie and Janet will be reaching out the church and others in the area.

#### New Business:

- Janet looked into a new meeting place for the zone to bring in person or hybrid meetings back
  - o Tree of Life Church will most likely not be an option.
  - o Reformation Lutheran Church- has a basement room large enough, masks required, no food or beverage able to be served.
  - o St. Rose of Lima Church (Eddystone)- Parking and space works, waiting to hear back from pastor.
  - o Unitarian Church- Not open to in person services
- Motion to make a vote on in person in the near future, not yet bringing this to the floor for a vote.
  - o Revisit in October.
- If there are any groups not going back in person that has literature on hand please reach out to Gloria to assist in donating some big books to be used in a new meeting opening up!

Janet closed the meeting with the Responsibility Pledge at 8:00 PM

-Submitted by Jackie S., Delco Secretary on 7/23/2021

#### **Montgomery Zone Meeting Report from Monday, July 12, 2021**

- ATTENDANCE:
  - o Total = 44
  - o IGR's = 28
  - o AIGR's = 2
  - o Visitors - 5
- Bill P opened meeting at 7pm with the Serenity Prayer
- Bill P introduced himself, and had each person introduce themselves, what group they were with, if they are an IGR or other service positions
- Reading of Tradition 9
- Reading of Concept 9
- Secretary's Report of previous month's meeting minutes
- Moment for sharing if anyone needs to share any pressing needs or feels like they need a drink
- Introduced Visitors

- SEPIA Vice Chair – Larry
  - Spoke about nomination committee. They are meeting online on 07/14
  - Info about the positions is on the SEPIA website
  - Next event is on October 10<sup>th</sup>, which will be a breakfast. Asking for gift baskets to be raffled off
  - Logo apparel from Round-UP is back ordered with no ETA
- SEPIA Assistant Treasurer – Gary
  - In the black and have not had to tap into prudent reserves
  - Trying to get spending guidelines, and the discussions around that are ongoing
  - Cannot accept “Corporate Match” donations from employers of AA members
  - GSO Donation Limits: \$10k from will of deceased AA member, and \$5k per year from active AA members
- SEPIA Office Manager – Maria
  - SEPIA office will be open to more in-person volunteers on September 1<sup>st</sup>
  - Reminder to keep group meeting info updated on SEPIA website
  - Working on a SEPIA newsletter
  - Positions for SEPIA office will be changing on November 1<sup>st</sup>
- UNITY Assistant Director – Paul
  - Talked about what Unity is and does
  - Hosts annual picnic (which is cancelled this year)
  - Talked about annual Unity Day

#### CHAIRPERSON REPORT

- Asked IGRs to keep SEPIA website updated with current meeting info
- Steering Committee Nominations due date is August 6<sup>th</sup>
- Chair is urging zones to get back to in-person meetings
  - Keri, Greg, Charlie, and Eileen volunteered to get in touch with the church to find out if/when we can resume our monthly in-person meetings there. If not to work on finding another place to meet in-person
- LIAISONS:
  - Public Information – Brian F
    - Not much new to report
    - Sent packets to trade unions
  - Finance – Stephanie
    - Not much to add to what Gary’s report
    - Echoed the comments about being in the black and also making progress on spending guidelines
  - Archives – Denny
    - Looking to record members with >20 years – interested in how AA was when they came to AA
    - Also asking for group histories and also any updates on group histories regarding how the group handled Covid
  - CPC - Mike
    - Did not meet last month, not much new to report
    - 1 year sobriety requirement
    - CPC meets on the 1<sup>st</sup> Monday of every month and the zoom link can be found on the SEPIA website calendar
  - Interphones – Connie

