



**May 2021**

**Steering Committee  
Reports**

**Each Zone will have a Zoom meeting on Monday, June 14, 2021 at 7 pm**

For all Zone and Committee Zoom Information see the spreadsheet that is available on SEPIA's website.

**Chairperson's Report from the month of May 2021**

I attended the Bucks County Zone meeting in May. There were 24 IGRs in attendance, grateful for each group's participation. Also attended the CPC, Prisons, Website, PI, Finance and Special Events meetings. I chaired the Steering Committee meeting on May 5<sup>th</sup>.

The Nomination Committee for Steering Committee positions will be forming in June. Steering Committee positions to be filled for next year include Vice Chairperson, Assistant Secretary and Assistant Directors for the Finance, CPC, Interphones, Prisons, Treatment and Bridging The Gap, PI and Unity Committees. Nomination forms for these positions will be available on SEPIA's website, [aasepia.org](http://aasepia.org), soon.

The By-Laws Committee is close to completing their work. They were tasked with reviewing and suggesting possible updates and revisions to SEPIA's By-Laws. I hope to have a report to provide to the Steering Committee and fellowship in July. Article 10.1 of the existing By-Laws states "These By-Laws may be amended at any time by a 2/3<sup>rd</sup> vote of the representatives present at any regular meeting provided a quorum has been met and provided a copy of the proposed amendment is submitted to each currently registered representative and/or alternative at least 30 days before the meeting at which action is taken on the amendment." This specific By-Law ensures that any changes/amendments can be reviewed before a vote is taken. I want to thank the Committee for their time and effort.

### **Vice-Chairperson's Report from the month of May 2021**

I attended the Chester County Zone meeting and the Steering Committee meeting in May.

Also chaired the Special Events Committee meeting for May. We discussed a variety of fundraising ideas and decided that we would try to secure a date in October at the Brookside Manor for another breakfast.

A suggestion was made to use Rally Up again to hold an online raffle for donated gift baskets. This time we will allow members to purchase tickets for individual baskets.

It was also decided that there would be gift baskets raffled off and 50/50 tickets sold at the breakfast.

I also contacted the vendor and placed the order for our 2021 Round Up t-shirts, pullover sweatshirts and zip-up hoodies.

The merchandise should arrive @ June 22<sup>nd</sup>.

Thanks, again, to all the members of the Special Events Committee – you rock!

In Love and Service,

Larry A.

## **Treasurer's/Finance Committee Report from Thursday, May 20, 2021**

May 20, 2021 on Zoom – 842 4075 5543 password SEPIA

In attendance: Maria, Peter, Donna, Gary, Rich, Diane, Stephanie, Matt

Open meeting with the Serenity Prayer

Read Tradition 7 discussion took place  
Read Concept 7 some discussion was had

Review Balance Sheet - discussed – questioned a couple line – Maria to check into  
Review Income Statement – discussed - note we remain in the black.

Old Business: Financial guidelines – motion made, seconded and past unanimously to adopt the guidelines as revised. Guidelines will be sent to the chair to be disbursed to the steering committee.

New Business: none

Close with I am Responsible

### **Bank Balances (as of 5-31-2021):**

- PNC Checking balance:                   \$ **35,958.21** (May 11th transfer to FMFCU \$5,000.00 and May 17<sup>th</sup> transfer \$7,000 to FMFCU).
- PNC Money Market:                   \$ **10,000.00** (May Monthly Interest: \$.08)
- Franklin Mint Credit Union:       \$ **195,869.32** (May Monthly Interest: \$48.32 + \$5,000 transfer from PNC 5-11-2021 and \$7,000 transfer from PNC 5-17-2021)
  
- PayPal Account balance:           \$ **1,374.13**
- Petty Cash:                               \$ **321.20**
- Total:   \$243,522.86**

### **Office Manager's Report from the month of May 2021**

- SEPIA is looking into signage for outside of our office building. Put notice in June newsletter and contacted a couple of vendors for pricing as well.
- SEPIA Office has installed QB2021 and will be launching FY21-22.
- As the Governor has lifted restrictions, please let us know if there are any changes with your meeting a.s.a.p. especially as weather gets nicer and you move outdoor.
- SEPIA Office will be working on re-opening for visitors early Fall. Currently we have staff, volunteers and members picking up literature coming to the office daily.

Respectfully submitted, Maria F., Office Manager

## **Archives Committee Report from Tuesday, May 11, 2021**

Meeting via Zoom

Meeting opened at 7:00 by Mark P with the Serenity Prayer  
Read **Tradition 7**.

**Concept 7**–

**Attendees:** Director of Archives: Mark P, Chairperson Bucks Liaison: Eric E, Delco Liaison: Howard Scott, Montco Liaison: Denny L., Chester Liaison: Debi W, Members: Fran G

### **Liaison Reports:**

Bucks: Eric-Announcing group histories, Covid updates and recording longtimers etc.

Chester: Deb -Contacting secretaries of various groups and interviewing them about their history, then typing up and sending back to group for approval.

Delaware: Howard Scott- Announcing group histories, Covid updates and recording longtimers etc.

Montgomery: Denny Announcing group histories, Covid updates and recording longtimers etc.

Philadelphia: Not present

Director of Archives: Not present

Archives Director: Mark P: Discussion on opening of office once covid restrictions are updated.

**\*Taping of Old Timers:** NA

**\*DVD Showings** None: NA

**\*Group Histories:** Keep announcing for the histories. They can be emailed to Mark at [archivesdirector@aasepia.org](mailto:archivesdirector@aasepia.org) or to Gerry at [archivist@aasepia.org](mailto:archivist@aasepia.org) or. New book has been started for Covid histories and stories. Several have been sent in already.

**\*Saturday Preservation Work:** Gerry continuing to work on Burwell book re-identifying pages that got changed when scanned material was added in.

**Old Business:** NA

**New Business:** NA

### **Ongoing Business:**

Continue asking for group histories for those groups that don't have one. Remind groups about old AA literature they might come across and would like to donate to archives. Know anyone with 20 years or more sobriety? We can tape them safely over the phone. Please let groups know to email the [archivist@aasepia.org](mailto:archivist@aasepia.org) or [archivesdirector@aasepia.org](mailto:archivesdirector@aasepia.org). All liaisons should have been given the book from the former liaisons. If you haven't received it, please ask the former archives liaison for the group history book. Check them and see what groups are missing and reach out to that group.

Meeting closed at 7:45

Next meeting will be Tuesday, June 8@7:00pm via zoom. Mtg ID: 832 4414 8913 PW SEPIA

Mark P Director of Archives  
MP/fg

### **CPC Committee Report from Monday, March 1, 2021**

See page 25

### **Interphones Committee Report - May**

There was no meeting for May. Next meeting will be held 6/30/21 at 7pm. Due to Maria's confirmation from comcast, there will be changes made to the scheduling of volunteers. This pertains to the people signing up for two different time slots with the same number. The person would need to have a different number. However, it can be done with the same time slot on a different day. There are 2 holiday slots open 1pm-5pm for now until I sort out the regular schedule.

Karen S.  
Interphones Director

### **Prison Committee Report from Thursday, May 6, 2021**

The online SEPIA Prison Committee Meeting took place on May 6, 2021 at 6pm. All prison zone liaisons were present. Members continued to explore additional methods to support the five county outreach to inmates while the pandemic is ongoing.

Participation in the temporary pen pal project due to the pandemic is ongoing and we are grateful to prison committee members and zone liaisons for their outreach. Grapevine articles continue to be mailed to the various facilities for inmates. We are grateful to all groups who continue to donate Big Books and old literature to be forwarded to facilities as needed. There continues to be a spirit of cooperation among members to maintain the connection with AA members and inmates. Two men's online meetings continue to be brought into the Bucks County Prison on Tuesday and Wednesday each week. The startup of a women's online meeting in Bucks County will begin upon orientation of all volunteers. All facilities in the other four zones accepting only literature for inmates as needed. Committee members discussed ideas on bridging the gap and prison guidelines.

The Prison Committee hosted a workshop on May 1, 2021 from 10am until 1:30pm. We are so grateful for all members who were involved in getting this together. We are so appreciative for all the wonderful speakers and for everyone who participated.

Bring all old literature and any new ideas on ways to get the AA message into prisons to the June 3, 2021 at 6pm online prison committee meeting.

Respectfully submitted,  
Carolyn Cicero, Assistant Director of SEPIA Prison Committee

## **Public Information Committee Report from Wednesday, May 19, 2021**

Wednesday, May 19th / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Attendees: Scott B., Jeremy S., Steve S., Kevin D., Theresa visiting from D30, Dave G. visiting from D30, and Janet S. from D30

### **Minutes**

1. Opened with The Serenity Prayer, Welcome & Introductions.
2. [Traditions](#) - Read and discussed Tradition 7
3. [Public Information Workbook](#) – Pg. 16 through Pg. 17 (End of Chapter)
4. Old Business:
  - Emma will work on some *web scraping* for email addresses of grade schools.
    - Not present - table until further notice
  - **PI Page – SEPIA Website**
    - **New Web page is live!**
      - Steve presented a new idea that may work. Created a page that explains the topic and provides additional links. Web gurus were able to take the document and attach. Will be using the template that Steve used and will re-write the existing items.
        - Scott – Members of the Clergy
        - Steve – CPC
        - Jeremy – Combine Problems with Alcohol and Medications & Other Drugs
        - Brian – Workplace Problem Drinker
        - More to come ...
  - **“Google My Business”** – Steve and Jeremy are leading, and results are great.
    - Need new content – freshness – ongoing
    - Adding content that “focuses on the newcomer looking for help”
5. New Business:
  - Scott has compiled list of about 50 core trade union organizations in 5 County Area – topline main office sources.
    - Jeremy will work on the contents. Think P54, PI Flyer, Questions
    - Add a suggestion in the letter to the trades to set a link on their page to AASEPIA.ORG
    - Try to get this out by June, Scott will take care of all the mailing logistics.
6. Close with “I Am Responsible” no later than 8 PM

### **Next Meeting & Contacts**

Wednesday, June 16th / 7:00 PM / Via Zoom / Zoom ID: 882 5844 9206 / Password: SEPIA

Scott B., Director of Public Information, [publicinfodirector@aasepia.org](mailto:publicinfodirector@aasepia.org)

Jeremy S., Assistant Director of Public Information, [publicinfoasstdirector@aasepia.org](mailto:publicinfoasstdirector@aasepia.org)

## **Special Events Committee Report from Monday, May 24, 2021**

Meeting opened at 7:00 pm with the Serenity Prayer

Introductions with name, home group, and any anniversaries

18 attendees, including Chair and Co-chair.

Last month’s minutes were reviewed and then accepted unanimously.

### **Old Business:**

#### **Round Up 2021**

- Last Date to order merchandise or contribute for Round Up is tonight.
- Larry (Co-Chair) will have an evaluation form by end of May

## Round Up 2022

- April 8-10, 2022. Date secured with The Grand Hotel. We are waiting for the Grand Hotel to sign the contract. There has been communication with the Director of Sales. In prior years the Chair and Co-Chair would meet Jan./Feb. and review contract specialty items.