- 1 year sobriety requirement , attend 1 Interphones meeting to learn how it works
- Clarified available shifts; Thursdays (Midnight – 9am), Saturdays (9am- 1pm), Sundays (1pm -5pm), and two openings on Holidays (1pm-5pm)
- Unity – Sarah
  - Encouraged IGR’s to ask Unity to come to their group to do a Unity Pitch
- Special Events – Lisa
  - Not much to add to Larry’s comments
  - Echoed the information about logo apparel from Round-Up being back-ordered
- Prisons – Charlie
  - Nothing new to report
  - 1 year to chair, 6 months to speak
  - Is checking on getting any current forms/applications for clearances
- Treatment Facilities – Michelle
  - Things are slowly opening up
  - Gave out commitments to IGR’s in order of attendance to tonight’s meeting
  - Commitments are for the full month of August

#### Old Business

- We still need Alternates for the following:
  - Archives
  - Interphones
  - Prisons
  - Treatments

#### New Business

- Discussion of how we might collect money for gift baskets
  - Venmo was suggested
  - The discussion was tabled until next month...

Closed meeting with “I am Responsible”

Next Montgomery County Zone (Zoom) Meeting will be held on Monday, August 9th, 2021  
Minutes taken by Tommy L – Secretary

#### **Philadelphia County Zone Report from Monday, July 12, 2021**

I; Open: Serenity Prayer

II: Tradition 9. Concept 9. (Read & discussed by all)

III: Zone Coordinators Report

Visitors from the Steering Committee

Archives- Mark- N/A

CPC N/A

Treatment facilities Director-  
Liaison stepped down

Voted on Orion to be next liaison. Vote was unanimous

There is two additional commitments for a total of six commitments. Need people for August.

Interim House. 33 W. Upsal St., Philadelphia 19119. Sundays 11 AM

Two speaker women

Presbyterian Hospital. Monday 6 PM We are not saints took meeting for August

Friday 6 PM- Last Stop took meeting for August

Saturday's 2:30 PM- Sunrise semester took meeting for August

Bridging the Gap

Still looking for volunteers. Don't have to be an IGR rep.

One year sobriety for commitments.

Taking anyone leaving a treatment facility to meetings.

Archives-Spencer

Still taping old timers, update on group histories. No DVD showings.

Archives Director Mark

Attendance tonight- 46

Secretaries report pages 23-25

New IGR Reps

Charity- Sunday Funday

Chuck W

Anniversaries

Dwayne 1 year June 18

Lorraine 18 years June 23

Group Anniversaries

Women of Hope- 5 years

CPC- Jackie

Taking Drexel med students to meetings, giving background of meetings. Feedback absolutely amazing experience from Drexel students.

Need volunteers once a month for two hours to tell what we are in AA to the medical profession.

Meetings are first Monday of the month 7 PM

Finance- John

Report on page 3. Discussion about new spending guidelines. Budget and balance reviewed.

Prison committee. Jennifer liaison

Meetings first Thursday of the month 6 PM

They are not letting anyone in prison facilities in Philly as of yet. Still doing penpal to prisoners.  
Area 59 – early release program for info

Public info – Emma S Also IGR, top of the Hill

Page 10 committee report

Notify home groups for any change in meetings notify Sepia  
Campaign flyer access public info Wawa.

Special events- Maureen Liason

Meetings last Monday of the month

2021 round up T-shirts I have not come in yet delayed. 25% off future order.

Gratitude breakfast October 10 save the date. Baskets for raffling needed in person.

Groups or individuals. Zone needs money for one big basket from Philadelphia group.

Ticket sales no price yet

Also searching for new hotel for round up in 2023 from the Grand Hotel to something new. Need suggestions.

Unity not available

Young peoples – not available

Interphones Dash Katie not available

Looking for volunteers for liaisons and alternates for all committees.

Old Business

New Business

Voting on going back to live meetings for Intergroup.

Will be looking for a new meeting facility for Philadelphia zone as Saint Nicholas church was taken over by another group. Need recommendations.

Starting September 1 Intergroup office will be open in person.

Close with I Am Responsible

Next Philadelphia zone meeting August 9 at 7 PM