## New Business:

### Fall Event

- Breakfast-still have a deposit at Summerton Springs Baquet Hall
  - We expect full occupancy of 275 people
  - We should ask for cancelation language to be added, if possible, in case things change with COVID-19
  - We voted to try for a late October date to allow the word to get out and baskets put together. Unanimously carried.
  - Chair and Co-Chair will secure a date soon.
  - Raffle Baskets
    - We voted to offer select baskets online through Rally Up. Unanimously carried. This year you will be able to pick your basket to add tickets.
    - We voted to have select baskets and 50/50 tickets available at the event. Unanimously carried.
  - Chair/Co-chair/Office Manager will select what baskets to include online or at the event. Baskets ideally ready at SEPIA office 2 months before event so they can be photographed for online sales

A motion to adjourn was proposed and unanimously carried.

Next Special Events Committee meeting is Monday, June 28, 2021 at 7pm.

Closed with Responsibility Pledge – 8:00pm

## Treatment Facilities Committee Report from May 17, 2021

1. Opened meeting at 7:00 pm with the Responsibility Prayer
2. Read tradition & and Concept 7
3. Attendee introductions

Pierre A.- Chester Co. Liaison  
Not elected - Chester Co. Asst Liaison  
Seth not present - Delaware Co. Liaison  
Not present . -Delaware Co. Asst Liaison  
Ben W.. - Bucks Co. Liaison  
Not elected - Bucks Co. Asst Liaison  
Not present - Phila. Co. Liaison  
Orion - Alternate Phila Liaison  
Jim B. - Treatment Facilities Director  
Victoria L - Treatment Facilities Asst Direct .  
Bill P- Mont Zone Coordinator

Not present Michelle L. – Mont. Co. Liaison  
Not present Jennifer B – Mont. Co. Asst Liaison  
Steve S. Member of committee  
Not present Gus W. Interested in service  
Not present Mike Q. Member of committee  
Not present George P . Member of Committee ( bridging the gap)  
Mark B. Member of committee  
Rich M. Member of Committee  
Not present Chris A. Interested in service  
Not present Larry A. Steering committee  
Not present Amy A. Member of committee  
Not present Nicole G. Prisons committee member

## 5. Zone Reports

**Bucks Co.** - New: Komac meeting would like to dry run for KOMAC facility. Ben is scheduled to give a speech about bridging the gap. Need a vaxx card to do it in person, would like a volunteer to join him. May 29th , 6pm at Livengrin. Pierre volunteered and will coordinate with Ben. There have been complaints that the literature at horsham clinic is being destroyed.

**Chester Co.** - No new updates, No facilities open, no meetings live, outdoor or zoom into facility. Would like to utilize the google docs for signing up for commitments. Contact with facilities is not productive at this point.

**Delaware Co.** – Unavailable, Jim will reach out to DC for report info.

**Mont. Co.** –There is a group out of flourtown who decided they were going to bring their own meeting in. This group is not coming into zone meetings. Michelle will be reaching out to the group to see if they will be willing to come to the zone and sign up for commitment through normal processes. Horsham clinic updates were provided by michelle via email. There are no staff members present, lack of covid protocols still happening.

**Phila Co.** - Google Doc is not as successful in Phila county. Orion has not contacted facilities due to lack of support for going to commitments. Jim suggested we reach out to previous liaison to see their experience. One commitment open, hard time filling it.

## 6. New Business –

1.Google doc discussion. Research to be done about what the best scheduling tools are. Will bring back information for the next meeting information.

2.Discussions about how we can give a monthly commitment to a home group,making it the home group responsibility. To ease the burden on the committee.

3.Liaisons should be checking in regularly with our contacts about covid safety protocol. This information will be collected and provided to intergroup reps at zone meetings. What do we as liaisons do, if the facility is not following the protocol they stated they are doing.



4. How we will begin to set up a process to fill these commitments. Group discussed at length, Orion suggested that homegroups could take a month long commitment, and be in charge of all commitments. Explain to the groups that it is their responsibility to fill all commitments.

5. Will do mailchimp eblast asking more people to attend zone meetings, so that we can have more IGR's available to take on commitment. Will ask liaisons for data overview of all meetings open now, and what is expected in the future, when we reopen. Pre covid roster of meetings requested by JIm to make email info.

5. Closed with serenity prayer

Report submitted by Treatment Director and Treatment Asst Director Jim B. & Victoria L

### **Unity Committee Report from Tuesday, May 18, 2021**

Attendance: Chip D., Steve Mc., Paul (Asst. Dir.), Don F. (Chester Co.), Sarah K. (Mont. Co.), Sean (Bucks Co.), John S. (Delco)

Opened with Serenity Prayer

Introductions/home groups and anniversaries.

Group read Tradition 7 and Concept 7. Members offered brief comments and discussion.

#### **Old Business:**

Discussed the cancelation of the picnic and what we can do when restrictions are lifted.

#### **New Business:**

Discussed upcoming unity pitch for the Top of the Hill group set for June 7<sup>th</sup> @ 7am via zoom. Chip will email all directors to see who is able to participate.

Closed with "I am Responsible" pledge.

Submitted by Chip D.

### **Website/Technology Committee Report from Wednesday, May 5, 2021**

**May 5, 5:30**

<https://www.google.com/url?q=https%3A%2F%2Fus02web.zoom.us%2Fj%2F84021793007%3Fpwd%3DSGdERXBndTlzVkhpTitEVzRqVEVrdz09&sa=D&ust=1620315998195000&usg=AOvVaw3m4FFfmiTD0rEWpBc6lZky>

📌 Zoom Meeting Code: 840 2179 3007

📌 Zoom Participant Password: 580960

### **Old Business/Follow Up:**

#### **☑ Google Search Performance**

o Google Ad Search: Google offers “in kind” funds to help nonprofit organizations. No sure or absolute answer if

this acceptable according to our Traditions.

☑ No report at NERASSA, but GSO did test in December/January. GSO Committee compiled a report and passed along to Delegates for consideration at upcoming General Service Conference.

☑ More information on GSO decision could be forthcoming at Area’s Mini Assembly on 5/23.

Report from GSO may take another couple months to be published.

☑ Per the report and summation by Fred, GSO had to complete LegitScripts approval process before proceeding.

o Sam will make sure all i’s are dotted and t’s are crossed on the set up but will not proceed to access “in kind” grants. Revisit in June.

☑ Jim B. wants to “add on” the Bridging the Gap initiative to the Treatment Facilities SEPIA Web Page.

Action steps:

o Google Forms has been created. Tested. Approximately 40 volunteers are signed up.

o Next step is to broadcast. Jim B. suggested that we have a common database across all SEPIA committees, helpful and universal.

☑ Complete and Google Form is working fine. Some question on how the data is being collected. Remove from June Agenda, complete.

☑ When we move meetings to other locations which already exist on our site, we have to go through 11+ pages to find the

location – it is not in alpha order – can we change this or not? (Maria)

o Tim A. has requested a change that will include alpha order and also a search feature.

☑ This may take a few months to correct. Remove from June Agenda, complete.

☑ Office staff needs assistance with additional tech help. Specifically, help with content management. Committee

agreed to seek out volunteer help. Tim A. will draft a “help wanted” ad, will distribute to fellowship via email

blast and Interviews.

o Tim A. submitted a draft to office. They will further review and post in the upcoming Interviews and also send out via an email blast. Remove from June Agenda, complete.

### **New Business/General Discussion:**

☑ Tim A. stated that there will be some new enhancements coming to the website, via Wag Tail application. More to be

reported in the coming months.

☑ Brandon – strategy and vision of Web Tech Committee

o Reframe conversation about website, make our website even better. Our current Search Engine Optimization is performing very well. Serves our community very well.

o What is next? Can social media reach new people better?

o Mission statement? Will this help better frame our web tech and SEPIA outreach.

☑ Brandon to send presentation to the committee. Revisit in June.

- ☑ Scott suggested that it may be time for the Web Tech committee to become a regular committee of the SEPIA Steering Committee. Some discussion, but generally the group opposes. Revisit in June.
- ☑ Scott – linking a PI document posted on a share drive to the PI web page “button”.
  - o Suggested to place the document as the attachment to the “button”. I will follow up with Kevin to see if we can get this to work.

My best...

Scott B.

Next meeting: June 9

### **Bucks County Zone Meeting Minutes from Monday, May 10, 2021**

Mike called the meeting to order at 7:00 pm

Opened with the Serenity Prayer

Read Tradition 7

Read Concept 7

Secretary reviewed minutes from April meeting

#### **Attendance:**

- # 32: 24 IGRs, 0 Alternate, 4 Alternate with IGR present, 4 guests

#### **Introductions & Welcome New IGRs**

- None

#### **Anniversaries:**

- Group anniversaries
  - o NONE
- Personal anniversaries
  - o Dylan 1 year
  - o Joe 1 year
  - o Aaliyah 90 days

#### **Guest Reports**

##### Rich Chairperson SEPIA

- Round up had great participation
- May 24th deadline for merchandise purchase
- Also donate literature to prisoners
- Group contributions are strong - SEPIA still in black

### Jeremy Public Information

- Contest for flyer submissions
- Need photos of empty meeting spaces, please e-mail to Scott

### Carolyn Assistant Prison Director

- Still working on carrying the message inside during the pandemic
- Requesting Big Books, Grapevines, and other AA literature
- Two men's meetings are up
- Women's meeting is still in limbo
- Right now they aren't doing clearance, but when they reopen everyone will need to get cleared again
- Any volunteers are welcome so that we may expedite going back in

### Chris Interphones Assistant Director

- Excellent turnout for last month's meeting. All shifts filled except one
- Anyone interested in getting involved, it's a good way to reach out

## **Bucks Liaisons**

### Chairperson Mike P.

- Reiterate Rich's report
- Next round-up is live and will be April 8th-10th 2022
- SEPIA will be closed on Memorial Day

### Assistant Chairperson Dionne

- Covered by Mike

### Archives Erik

- Meets the 2nd Tuesday of the month on Zoom
- Audio taping of individuals with 20+ years
- Requesting group histories
- Requesting old literature for archive preservation

### CPC MaryAnn

- Meets the 1st Monday of the month on Zoom
- Escort health care professionals to open meetings
- Expanded from Drexel MD to include Drexel PAs and University of Pennsylvania MD
- Need volunteers to help fill these commitments
- Lull during summer but will be running strong in the fall. 260 Drexel students expected
- Requirements for volunteers are to attend one CPC meeting and shadow an escort
- Form to become a volunteer is on the website

### Finance Matt (not present)

- Meets the 3rd Thursday of the month on Zoom
- SEPIA in the black, but we could always use financial support

### Interphone Helene

- Meets on the last Wednesday of even months on Zoom
- Need Tuesday night 5p-9p volunteer

### Public Information Joe

- Meets 3rd Wednesday of the month on Zoom
- Reiterate Jeremy's report
- Need volunteers to distribute flyers
- Requesting people to share pics of meeting spaces without members present
- Make sure meeting info is current in the app so newcomers can get to a meeting

### Special Events Lisa (not present)

Rob gave report

- Meets the last Monday of the month on Zoom
- Contract is being finalized for Grand Hotel accommodations for next year's round-up
- Merchandise for this year's round-up will be available until May 24th
- Last year's issue with merchandise deposit not being refunded has been resolved

### Prisons Lina

- Meets 1st Thursday of the month on Zoom
- Reiterate Carolyn's report
- Need clearances for women's side
- Contact Lina if you want to volunteer

### Treatment Ben

- Meets 3rd Monday at 7 pm
- Livengrin is understaffed at present- no commitments through June
- Treatment committee is doing a presentation at Livengrin for Bridge the Gap program
- Kolmac is pre-approved for virtual detox and IOP meetings. Dry run this month and commitment will be added if all goes well
- Gaudenzia is still in limbo- possibly reopen in July
- Everyone has been respecting facilities Covid protocols
- Bridging the Gap volunteer list needs to be updated. Follow link on SEPIA's website

### Unity Sean (not present)

- Meets 3rd Tuesday of the month
- Unity provides a concise online presentation to present the committees and purpose

### Buckypaa Rob

- No events yet
- Waiting to hear about Pennsypaa convention

## **Old Business**

- Alternate liaison positions still open: CPC, PI, Unity, Finance, Treatment
- Jen S. volunteered to take Alternate CPC position. No dissents

## **New Business**

- Need alternate liaisons
- Dylan K. volunteered for Treatment alternate liaisons, no dissents.
- Aaliyah volunteered to be Finance alternate liaison, no dissents

Motion to Close at 8:05 pm

Meeting adjourned at 8:05 pm

Closed with the Responsibility statement

## **Chester County Zone Meeting Minutes from Monday, May 10, 2021**

### **Meeting is being held via Zoom**

#### **Opened with Serenity Prayer**

**Meeting Chairperson:** Steve M.

**Meeting Secretary:** Nick S.

**New Rep WELCOME** – Tom G from New Hope Group at 307 clubhouse. 307 Club News- Several meetings are asking about reopening guidelines. So far, the noon 101 Big Book meeting has resumed in person meeting at the club house with 25 Max, keeping a contact list and cleaning up afterwards. Masks must be worn.

- 26 voting members
- 12 non-voting members
- Anniversaries: Danna C had 7 years, George P had 29 years
- Tradition 7 – Read by Jim B
- Concept 7 – Read by Steve Mc
- April minutes were approved.

### **Visitor for Steering Committee**

Larry, the vice chairman was here. Successful round-up thanks to the members of the special event committee. The round-up is the largest fundraiser that intergroup has. They are still selling T-shirts, zip up hoodies, and hoodies. Big books can be purchased for prisoners. May 24<sup>th</sup> is the deadline. AASEPIA.org has information on the first page.

Gary, the assistant treasurer was here. We are still operating in the black. The fellowship has stepped up and is making virtual contributions through pay pal, Venmo and sending in checks. They have not touched the prudent reserve. They created standard form letters for donation rejections. The first are nonmembers making contributions in memory of a member. We do not accept donations from non-AA members under any circumstances. The second letter was from corporations. We do not accept donations from non-AA members under any circumstances.

Maria, the office manager was here. Gary and Larry covered a lot of the finance and round-up information. SEPIA is asking for people to participate in the newsletter. They are always looking for new topics, with experiences in the steps etc.

### **District Announcements:**

**District 29:** Not present

**District 30:** Martha does not have a report.

**District 38:** Not present

**District 44:** Tim was here. Area 59 is looking for an area web servant. It is a paid position and must be applied for before May 15.

**District 56:** West was here and did not attend the meeting.

**Zone Announcements:**

**Finance Committee:** Mike O was not here. They are working on a more compassionate/empathetic letter for returning funds that can't be kept due to the 7th tradition.

**Interphones:** Tamatha and Sue were not here. They are working on a more compassionate/empathetic letter for returning funds that can't be kept due to the 7th tradition.

**Treatment:** Pierre was present.

- Nothing is open in Chester County and we still do not know when.
- We are closer to the openings.
- The treatment facility meeting for SEPIA is talking about how they are going to get the commitments filled when the openings happen.
- A zone in Bucks County is using Google Docs for signing up commitments.
- Asking groups to take on a month to do 4 meetings a week apart.
- Gaudenzia had a positive response regarding "Bridging the Gap."
- Pierre needs an alternate.

**PI:** Chris B was present.

- Make sure the information on the AA website is correct about the home group.
- Suggests intergroup reps get familiar with the AASEPIA website.
- Can print rack cards out that have the meeting list.
- There is a PI flyer as well.

**Special Events:** Mike W was present.

- Attended meeting last month.
- Please refer to Larry's report from the steering committee.
- April 8<sup>th</sup>-10<sup>th</sup> 2022 is the next round-up.

**Men's Prison:** Mark was present.

- They are starting up the regular prison programs for the inmates.
- At some point they want to incorporate the volunteer programs with zoom.
- Trying to get apart of this program thinking for a change by Chester County probation.

**Women's Prison:** Susan C was present.

- Trying to bring grapevines to RCA Devon.
- Trying to bring grapevines to Mary Weather house.

**Archives:** Bobette was not present.

- Debi W was here and there's a meeting on 5/11.

**CPC:** Tamatha was not present.

**Unity:** Don was present

- He went to the last unity meeting.
- They do live or zoom 20-minute unity pitches.
- Their last pitch was at the round-up.
- There is no June picnic for unity, they decided to cancel it because of COVID.
- Sometime in September they will have a Unity Day.

**Chester County Committee of Young People in AA:** Nicole was here.

- Young meaning “room to grow” or “young at heart”
- May 22<sup>nd</sup> is the first in person event since COVID started, social distance at Hibernia Park in Pavilion 4 at 1pm.

**Zone Coordinator:** Steve was present.

- Attended the steering committee meeting.
- CPC continues to work closely with Drexel and University of Pennsylvania.
- He attended the round-up and thought it was great.

**Alternate Zone:** Joe W was not present.

**Old Business:**

- **There are a couple positions open; need a main prison coordinator for women’s prison, need an alternate for treatment facilities and need an alternate for unity.**

**New Business:**

- **Think about 4 weeks’ worth of commitments.**

**In Closing:**

Closed with the *Responsibility Pledge*.

*Thank you for your service. Our next meeting is Monday, June 14, 2021*

**Delaware County Zone Meeting Report from Monday, May 10, 2021**

**Attendance: 26 persons in attendance**

IGRs: 15      Alt w/o rep: 5      Alt. w/ rep: 0

Steering Committee Members: 4

District Reps: 0      Guests:      0      New Reps: 2

Zone Coordinator, Janet D., opened meeting at 7:00 PM with the Serenity prayer

Tradition 5 was read.

Minutes from April were approved.

**Steering Committee Member Reports:**

Victoria, Assistant Treatment Director

- On the Sepia website we have updated the website for bridging the gap. Fill out the form here if you are interested in participating: [SEPIA 12th Step Volunteer registration \(google.com\)](https://www.aasepia.org/docs/163/Archives_Remembering_Our_History_063020.pdf)
- Bridging the Gap is a program where someone who is leaving a treatment facility is paired up with someone to take them or meeting them (zoom or in person) to their first three AA meetings.

Mark, Archives Director

- Archives is always looking to record old timers’ stories- 20 years or more. If you or anyone is looking to share their message and have it recorded contact archives:  
[https://www.aasepia.org/docs/163/Archives\\_Remembering\\_Our\\_History\\_063020.pdf](https://www.aasepia.org/docs/163/Archives_Remembering_Our_History_063020.pdf)

Rachel, Steering Committee Secretary

- There is a new initiative were having to do a new initiative in the 5 trades.
- Public Information has also asked for groups to submit pictures of meeting places for Sepia- Google My Business Page. Pictures of the outside of the building or the room itself so people can find us. No pictures of people or people’s faces please.
- Special Events- Grand Hotel is under contract for next years round up April 8-10 2022



- Finance reviewed donor letters and cannot accept donations from nonmembers. This includes if it is included in a will on behalf of someone. If that individual is not a member, it cannot be accepted.

## LIAISON REPORTS:

### SPECIAL EVENTS – (Gloria, - Alternate Ashley G.)

--Gloria gave report Phone: (

- Round Up was a success.
  - Swag will be available for purchase here until May 21st: [2021 SEPIA Round-Up \(aasepia.org\)](http://aasepia.org)
- Date set for 2022 Cape May Round Up: April 8<sup>th</sup> - 10<sup>th</sup>
  - Being planned for in person for the time being
- \*This Committee meets the last Monday of every month at 7PM.

### UNITY – (John S. – Alternate OPEN)

--John not in attendance, no report given.

- Alternate is needed.
- \*This Committee meets the third Tuesday of the month at 7PM.

### TREATMENT- (Seth F., Angie- Alternate)

--Seth gave report

- Mirmont is hosting two in-person meetings on Tuesday nights at 7:30PM (meeting A or B) and two in-person meetings Friday nights at 7:30PM (meeting A or B). \*1 year of sobriety is required to speak.
- Harwood House is reopening Sundays Men's meeting at 9:30AM, chair and speaker
- First Steps Treatment Center is reopening for in person meetings starting 4/18
  - Masks required and temperatures will be taken at the door.
  - 4 commitments every Sunday night 4/18 at 8PM
    - 1<sup>st</sup> floor Men's meeting and Women's meeting
    - 2<sup>nd</sup> floor Men's meeting and Women's meeting
- Please reach out to Seth or Angie and include your phone number if you would like to speak.
  - Seth F.
  - Angie W.
- Bridging the Gap: [SEPIA 12th Step Volunteer registration \(google.com\)](http://google.com)
- \*This Committee meets the third Monday of every month at 7PM.

### PRISONS – (Mac, Frank- Alternate)

--Frank gave report

- Unfortunately, there are no updates on meetings at George W. Hill. They are still not allowing visitors, books, or brochures/pamphlets.
- They are hosting a Prisons workshop on May 22<sup>nd</sup> things to be discussed- temporary pen pal program, literature donations and AA meetings inside.
  - Information will be posted on SEPIA website
- If you want to get in service with prisons, please contact Ann Marie to write a letter and be a pen pal with an inmate.
  - Email: [prisondirector@aasepia.org](mailto:prisondirector@aasepia.org)
- Donations for Prisons: [SEPIA 12th Step Volunteer registration \(google.com\)](http://google.com)
- \*This Committee meets the first Thursday of the month at 7PM.

### INTERPHONES – (Trish., - Alternate OPEN)

--Trish gave report.

- Alternate liaison is needed.
- No changes- if any questions reach out to Trish directly or the email below.

- All shifts have been covered! Commitments are 6 months long but you can always volunteer to be a backup or be available if someone is unable to continue their commitment.
  - If you are interested here is the link: <https://www.aasepia.org/service-committees/interphones>
- Questions? Reach out to: [interphonesdirector@aasepia.org](mailto:interphonesdirector@aasepia.org)
- \*This Committee meets the last Wednesday of even months at 7PM.

#### FINANCE – (Peter W., - Alternate OPEN)

--Pete not in attendance, Janet gave brief report.

- Alternate liaison is needed.
- Committee is working on financial guidelines. When it is completed, it will be brought to the steering committee then the zone for a vote.
- There are contributions that have been sent back to individuals who have donated in memory of someone who has passed which we are unable to accept as it is not an AA member.
- \*This Committee meets the third Thursday of the month at 7PM.

#### PUBLIC INFORMATION – (Lori L., - Alternate OPEN)

--Lori not in attendance, no report given

- Alternate liaison is needed.

\*This Committee meets the third Wednesday of every month at 7PM.

#### ARCHIVES- (Howard S., Alternate OPEN)

--Howard gave report

- Alternate liaison is needed.
- There is a COVID group history form available for each homegroup to fill out and complete 8 simple questions regarding how your group has changed during the last year:  
[https://www.aasepia.org/docs/188/Archives\\_questions\\_for\\_Covid\\_History.pdf](https://www.aasepia.org/docs/188/Archives_questions_for_Covid_History.pdf)
- Archives is always looking to record old timers' stories- 20 years or more. If you or anyone is looking to share their message and have it recorded contact archives:  
[https://www.aasepia.org/docs/163/Archives\\_Remembering\\_Our\\_History\\_063020.pdf](https://www.aasepia.org/docs/163/Archives_Remembering_Our_History_063020.pdf)

\*This Committee meets the second Tuesday of every month at 7PM.

#### COOPERATION WITH THE PROFESSIONAL COMMUNITY- (Dave T., -Alternate OPEN)

--Not in attendance, Janet gave report

- Alternate liaison is needed.
- CPC meets with college students, doctors, nurses and reviews the AA program and fellowship with them and attends an AA meeting with them.
- They have added new schools to this program- Drexel Physicians Assistants and Penns first year Medical Students.
- In order to escort them to meetings you have to attend a training with the CPC committee and shadow someone.

\*This Committee meets the first Monday of the month at 7PM.

#### **Old Business:**

##### **Meeting Announcements-**

- Ridley Beginner Step meeting is opening back up! 7:30PM, Friday- In person at Holy Spirit Church beginning 4/16.
- There is a new meeting, in Glen Mills at Valley Point Church Friday's at 8:00 PM
- New Upland Group Meets Virtually Wednesday at 7:00PM
  - Meeting ID: 884 531 9831
  - Phone: 1 929 205 6099

- Passcode is Mgt ID#884 531 9831

### **Question on bringing in Meetings to Recovery Homes**

- If you have a recovery home reach out to you or your home group personally you are able to bring AA meetings onsite to carry the message and be responsible for filling those commitments.
- If the home group wants to sponsor meetings at a recovery home- discuss with homegroup for group conscious to keep autonomy within group. If everyone agrees the group can then sponsor this recovery home and be responsible for meetings.

### **New Business:**

- Margaret shared there were no commitments on the first floor of First Steps Treatment Center anymore. Seth is following up with facility.
- All committee meetings are posted on the Sepia website if you wish to attend any.

Janet closed the meeting with the Responsibility Pledge at 7:35PM

-Submitted by Jackie S., Delco Secretary on 5/19/2021

## **Montgomery Zone Meeting Report from Monday, May 10, 2021**

### **MONTGOMERY COUNTY ZONE MINUTES (Zoom Meeting) Monday, May 10, 2021**

- ATTENDANCE:
  - Total = 33
  - IGR's = 26
  - Visitors - 3
- Bill P opened meeting at 7pm with the Serenity Prayer
- Bill P introduced himself, and had each person introduce themselves, what group they were with, if they are an IGR or other service positions
- Reading of Tradition 7
- Reading of Concept 7
- Moment for sharing if anyone needs to share any pressing needs or feels like they need a drink
- Secretary's Report of previous month's meeting minutes
- Introduced Visitors
  - TREATMENTS – Jim B
    - Committee discussion on how to move forward with commitments
    - Meets on the 3<sup>rd</sup> Monday of the month at 7pm
    - Spoke about Bridging the Gap

- New BTG link on SEPIA website
- ASST SECRETARY - Jay
  - New SEPIA office is coming along. Archives is hanging pictures on the walls.
  - Need help with the exterior signage for the new SEPIA office
- INTERPHONES – Karen
  - Talked about what Interphones does
  - Interphone shifts available on Tuesdays and Holidays
  - Need volunteers for H.U.S.S.H.H. program

## CHAIRPERSON REPORT

- Looking for a professional sign maker for the SEPIA exterior signage
- Need groups to update meeting info on SEPIA website
  
- LIAISONS:
  - Public Information – Brian F
    - Reminded IGR's to make sure their home group meeting info is updated on SEPIA website
    - Initiative to put up flyers everywhere as long as we have permission
    - Text picture of flyer on the community board to Scott and you might win a prize
    - Next initiative to send packets to trade unions
  - Finance - Donna
    - They meet on the 3<sup>rd</sup> Thursday
    - Accept donations via PayPal, Venmo, and checks can be mailed to SEPIA office
    - They are updating accounts that had former office manager info with current office manager info
  - Archives – Denny
    - Requesting Information on group history
    - Also requesting info on how groups handled Covid
  - CPC - Mike

- Talked about what CPC does
- Might be escorting as many as 70 students in June, and more in the next month or two with the current and new colleges that they are in touch with.
- 1 year sobriety requirement
- CPC meets on the 1<sup>st</sup> Monday of every month and the zoom link can be found on the SEPIA website calendar
- Interphones - Connie
  - Clarified available shifts; Tuesdays and Holidays
- Unity – Sarah
  - There will not be a Unity Picnic in June
  - There are not many current requests from groups for Unity Pitches. Encouraged IGR's to ask Unity to come to their group to do a Unity Pitch
- Special Events – N/A
- Prisons – Charlie
  - Meets on the 1<sup>st</sup> Thursday of each month at 6pm via zoom
  - Spoke about the Pen Pal program; AA members to write anonymous letters of experience, strength and hope for inmates to read
  - There was a prisons workshop
  - No volunteer program at this time
  - New clearances will be required when commitments become available again
  -
- Treatment Facilities – Michelle
  - New Treatment Facility – Kolmac Recovery Centers, outpatient program – they will be doing a practice meeting in May and will keep us posted
  - Malvern might be ready for in person meetings soon
  - Horsham Wednesdays, which still isn't fully following CDC guidelines has some commitments available – contact Michelle if your group is interested
  - Women's Space in Ardmore is interested in doing outdoor in-person meetings on Tues and/or Thurs at 6:30PM – still needs women volunteers

## Old Business

- Stephanie volunteered to be Alternate for Finance and was accepted by the group
- We still need Alternates for the following:
  - Archives
  - Interphones
  - Prisons

## New Business

- No new business

Closed meeting with “I am Responsible”

Next Montgomery County Zone (Zoom) Meeting will be held on Monday, June 14, 2021

Minutes taken by Tommy L – Secretary

## **Philadelphia County Zone Report from Monday, May 10, 2021**

### Business Meeting Agenda

- I. Open with Serenity Prayer. Attendance: 48  
II. Tradition 7, Concept 7.  
Discussion. AA money still staying afloat & in the black.

### III. Zone Coordinators Report

#### Steering Committee Visitors

Lorraine discussed that Sepia is in need of a professional painter for their sign. Any info please contact Maria at the Sepia office.

Prison Committee : Ann Marie. Not available

Treasurer: Diane

Sepia is in the black financially.

Meetings are 3rd Thursday @ mo 7pm ☎ via Zoom

Waiting for approval on guidelines for Steering Committee.

Round up still in question.

T shirts still available until May 24th from the roundup on Sepia's website.

#### Public Info- Scott

Meets 3rd Wed@mo. 7pm

Team calendars on Sepias website.

Started a new mailing outreach to trade unions such as steamfitters, carpenters, etc to the union halls.

Please notify Sepia of any meetings that are opening. Make sure your info is accurate.. Send a photo of meeting place for new comers.

Interphones

Prisons- Ann Marie, Director, Carolyn, Assistant Director

On May 1, we had a prison workshop.

Being prepared for openings in prisons.

Bucks county is able to have zoom meetings. Temporary penpal for entire year submitting all over. Temporary contact in touch with Philadelphia county prisons.

Excepting grapevines and any other AA literature.

Meetings held 1st Thursday @ mo. 6pm. via Zoom

Unity: Chip Director. Kate A- Liason

Meetings 3rd Wednesday @mo. 7pm. Voted for unity picnic on June 19 which was canceled. Trying to reschedule for September.

Pitch at meetings is a presentation on different committees, GSO, GSR, etc.

To bring more people into service. Contact information email address, [unitydirector@aasepia.org](mailto:unitydirector@aasepia.org)

Secretaries report on pages 24-27

New IGR Representatives

Dale IGR - Morrell

Dwayne- IGR - Defiant Brats

Mike- Alt - Nightowls

#### IV. Anniversaries

Robin May 5- 3yrs

Saul- May 3- 4 yrs

Nadir April 19, 2yrs

#### V. Group Anniversaries

North Philadelphia Group on May 28, 61 yrs.

Will be on Zoom. ID 4244366319. Password 158485 On Fri. May 28 at 630 pm

Young Woman's Group celebrating 50 years on May 18 at 6:30 PM at Fluehr Park 4800 Grant Ave.. Live in person.

#### VI. Committees

Treatment facilities- Orion. Email. [Pztl@aasepia.org](mailto:Pztl@aasepia.org)

Meetings held on third Monday of the month at 7 PM.

Same treatment facility meetings at Presbyterian. 16 meetings a month. Having a hard time filling them. Bring info to home group and share about this commitment. Go to google docs, spreadsheets to find the info.

Bridging the Gap

Taking people that are leaving facilities to at least six meetings. Must have one year of sobriety.

Archives- Spencer liaison

Meetings held on second Tuesday of the month at 7 PM.

An old big book was donated to archives, but didn't relate to the history of the five counties. Has to have significant meanings being historic.

Taping all timers please contact Mark at AA CPA dad org.

Covid history information wanted and also group history.

Round up panel speakers were chosen out of a hat. 12 speakers and three alternates.

New business for archives trying to get prison tapes.

CPC- Jackie Not available. Need alternate liaison, escort to commitments.

Meetings held on the first Monday of the month at 7 PM.

Finance/John not available

Interphones- Katie. Not available

Prisons- Jennifer, Liason

Workshop in Annmarie's report. Meetings held on the first Thursday of the month at 6 PM.

Public Info- Emma not available

Jose D. Not available

Special events maureen

Meetings held on the last Monday of the month at 7 PM next meeting will be on May 24 at 7 PM because of the holiday.

T-shirts and hoodies are still available from the Roundup and can be found on Sepia's website. Looking for donations to Sepia and also big books for prisons.

Young People- Katie

Philly Pa not sure for the end of August in New Orleans

Pennsy Pa In Lancaster August 20-22

Yearly format weekly Wednesdays at 8 PM.

Meetings are held on the second Sunday of the month. June or July trying in person. [Phillypaa@gmail.com](mailto:Phillypaa@gmail.com)

Old Business

Need liaisons and alternates

New business

Voting on reaching out to the church to see if we can go back in person for Intergroup meetings.

Close with I am responsible